

PARENT - STUDENT HANDBOOK

2012 – 2013

**J. R. INGRAM, Jr. ELEMENTARY SCHOOL
3309 WICKER STREET
SANFORD, NC 27330**

**919/774-3772 PHONE
919/774-7090 FAX**

**LISA DUFFEY – PRINCIPAL
PENNY LIND – ASSISTANT PRINCIPAL**

Dear Parents/Guardians,

It is with great pleasure that I welcome you and your student(s) to the 2012-2013 school year at J.R. Ingram, Jr. Elementary School. Having worked with the Ingram community in the capacity of assistant principal for the past two years, I am eager to serve the staff, students, and families in the role of principal. I am confident we will have a wonderful year together and I am looking forward to the continued partnerships I have with many of you. To those students and parents who are new to J.R. Ingram, Jr., I extend an especially warm welcome and best wishes for an exciting and productive year in your new school. I look forward to meeting and working with you all.

As an educator for 10 years, I believe all children have the potential to be successful in school and in life. It is my goal to provide all the resources and support I can to help your child achieve all he or she can while attending our school. I also strongly believe your support during the school year is a valuable asset to your child's success. I encourage you to stay in touch with your child's teacher throughout the year through conferences, phone calls, and emails. Every employee has an email address that you may access by typing the first initial along with the last name then .ingram@lee.k12.nc.us. We also encourage you to become involved in J. R. Ingram, Jr. Elementary School this year through volunteering at the school and/or being an active member of the P.T.O.

As a school, we ask that while on the school campus you and your child follow all safety procedures and policies we have in place. Please remember to follow all traffic patterns and policies while traveling on school campus. We also request all visitors to sign in and wear a visitor badge. We ask that visitors obey guidelines for respectful interactions with school officials. We also request that you encourage your child to follow all school and bus rules throughout the school year. All of our policies are in place to ensure a safe and orderly day for the entire school community. We appreciate your cooperation in following these rules and procedures so we can remain focused on student learning.

The following handbook has important information that will be useful to you throughout the year. At any time that you may have questions or concerns, please feel free to call me at 919-774-3772 or reach me at lduffey.ingram@lee.k12.nc.us.

On behalf of the Ingram team,

Lisa Duffey,
Principal

“Learning is a treasure that will follow its owner everywhere.”

A complete and updated version of all Lee County Schools' policies and regulations may be obtained online at www.lee.k12.nc.us ; at the Lee County Schools Central Office (106 Gordon Street, Sanford, N.C.), and at each school site.



J. R. Ingram Parent Teacher Organization
Soaring with Excellence

August 25, 2012

Dear J.R. Ingram Families,

To all our new families, we welcome you to J. R. Ingram School and welcome back all our returning families! We are very excited about our 2012-2013 Academic School Year! We accomplished many goals last year and are planning great events and activities and believing that each of you will have a rewarding year. Together with our administration, your PTO wishes to work together to reach one common goal –*Student Success!*

The PTO provides funding for activities and items that enrich our children's education. However, the PTO cannot do it alone. Therefore, your help is needed! The PTO invites you to come and join us as we plan, prepare, and carry out the activities for the upcoming school year. Together we can make the 2012-2013 school year even better than last year! Should you have any questions please feel free to contact the school at 919-774-3772. We are looking forward to seeing you at the PTO meetings and sponsored events. Thank you and have a wonderful 2012-2013 school year!

