

# Sedbergh School Foundation Donation Form

## A Direct Debit

I would like to help Sedbergh School Foundation with a regular gift of:



£5 a month: ☐

or £  a month/quarter/year

To: The Manager (Bank/Building Society)

Address: .....

..... Postcode: .....

Name(s) of Account Holder(s): .....

Bank Sort Code: --

Bank/Building Society Account Number:

### Instruction to your Bank/Building Society to pay by Direct Debit.

Please pay Sedbergh School Foundation Direct Debit from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Sedbergh School Foundation, if so, details will be passed electronically to my Bank/Building Society.

Signature(s): .....

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Originator's Identification Number:

If you are making a donation, please complete sections A or B along with C and D. This will allow the Foundation to claim an extra 25% at no cost to yourself, if you are a current tax payer.

## C Gift Aid

Please treat as Gift Aid donations all qualifying gifts of money made to Sedbergh School Foundation.

*giftaid it*

today ☐ in the past 4 years ☐ in the future ☐

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax and every £1 that I give on or after 6 April 2008.

Signature: .....

Date: .....

### Please notify the Sedbergh School Foundation if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

## B By cash donation

I prefer not to give a regular gift at this time, but I'd like to give a single payment.

I would like to donate £  to Sedbergh School Foundation.

☐ By Maestro/Delta/Master Card/Visa/Amex/Diners Club/CAF Card.

☐ Or I enclose my cheque made payable to Sedbergh School Foundation.  
(please tick as appropriate)

Card Number:

Issue Number:  Valid from: /  
(Switch only)

Expiry Date:  Today's Date: //

Security Code (last 3 digits on reverse of card):

Signature: .....

## D Your address details

Please fill in your name and address so that we can reclaim the tax on your gift.

Mr/Mrs/Ms: .....Initials: .....

Surname: .....

Address: .....

..... Postcode: .....

Tel: .....

Mobile: .....

Email: .....

If you prefer you can now make secure donations over the internet.  
Visit [www.sedberghschool.org](http://www.sedberghschool.org) and click on the link to the Sedbergh School Foundation

Please return the completed form in the Freepost envelope provided or to:  
Sedbergh School Foundation, FREEPOST Nat 10132, Sedbergh, Cumbria, LA10 5BR

If you wish to be removed from our mailing list please contact the Foundation office at [foundation@sedberghschool.org](mailto:foundation@sedberghschool.org) or call 015396 22218