

Uniform Agreement Form

(Please Print)

Name: _____
Department: _____ Position: _____
Item: _____ Size: _____ Item: _____ Size: _____

I understand I am fully responsible for the good maintenance and upkeep of the uniform items listed above until they are returned to my employer when I leave the company.

If I do not return the above listed uniform items prior to leaving the company, I understand that a uniform charge will be deducted from my final paycheck and immediately reimbursed to me upon the return of my uniform.

Standard uniforms have been established for most departments. Unless your department manager specifies otherwise you will be responsible for the upkeep and cleanliness of your uniform.

When proceeding to and from the hotel or while in view of the public remember that you are representing Vista Host and you are required to be in complete uniform and well groomed. If you are not in your complete uniform with your nametag attached, your manager may require you to return home and obtain your full uniform.

Associate's Signature: _____ Date: _____
Manager's Signature: _____ Date: _____

.....

Name Tag Request

(Please Print)

Please issue name tag for: _____
(print name)

Date Hired: _____ Department: _____