PTO President:
Terri Anderson

Vice President:
Nicole Martin

Co-Treasurers:
Stephanie McKinney
Jamell Berryman

Secretary & Volunteer Coordinator:
Susanna Shelton

Teacher Representatives

School Administrators

IMPORTANT INFORMATION YOU NEED TO KNOW

1. **School will begin at 7:55** and the tardy bell will ring at 8:00. Students may be dropped off beginning at 7:30 a.m. Please give your children the on-time advantage and get them to school on time every day. If your child is a car rider and will eat breakfast at school, s/he must arrive no later than 7:40 a.m. to allow time to eat and get to class on time. Thank you for giving your children the same advantage of a full day of school, without late arrival or early pick up, that most of our students enjoy.
2. For the safety of our children, you must drive through the front circle at drop-off and pick-up times. No drop-offs or pick-ups are allowed in the side parking lot. We are aware of and apologize for the traffic issues at the school; please allow extra time if your child is a car rider.
3. Each afternoon, cars must stop out on the main drive and may not enter the front circle until 2:25. Emergency vehicles must be able to enter the front circle.
4. **We will not make any transportation changes or release students between 2:15 – 2:30 p.m. unless there is an emergency or unless the change or early dismissal has been pre-approved by the principal or assistant principal.** At this time of day, students are getting ready to go home, walking to the bus or car line, having recess and other activities that are not necessarily in the classroom. This means that locating a specific student is often very time consuming.
5. **Please remember to write a note to your child's teacher any morning that a transportation change is necessary.** Include the date, your specific request, your child's name and teacher, a phone number where you can be reached, and your signature. **Absolutely no bus change requests may be made by phone. All transportation changes must be in writing** and approved by the principal or assistant principal. Transportation changes by phone create a safety issue for your children; please do not ask or leave a transportation change request on any voice mail. No requests to ride a bus other than the one that goes to your home will be honored. Only requests made by a parent or legal guardian will be considered.
6. Sixteen (16) absences excused or unexcused may result in retention. As a courtesy to you, we will periodically send you reminders of how many absences your children have if they accumulate more than three unexcused absences.
7. **Permission to Print Photograph:** The Lee County School System reserves the right to photograph your child at school for use in district publications including, but not limited to, calendars, brochures, district website, promotional materials, advertisements, instructional materials and flyers, unless contacted in writing. A written objection to printing a student's image should include the student's name, school, grade, teacher, date, and the printed name and signature of the parent or legal guardian.
8. **Permission to Publish Student Work:** The Lee County School System reserves the right to promote academic work of students for use in district publications including, but not limited to, calendars, brochures, district website, promotional materials, advertisements, instructional materials and flyers, unless contacted in writing. A written objection to printing a student's image should include the student's name, school, grade, teacher, date, and the printed name and signature of the parent or legal guardian.

9. Release of Directory Information from Student Records: The Lee County Schools releases directory information. It includes a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas, and awards received, the most recent previous school attended, and other similar information. Parents(s) may object to directory information for their child being released. A written request to the principal not later than thirty days after the release of the student handbook.

Tardy and Early Pick Up Policy and Procedures

STUDENT TARDIES/EARLY PICK UP

Student attendance is imperative. No student shall be tardy in his/her arrival for school or class, without permission or excuse by school officials. No student who attends school during any portion of any school day shall thereafter leave the school grounds prior to the end of the school day without permission or excuse from school personnel.

The following are recognized as excused tardies/early pick up:

- Personal illness
- Quarantine
- Death in the immediate family
- Medical or dental appointment
- Court or administrative procedure
- Religious observance
- Absences that in the judgment of the principal have an educational value at least as great as that received during an equal amount of time in the classroom and permitted only if a comparable opportunity shall not be available at a time other than during school hours
- Miscellaneous causes of an emergency nature approved by the principal or assistant principal

Consequences:

3rd Unexcused Tardy/Early Pick Up Each Quarter: Parent Contact by Principal
4th Unexcused Tardy/Early Pick Up Each Quarter: Parent Contact by Social Worker
5th Unexcused Tardy/Early Pick Up Each Quarter: Up to one day ISS (BIP)

Recurring unexcused tardies/early pick ups may result in out of school suspension.

Student Footwear Policy

Students must wear closed toe/closed heel shoes and be securely fastened.

Tennis shoes are a great choice, because this allows for easy movement and protection. This also allows students to have ideal footwear for the 30 minutes of required physical activity each day.

