



2016  
**Excellence in  
Alumni Service Award**  
UNIVERSITY AT ALBANY ALUMNI ASSOCIATION

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## **Purpose:**

The Excellence in Alumni Service Award began in 1971 to recognize outstanding service to the University at Albany and/or the Alumni Association.

## **Criteria:**

1. Nominee must be a graduate of the University at Albany.
2. Nominee must exhibit excellence in volunteer leadership and service to the University or Alumni Association.
3. Nominee may not be a current member of the UAlbany Alumni Association board of directors.

## **Your Nomination:**

In your nomination, please address the items listed below. Any additional information or documentation you would like to send to support your nomination is welcome, e.g., articles, biographical sketches, resumes, etc.

1. Name, address, day and evening phone numbers, e-mail address and class year of nominee.
2. Educational background.
3. Present position if applicable.
4. Description of volunteer contributions, including past or current volunteer positions held, financial support, activities/projects or other related accomplishments. Please include dates where possible.
5. Description of the nominee's character and commitment as it relates to this award.
6. Your name, address, E-mail, phone number and class year, if applicable.
7. Nominators are strongly encouraged to seek other individuals to write letters in support of their nomination. A minimum of two letters of support is recommended.

Your nomination letter should be no longer than two pages, single spaced.  
You may use the back of this form for your submission and use additional paper if desired.

Your nomination and all supporting material should be received by **Oct. 16, 2015**. Mail to:

UAlbany Alumni Association Awards Committee  
Alumni House  
University at Albany  
1400 Washington Avenue  
Albany, NY 12222-0001

