



**Ramsay Sime Darby Healthcare College (DK070 (B))**  
(Formerly known as Sime Darby Nursing and Health Sciences College)

**APPLICATION FORM**

**Instructions to complete the Form:**

- 1 Please write in BLOCK letters (in blue or black ink only).
- 2 Attach a certified true copy of actual results.
- 3 Attach a photocopy of IC and other supporting documents if necessary. E.g Copy of SPM result
- 4 A crossed cheque/money order/bank draft for the first payment made in favour of "Sime Darby Healthcare Educational Services Sdn. Bhd."

**For office use only:**

Programme:

Index No:

**PERSONAL DETAILS** \*Please tick where applicable. (✓)

**Name:**

IC / Passport No:

Sex:  Male  Female Marital Status:  Married  Single

Religion:  Nationality:

Email:

Correspondence Address:

Postcode :  State:  Country:

Permanent Address :

Postcode :  State:  Country:

Telephone No:  Mobile No:

**Name of Parent/Guardian/Spouse:**

Relationship:

Correspondence Address:

Postcode :  State:  Country:

Telephone No:  Mobile No:

Household Monthly Income Status :  below RM 1,000.00  RM 1,001.00 - RM 2,500.00  above RM 2,500.00

**PROGRAMME PREFERENCE**

Please write your choice of program in the boxes provided below: (applicant to be notified on subsequent courses being offered)

1	<input type="text"/>	<b>Intake*:</b> <input type="checkbox"/> January <input type="checkbox"/> April <input type="checkbox"/> July <input type="checkbox"/> September <input type="checkbox"/> October
2	<input type="text"/>	
3	<input type="text"/>	
4	<input type="text"/>	

**Year:**

**HOSTEL PREFERENCE**

Required  Not Required

**SOURCE OF INFORMATION**

How do you know about us?

Walk-in/Enquiry  Newspaper advertisement  Website  Roadshow: Location

Friends/Relatives  School Counselor  School Visits  Others (Please specify):

**FINANCIAL INFORMATION**

Mode of payment:  Self-payment  Sponsorship (please state: )  Will apply for loan

Do you have any outstanding education loan?  Yes  No If yes, please state from which organization?

**ACADEMIC QUALIFICATION (Please provide full detail of your secondary/tertiary studies and qualifications)**

Name of Institution	Location	Years Attended	Award Received
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**GRADE SCORED IN SPM/ "O" LEVEL/"A" LEVEL or equivalent** (Please specify subject) (Grade)

Bahasa Malaysia :  English:  Others:

Mathematics:  Science :  Others:

**DECLARATION**

I  declare that all information provided in this form is accurate. I acknowledge that Ramsay Sime Darby Healthcare College reserves the right to vary or reserve any decision regarding admission made on the basis of incorrect or incomplete

- I agree :-**
- i) that I have read, understood and will abide by the conditions of enrolment / application
  - ii) to make all necessary payments due to the College within the specified dates in respect of the programme enrolled.
  - iii) to allow College to use my personal information in order to carry out its responsibilities in my personal and/ or academic interest as a student. The scope of usage of this information may include the publishing of examination results, the award of a prize, scholarship, clinical/industrial/job placement or otherwise.
  - iv) that if I do not fulfill PTPTN's conditions, I will not be eligible to apply for PTPTN loan.
  - v) that if I have existing PTPTN loan, I will not be eligible to apply for PTPTN loan for a study programme of a same level and I will pay my fee using my own money.

Applicant's Name :  Signature :  Date:  /  /   
Day Month Year

**FOR OFFICE USE ONLY****Enrollment**

Type:  Conditional Offer  Full Offer  
 Finance:  Self Paying  Eligible to apply for PTPTN  Sponsored: \_\_\_\_\_  
 (Please specify)  
 Enrolled by: \_\_\_\_\_ (signature) Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Payment Pre-registration Fee Received**

Amount Received: \_\_\_\_\_ Outstanding Balance : \_\_\_\_\_  
 Payment Mode:  Bank draft  Cash  Cheque  Bank-in No: \_\_\_\_\_  
 Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Remark:****College Representative:**

Company Stamp :

Name : \_\_\_\_\_

Signature : \_\_\_\_\_

**CONDITIONS OF ENROLMENT / APPLICATION**

1. Full settlement of first semester fees as specified in the Fee Schedule is required before the commencement of the semester.
2. Enrolment will be subject to the student clearing his/ her medical examination and full payment of the registration fees.
3. All payments are to be made in the form of cash (RM), bank draft or crossed cheque made payable to "Sime Darby Healthcare Educational Services Sdn. Bhd." alternatively, you may bank in the registration fee to our company account: CIMB Account No. 8002607658 and fax to us the bank slip at 03-5191 1357.
4. Pre-Registration / Registration fee is non refundable nor transferable.
5. Fees paid are neither refundable nor transferable except in circumstances set out below and by submitting a Refund Form.
  - a) If student withdraw within the first week of the semester, an amount not exceeding 70% of the Tuition fee and Resource Fee for that semester is refundable.
  - b) If student withdraws within the second week of the semester, an amount not exceeding 50% of the Tuition fee and Resource Fee for that semester is refundable.
  - c) There will be no refund if the student withdraws after the second week of the semester.
  - d) However, if a student is asked to leave the programme because he/she is deemed unfit after the medical examination, he/she is eligible for a full refund of all fees paid.
  - e) If student is required to serve in National Service because his/her request for deferral was rejected, he/she is eligible for a full refund of all fees paid.
  - f) Any advanced fee paid for the following semester is eligible for a full refund.
  - g) There shall be no refund if a student is expelled from the College due to academic misconduct or disciplinary behaviour.
6. Students approved for Credit term will be subjected to the following conditions:
  - a) If student withdraw within the first week of the semester, students must settle 30% of the Tuition fee and Resource fee for that semester.
  - b) If student withdraw within the second week of the semester, students must settle 50% of the Tuition fee and Resource fee for that semester.
  - c) Student must pay full semester fees if the student withdraws after the second week of the semester.
  - d) However, if a student is asked to leave the programme because he/she is deemed unfit after the medical examination, he/she could appeal to be excluded from payment of current semester Tuition fee.
  - e) If a student is required to serve in National Service because his/her request for deferral was rejected, he/she will not be charged for current semester Tuition fee.
7. The College reserves the right to use your personal information in order to carry out its responsibilities in your personal and/ or academic interest as a student. The scope of usage of this information may include but not limited to the Registration with and reporting to MOE, MQA or any other relevant authorities, Admission, Registration and examination, processing and notification of results, Financial aids puposes, Clinical/Industrial Placement, Career Placement events involving potential employers, Registration to College Alumni, analytics as required by governmental bodies or other agencies, insurance and medical purposes and research, surveys and auditing.

**DISCLAIMER**

The college provides assistance to students, without obligation, to obtain any financial aid for their studies. Students who have received PTPTN loan through previous colleges / universities but have left or have not completed their course, are required to terminate the contract and make full payment with PTPTN before a new application can be made.