The following types of shoes will no longer be allowed:

Flip flops, rainbows, clogs, crocs, sandals, platform shoes, no heel over 1 ½ inches.

STUDENT DRESS AND GROOMING MUST BE APPROPRIATE, SAFE AND NOT DISRUPTIVE TO THE EDUCATIONAL ENVIRONMENT. THE FOLLOWING ARE INAPPROPRIATE AND NOT PERMITTED:

- Sagging pants and oversized clothing.
- Sunglasses and head coverings of any kind are not to be worn inside the buildings.
- Clothing and accessories which can be perceived as weapons.
- Clothing and attire with any symbols or styles frequently associated with intimidation, violence or violent groups.
- Clothing and items with messages or illustrations which are lewd, derogatory, indecent, vulgar or advertising any product or service not permitted by law to minors such as drugs, illegal substances, tobacco and alcohol.
- Clothing, shorts, dresses and skirts which are excessively tight or shorter than mid-thigh.
- Clothing with excessive holes, see-through materials, strapless, tank and spaghetti tops.
- Clothing exposing cleavage, midriff and undergarments.
- Clothing worn inappropriately such as unbuckled belts, inside out or backward, unfastened, pants and skirts not at waistline, rolled-up pants and shoes not tied or secured.
- Face paint is not allowed unless it is related to school activities or events.

ADDITIONAL POLICIES AND PROCEDURES

Only with your support can we have the most effective school possible. Please consider the following 5 very important areas where your help will make the difference for our children.

A. Help us achieve a high amount of student time-on-task through regular attendance and being at school on time, thus minimizing interruption to instruction.

1. **School hours for Ingram, are 7:55 a.m. to 2:30 p.m. The tardy bell will ring at 8:00 a.m.** Parents will need to sign children in as tardy if they arrive after 8:00 a.m. Please read the tardy/early pick up policy on page 5.
2. There are no teachers on duty until 7:30 a.m. Please do not have your child at school before that time.
3. In the afternoons, students riding buses will load at the back of the school at 2:30 p.m.; walking students are also dismissed at that time. Car-riding students will be dismissed at 2:30 p.m. and should be picked up in front of the school.
4. When picking your child up during the school day (for appointments, sickness, etc.), please come to the front desk. If your child is so sick that s/he is in the health room, you will be able to get him/her right away because the health room is located in the office area. At any other time, you will need to wait in the lobby area until s/he arrives from class.
5. Personal or telephone conferences with teachers should be scheduled after 2:30 p.m. or at a mutually agreed upon time. Every effort will be made NOT to interrupt teachers during instructional time.
6. Messages for your child should be left with the receptionist. We will not put phone calls through to classrooms for students. **Changes in transportation arrangements must be made in writing and sent to your child's teacher.**
7. Ask your doctor or dentist to schedule children's appointments after school hours. A student must be in school 3½ hours in order to be counted present for the day.
8. Field trips are planned by teachers as part of the instructional program. The principal and/or superintendent must approve all such trips. Parents will be notified of all field trips; on trips that extend through the lunch hour, students are encouraged to take school-prepared bag lunches.
9. Each classroom is allowed **three (3)** parties during the year; each teacher must submit a list of the three parties to be given to the principal at the beginning of the year. Birthday parties are not allowed. A light snack may be sent in for break to celebrate a birthday. Please check with your child's teacher about what may be brought to school. Parents may wish to donate a book to the classroom in honor of their child's birthday. **Invitations to at-home parties may not be delivered at school unless every child in your child's class is invited.**
10. The State of North Carolina requires that every child in the State between the ages of seven (or younger if enrolled) and 16 years attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily. In addition to other requirements, to receive credit for any course or grades, students must attend school for a minimum of 82 days of 90 days per semester, and students at all

elementary schools 164 days of 180 days per year. These absences include excused, unexcused, and out of school suspensions.

