



Application Process for GROWSAFE® Registered Chemical Applicator Certificate

Congratulations on completing the requirements for the National Certificate in Agrichemical Application. In order to become a GROWSAFE® Registered Chemical Applicator, you need to provide the following:

1. A completed application form. This includes evidence of completion of a GROWSAFE® Introductory course – please ring 0508 476 9723, option 3 if you need to find out your GROWSAFE® certificate number.
2. Evidence of a National Certificate in Agrichemical Application. Please provide a copy of your NZQA Record of Achievement.
3. Evidence of 200 hours of practical spraying experience. This evidence needs to be verified by your employer, your assessor, or by a major customer if you do not have an employer (for example, you are self employed). Evidence is likely to be in the form of spray diaries. Please ensure that the spray diaries meet the requirements of NZS8409 and include your name. Provide photocopies or scanned images of your spray diaries totalling 200 hours along with a covering note from your employer/assessor/customer verifying them (example attached).
4. Payment of an application fee of \$150 plus GST. An invoice will be sent to you following submission of your application. Please indicate on your application form where the invoice should be sent.

To submit your application form, record of achievement, evidence of practical spraying experience and covering note from employer/assessor/customer, either:

- mail to: Jane Lamb
Operations Manager
GROWSAFE®
PO Box 10232
Wellington
- or, email to jane.lamb@growsafe.co.nz

Registration is for **five years**. You will be sent a renewal notice a few months before your current registration expires.

{Company Letterhead}

EXAMPLE 1 – Verification by employer

{date}

Dear GROWSAFE®,

{Name of applicant} has been employed by me as a sprayer since {date}. I have reviewed the attached spray diaries and, to the best of my knowledge, these are an accurate representation of the spraying work undertaken by the applicant.

Signed _____

{Name}

{Position}

{Company}

EXAMPLE 2 – Verification by customer

{date}

Dear GROWSAFE®,

{Name of applicant} was contracted by me to do agrichemical spraying in {date}. I have reviewed the attached spray diaries and, to the best of my knowledge, these are an accurate representation of the spraying work undertaken by the applicant on my property.

Signed _____

{Name}

{Position}

{Company}