

**CITY OF GAINESVILLE
TRESPASS TOWING/IMMOBILIZATION AGREEMENT**

PART I

I, _____, OWNER/AUTHORIZED AGENT OF THE PROPERTY(IES**) KNOWN
FIRST/LAST NAME

AS _____, LOCATED AT _____, AUTHORIZE
NAME OF PROPERTY STREET ADDRESS

_____ WHOSE REGISTERED AGENT IS _____, ADDRESS OF
TOW/IMMOBILIZATION CO. NAME

TOWING COMPANY'S REGISTERED AGENT _____ AND PHONE NO. _____ TO
ADDRESS VEHICLES IMPROPERLY PARKED ON SAID PROPERTY(IES) AS FOLLOWS (**ONLY PROPERTY
OWNER/AGENT MAY FILL OUT THE SECTION BELOW**):

PLEASE INITIAL CHOICE(S)

_____ 1) **IMMOBILIZATION** - PLACING A DEVICE ON A VEHICLE WHICH DISABLES ITS NORMAL
OPERATION OR MOVEMENT

_____ TOW OPERATOR IS AUTHORIZED TO **SUBCONTRACT** (ALLOW SECONDARY CO. TO
PROVIDE) IMMOBILIZATION SERVICE (**PROPERTY AGENT INITIAL IF APPLICABLE**)

_____ NAME OF IMMOBILIZATION SUBCONTRACTOR

_____ 2) **CALL-IN TOWS** - REMOVAL OF VEHICLES WHEN CALLED BY OWNER/AUTHORIZED AGENT OF
SAID PROPERTY(IES). OWNER/AGENT RESERVES THE RIGHT TO REQUEST A
CALL-IN TOW AT ANY TIME. THIS IS ALWAYS THE DEFAULT OPTION FOR
ANY PRIVATE REAL PROPERTY WITH A TOWING AGREEMENT.

_____ 3) **ROAM TOWS** - REMOVAL OF VEHICLES UNDER THE PREDETERMINED CIRCUMSTANCES SET
FORTH BELOW BY **PROPERTY OWNER/AGENT**:

CHECK DESIRED DAYS AND INDICATE HOURS FOR ROAM TOWING

3A) _____ SAT _____ SUN _____ MON _____ TUES _____ WED _____ THUR _____ FRI **OR** _____ ALL DAYS

3B) BETWEEN THE HOURS OF _____ AM/PM AND _____ AM/PM **OR** _____ 24 HOURS/DAY

**REMOVAL/IMMOBILIZATION IS AUTHORIZED TO BEGIN ON THE _____ DAY OF
_____, 20____, AND WILL END ON THE _____ DAY OF _____, 20_____**

(DATE CANNOT EXCEED ONE YEAR).

IMPORTANT NOTE: THIS TRESPASS TOW/IMMOBILIZATION AGREEMENT IS NOT VALID UNTIL THE ADMINISTRATIVE FEE AS SET FORTH IN APPENDIX A OF THE GAINESVILLE CODE OF ORDINANCES (SCHEDULE OF FEES, RATES AND CHARGES) FOR EACH PROPERTY LOCATION IS PAID TO THE CITY OF GAINESVILLE BY THE PERSON/BUSINESS ENTERING INTO THE AGREEMENT WITH THE TOW COMPANY AND A COPY OF THIS AGREEMENT HAS BEEN FILED WITH THE GAINESVILLE POLICE DEPARTMENT. THIS ADMINISTRATIVE FEE IS TO BE PAID ANNUALLY, IN ADDITION TO SUBMITTING A NEW CONTRACT.

**** IF MORE THAN ONE PROPERTY LOCATION IS TO BE COVERED IN THIS CONTRACT, EACH PROPERTY NAME AND LOCATION MUST BE LISTED.****

TRESPASS TOWING FEE: THE MAXIMUM FEE AS SET BY RESOLUTION OF THE GAINESVILLE CITY COMMISSION COVERS THE FIRST 24 HOURS FOLLOWING NOTIFICATION OF THE VEHICLE TOW TO THE GAINESVILLE POLICE DEPARTMENT.

PART II

ATTACH A MAP DETAILING THE PLACEMENT OF TOW AWAY SIGNS OR ZONES. A MAP FOR EACH PROPERTY LOCATION SHALL BE SUBMITTED ON A FULL-SIZE LETTER SHEET OF PAPER (8 ½ x 11).

PART III

THE OWNER/AUTHORIZED AGENT OF THE PROPERTY DESCRIBED AND THE OWNER/AUTHORIZED AGENT OF THE TOWING/IMMOBILIZATION SERVICE NAMED HEREIN, EACH CERTIFY THAT HE/SHE HAS READ AND IS IN COMPLIANCE WITH ALL THE PROVISIONS OF §715.07, FLORIDA STATUTES, “VEHICLES PARKED ON PRIVATE PROPERTY – TOWING” AND CHAPTER 14.5, ARTICLE III OF THE GAINESVILLE CODE OF ORDINANCES, “TOWING OR IMMOBILIZING VEHICLES ON PRIVATE PROPERTY”.

*****IF PROPERTY OWNERSHIP/MANAGEMENT CHANGES, THE PROPERTY OWNER/AGENT IS REQUIRED TO NOTIFY THE GAINESVILLE POLICE DEPT. AND THE CONTRACTED TOW/IMMOBILIZATION COMPANY IN WRITING WITHIN 24 HOURS. A NEW COMPLETED AGREEMENT MUST BE SUBMITTED TO THE GAINESVILLE POLICE DEPARTMENT BEFORE TOWING WILL BE AUTHORIZED.*****

PROPERTY AGENT SIGNATURE

TOW CO./IMMOBILIZATION AGENT SIGNATURE

PRINT NAME

PRINT NAME

BILLING STREET ADDRESS

BILLING STREET ADDRESS

CITY, STATE, AND ZIP CODE

CITY, STATE, AND ZIP CODE

PHONE NUMBER

PHONE NUMBER

DATE

DATE

EMAIL ADDRESS**

****By providing an email address, you will receive an emailed copy of your completed/valid trespass towing agreement for your records****