11. When a student must miss school, a written excuse signed by a parent or guardian must be presented to the teacher on the day after an absence. The Superintendent, principal or teacher may excuse a child temporarily from school for the following reasons:
 - 1) personal illness or injury which makes the student physically unable to attend school;
 - 2) isolation ordered by the State Board of Health;
 - 3) death in the immediate family;
 - 4) emergency medical or dental appointment or such an appointment which has been approved in advance by the principal;
 - 5) participation under subpoena as a witness in a court proceeding;
 - 6) observance of an event required or suggested by the religion of the student or the student's parent(s) with prior approval by the principal;
 - 7) participation in a valid educational opportunity, such as travel, with prior approval by the principal; or
 - 8) an immediate personal or family emergency, if approved by the principal and if the student has been in attendance for at least one-half of the school day
 - 9) Extended illnesses generally require a statement from a physician.
12. The principal or his designee shall notify the parent, guardian, or custodian of his/her child's excessive absences after the child has accumulated three unexcused absences in a school year. After not more than six unexcused absences, the principal shall notify the parent, guardian or custodian by mail that s/he may be in violation of the Compulsory Attendance Law and may be prosecuted if the absences cannot be justified under the established attendance policies of the Board and the State Board of Education. Once the parents, guardians or custodians are notified, the school shall work with the child and his/her family to analyze the causes of the absences and determine steps to eliminate the problem, including adjustment of the school program or obtaining supplemental services.
13. After ten (10) accumulated unexcused absences in a school year, the principal shall review any report of investigation prepared under G. S. 115C-381 and shall confer with the student and his/her parent, guardian or custodian, if possible, to determine whether the parent, guardian or custodian has received notification pursuant to this section and made a good faith effort to comply with the law. If the principal determines that the parent, guardian or custodian has not, s/he shall notify the district attorney. If the principal determines that the parent, guardian or custodian has, he/she may file a complaint with the juvenile intake counselor pursuant to Chapter 7B that the child is habitually absent from school without a valid excuse.

B. Help us achieve a climate of high expectations for success and positive support for all students.

1. Expect homework. Usually there is more homework for students in the fourth and fifth grades. Please try to arrange a quiet place and a consistent time for study. Strive for your child to do the work himself with your encouragement and guidance. Students must learn to be responsible for their own work and the grade earned for that work.
2. Students learn better through positive support from home and school. Help us discover your children's strengths and build on them. A strong sense of self worth depends upon encouragement from adults and peers.

3. We are trying to promote good nutrition and better all-around health for our students. You can help us by **not** allowing your child to bring candy, chips, or any other non-nutritious snacks to school. **No gum or sodas are allowed at school.**
4. Our cafeteria serves breakfast and lunch. Lunches cost \$2.10 and breakfasts cost \$1.50. If you do not prepay for your child's lunch, money will be collected daily as he goes through the line. Correct change is very helpful. Breakfast will be served from 7:30-7:55 a.m. Car riders who plan to eat breakfast at school must arrive by 7:40. Lunch menus are listed in the local newspaper on Saturdays and posted in each classroom.

Free and reduced meals require approval. Applications will be sent home on the first day of school with each student and must be returned within 10 school days. If a household income changes, you may fill out a new application.

Pre-payment options are listed at the back of this booklet along with pre-payment dates.

Elementary students will be allowed to have outstanding charges for no more than two days. If children charge their lunch, they cannot buy ice cream or other supplemental items. Students may charge only lunch - no breakfast, extra milk, juice, ice cream, etc. After the second day, children will receive a peanut butter sandwich until charges are paid in full.

5. Good health involves not only nutritious eating habits, but also daily exercise and good physical conditioning. Students will have no less than 30 minutes of physical exercise at school daily and physical education class weekly.
6. You will help your child succeed at school if you will **LIMIT THE AMOUNT OF TIME YOUR CHILD WATCHES TV** and encourage your child to read and exercise and play outdoors.

