



# CLARK-PLEASANT MIDDLE SCHOOL

1354 E. Worthsville Road ♦ Greenwood, Indiana 46143

(317) 535-7121 ♦ Fax: (317) 535-2064 ♦ Voice Mail: (317) 535-2025 ♦ Web: [www.cpcsc.k12.in.us](http://www.cpcsc.k12.in.us)



EXPLORING...EXCELLENCE

Tim Rinehold  
PRINCIPAL

Brad Arbuckle  
ASSISTANT PRINCIPAL

★ ★  
Rob Merchant  
DEAN OF STUDENTS

★ ★  
David Edens  
ATHLETIC DIRECTOR

Gina Woodward  
GUIDANCE COUNSELOR

Annie Schneider  
GUIDANCE COUNSELOR

January 4, 2015

Dear Parents/Guardians,

As part of your child's Related Arts rotation, he or she will be taking Digital Communications this semester. One of many important course outcomes is to introduce the students to the many educational resources available on the Internet and through the use of technology. In order to ensure the maximum potential for learning, your child will be using their school Google account, which is their studentid@cpcsc.k12.in.us. I know some students may already have another e-mail account, but I need for each student to use their school Google account to ensure we can access it, if needed. Additionally, many sites can use Google as a log-in, which eliminates the need for multiple usernames/passwords. Finally, the high school will require students to use their school Google account for scheduling purposes.

I want the students to create their own log-ins on the sites used in class so they have the potential to use them for the rest of their academic career. Please keep in mind that the school Google account will only be used for educational purposes, and the students will not be getting on their account in class without my permission and my direct supervision. Please feel free to visit my website at <http://heichelbech.weebly.com> to review the sites we will use in class.

Digital Communications is a project-based course where the students will be exposed to a number of different technologies and websites. Throughout the course, the students will work on a variety of projects both individually and collaboratively in order to enhance their computer and internet knowledge. As part of the curriculum, the students will create a personal website worth 300 total points for the semester to highlight their accomplishments throughout their educational career. It is my hope that this website will become their "education portfolio" to be used for future endeavors.

As part of this website, your child will have the opportunity to make the site very personal by including their name, pictures, school work, etc. Once the site is published (around the middle of September), all of the information on the site will be made public. While I will be monitoring the website throughout the semester, I welcome you to review your child's website too. Feel free to contact me for his or her website address, if needed. ***In order for your child to create his or her website, please be sure to sign and complete the information on the next page and return it to me by January 11th.***

In addition to the website and in an effort to be truly digital, our class will use the technology in our room and online to correspond, present, turn in projects, demonstrate skills, etc. We will be using a number of sites on the Internet, which your child will be able to personalize, such as a blog, YouTube (via their Google account) video editing, picture editing, and making a book. Again, please feel free to visit my website at <http://heichelbech.weebly.com> to further review the sites we will use in class.

If you have any questions or concerns, please contact me at either [kheichelbech@cpsc.k12.in.us](mailto:kheichelbech@cpsc.k12.in.us) or 317-535-2025 x 6804. I look forward to enriching your child's digital education.

Sincerely,

Kara Heichelbech  
7th Grade Digital Communications Teacher  
kheichelbech@cpsc.k12.in.us  
317-535-2025 ext 6804

---

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Website information:**

- My child has my permission to personalize his/her website with personal photos and his/her full name
  
- I request that my child's website be less personalized using his/her first name only, but he/she may use personalized photos
  
- I request that my child's website be less personalized using his/her first name only and no personalized photos

---

Parent Signature