

THURGOOD MARSHALL SCHOOL OF LAW



EXTERNSHIP PROGRAM

EXTERNSHIP APPLICATION PACKET

Please attach the following documents to this application:

1. Current Resume';
2. Current Writing Sample, (i.e. Appellate Litigation Brief);
3. One Page Statement of Intent;
4. Current Transcript- Official Copy or Copy from MyTSUWEB;
5. Completed Application;
6. Passport Photograph; and
7. Copy of Driver's License.

ALL DOCUMENTS LISTED ABOVE MUST BE SUBMITTED PRIOR TO YOUR INTERVIEW WITH THE EXTERNSHIP COORDINATOR.

For clarification or questions, please contact Ms. Pearson in Room 100.

THURGOOD MARSHALL SCHOOL OF LAW

EXTERNSHIP APPLICATION

- ALL DOCUMENTS LISTED ON THE PREVIOUS PAGE MUST ACCOMPANY THIS APPLICATION TO BE DEEMED COMPLETE.
- NO INCOMPLETE APPLICATIONS WILL BE CONSIDERED.

APPLICANT INFORMATION

Date of Application: _____

Term of Requested Placement: Fall Spring Summer

Application to any other clinics during same time period of potential placement: _____
(Name of Clinic)

Full Name: _____

Local Address: _____

Telephone: _____ Email Address: _____

Alternate Telephone: _____ Email Address: _____

Date of Birth: _____

Social Security Number: _____

Driver's License Number: _____ State: _____

Proficiency in Foreign Languages: _____

Research Assistant Service: Yes No Date: _____ Name of Professor: _____

Mock Trial Experience: Yes No Year Completed: _____ Final Standing: _____

Mock Trial Experience: Yes No Year Completed: _____ Final Standing: _____

Moot Court Experience: Yes No Year Completed: _____ Final Standing: _____

Moot Court Experience: Yes No Year Completed: _____ Final Standing: _____

Law Review: Yes No

EDUCATION

Graduating Class of : _____ Current GPA: _____ Class Ranking: _____

Classes that you have taken that are related to your externship choice: _____

WORK EXPERIENCE

Will you be employed during the semester in which you are applying for externship placement? If so, where will you work and how many hours will you work?

What is your prior work experience? Please include the name of your employer and the dates of employment.

Indicate areas in which you have unique training? (i.e. foreign languages and computer skills)

EXTRACURRICULAR ACTIVITIES

What law school organizations are you a member; please include the name of the organization and the year of membership?

What positions of leadership have you held in the law school; please include the title of the positions and the year of responsibility?

What community organizations are you a member; please include the name of the organization and the year(s) of involvement?

What positions of leadership have you held in the community; please include the title of the position and the year of responsibility?

REFERENCES

List two faculty members as a reference, including their contact information.

EMERGENCY CONTACT INFORMATION

Name of emergency contact: _____

Address for emergency contact: _____

Telephone Number(s) for emergency contact: _____

Relationship of emergency contact: _____

EXTERNSHIP DESIRED (Please place 1 for most desired; 2 for next choice).

_____ Judicial Externship, examples are listed below:

1. U.S. District Court Southern District; Honorable Judge Hoyt
2. U.S. Bankruptcy Court; Chief Justice Bohm
3. 14th Court of Appeals
4. 1st Court of Appeals
5. 194th Judicial District, Criminal-Dallas
6. EEOC Administrative Judge

_____ Criminal Externship, examples are listed below:

1. Harris County District Attorney's Office
2. Harris County Public Defender's Office
3. Fort Bend District Attorney's Office

_____ Civil Externship, examples are listed below:

1. Harris County Attorney's Office
2. Harris County Controller's Office
3. Greater Houston Partnership
4. Housing and Urban Development