C. Frequently monitor students' progress.

1. Report cards will be issued every nine weeks. Be certain to review them with your children, sign them, and return them to school. Let teachers know right away if you have concerns.
2. Mid-quarter progress reports will also be sent home.
3. If your child is in danger of possible retention, the teacher will have a conference with you by the end of the first semester.
4. Good organization is essential to success and very difficult for many students. Please help your children get organized by using planners to help remember assignments and deadlines. It is very important for parents/guardians to check their children's planners everyday and communicate any concerns to teachers. The school provides planners for all students in grades 3-5.

D. Families can help us achieve a safe and orderly environment.

1. A considerable amount of thought has focused on our traffic pattern and procedure, and we feel that the safest plan is to have automobile traffic at the front of the building. Please drive around the circle at the front entrance for pick-up and delivery of your child. Teacher assistants are on duty in the front of the school from 2:30-2:50 p.m. daily. If you do not wish to wait in line for your child, please time your arrival after 2:40 p.m. Always use the drive-around procedure because car-riders will not be allowed to exit the side doors to meet rides.

A word of caution is needed here to alert you to the curve as you approach the school. Do not pass on this curve because bus traffic will be coming from the opposite direction at the time of afternoon dismissal.

In the morning teachers and buses may be waved around the traffic by the traffic director, but **no parents are allowed to pass other cars during morning drop-off or afternoon pick-up.**

2. **All visitors must check in at the front office. Visitors will be given a “visitor’s sticker” and are required to place the sticker in a location on your chest that is visible from the front,** if you are going elsewhere in the building. As you leave, please return your sticker and sign out. It is imperative that we know what adults are in the building at all times, so we need your cooperation in not entering the school through the side or back doors. Students are never allowed to open locked outside doors for anyone. All faculty, staff, and volunteers are required to wear identification badges while on campus.
3. If your child needs to take **any medication** (prescription or non-prescription) at school, state law requires that you provide a note from the doctor and a request signed by you. Medicine given on a long-term basis requires a “Request Form” (available at school) to be filled out by your doctor and you. All medication must be properly contained and labeled; it will be stored in the health room so that a log of administration can be maintained. **Children are never allowed to bring any medication to school; all medication must be delivered by an adult.**
4. Limited “accident” coverage at no cost to the parent is provided for every student. The parents’ insurance will still be primary, with this school coverage being secondary. Voluntary school insurance will be available for you to purchase if you so desire. More information will come under separate cover during the first week of school.
5. The Student Dress Code adopted by the Lee County Board of Education is found in this handbook on page 5. Please review this policy and feel free to call the school if you have questions. Additionally, “wheelies” are not allowed.
6. By the end of each year we have collected many items of clothing which have been misplaced by students. We suggest that all articles, especially coats, jackets, and sweaters be marked clearly with your child’s name. All lost and found items are to be sent to the office as soon as possible.
7. Students are not allowed to buy or sell items or to solicit business for any individual or group at school.
8. Please do not allow your child to bring extra money or expensive items to school. Trading or selling items among students at school or on the bus is prohibited. The school is not responsible for any item lost or stolen at school or on the bus. All electronic devices (e.g. cell phones, video games, etc.) are prohibited at school.
9. It is a good idea for parents and the children to have an understanding or a plan when there is inclement weather to the degree that school is closed during the day. Please listen to the local radio stations and area TV stations for information concerning closings. Each teacher will require you to complete an Early Dismissal Plan for each child.
10. Our assistant principal is in charge of buses discipline and school wide discipline. If there is a problem, we will be in touch with you by phone or mail. We will call you at work if the situation requires your immediate attention. Both the principal and assistant

principal have the legal authority to suspend a student from school up to 10 days in accordance with the Lee County Code of Conduct.

11. We need your help in trying to make driving conditions for our bus drivers as safe as possible. The bus ride to and from school can be very dangerous if noise and behaviors are distracting to the driver. Please talk to your children about the importance of obeying the bus driver and all of the bus rules every day. We want very much to work with you to help promote your child's safe behavior on the bus. That is why, the first time a child is written up for a bus rule infraction, the assistant principal notifies parents/guardians of a potential problem. All other "write ups" for bus rule infractions result in suspensions from the bus. Please get to know your driver and go over her letter detailing rules and consequences; you will get this by the first day of school.
12. Your attention is called to our Student Code of Conduct. Each school year a current copy of the Student Code of Conduct is made available to students and parents/legal guardians setting forth the disciplinary rules and policies of the Lee County Schools. A full text of the Code of Conduct and board policies is published on the Lee County Schools website www.lee.k12.nc.us.
13. Ingram's general school rules are as follows and may be supplemented by individual classroom rules:

**Be ready to learn (on time with necessary materials).
Respect others and their property.
Be responsible for your own actions and words.**

14. Each month our entire faculty and student body will "celebrate" one of nine character traits. These traits form the basis of an effort to promote and inspire the development of good character in all students. We hope that you will join with us in pointing out and praising examples of these traits when they are demonstrated by your children or their friends.

August/Sept.	Respect	February	Courage
October	Responsibility	March	Integrity
November	Cooperation	April	Self Discipline
December	Kindness	May	Perseverance
January	Good Judgment		

E. We can best serve your children when there is a positive home/school relation. We count on your support and suggestions.

1. All teachers will have at least one conference with each student's parents or guardians. If you do not call them, they will be contacting you. The sooner the teacher gets to know the students, the better the opportunity will be for them to have a successful year. In order to know students better, it is often necessary to have information that only parents can give.
2. We will frequently be asking for your help. After things have settled in the new school year, we will be in touch with you to assess your interest in volunteering. We hope to continue our strong volunteer program.
3. Our PTO is also very important. You are encouraged to become actively involved in this much needed organization. Their plans will frequently be shared with you.

4. If your family is moving and your child will be attending a different school, you must obtain a withdrawal sheet for him/her. Please assist us by giving at least a day's notice of this need.

If your family is moving out of Ingram's district and you wish for your child to remain at Ingram for the remainder for the current school year, please let us know so that we may keep accurate information on file. You must provide transportation for your child if you move out of Ingram's district and get permission to remain here until the end of the school year.

When you move, two new proofs of residence (electric bill or water bill and mortgage payment or deed or copy of lease) will be needed.

5. Please help us keep our records up to date! We need to know the following if they occur:

- change of address
- change of phone number
- change in emergency phone numbers
- change of employer
- change of physician
- change of name
- change in family status

6. All changes to students' regularly planned transportation must be in writing, dated and signed by parent or guardian. Phoned in requests will be referred to administration and will only be approved in case of a serious emergency.
7. If you wish to observe in your child's classroom, please make an appointment with the teacher. Drop-in observations are not permitted, due to the potential for disruption.
8. Most books and supplies are furnished by the State of North Carolina and the Lee County Board of Education. Textbooks, workbooks, and calculators are school and/or state property. If they are lost or damaged, students will be charged a fee.
9. We plan to have students' pictures made by a professional photographer again this year. This will be conducted as a service to you and as a fundraiser for the school. We will send more information about pictures when the time comes.
10. Our school will meet state and local regulations in reference to permitting parents to inspect their child's permanent record. A copy of these regulations is kept on file in the principal's office and is available upon request. A parent, legal guardian, or eligible student has the right to a hearing to challenge the validity of the contents of the record. Further information concerning the Family Educational Right and Privacy Act of 1974 may be obtained from the Lee County Board of Education (774-6226).

LEE COUNTY SCHOOLS CHILD NUTRITION SERVICES
TRADITIONAL SCHOOLS PRE-PAYMENT SCHEDULE FOR MEALS 2012-2013

Students enrolled in Lee County Schools now have three options of paying for their meals.

Option 1: Students have the option of paying daily for their meals by bringing money to school and paying for them when they are served.

Option 2: Students have the option of making pre-payments in the school cafeterias. As a convenience, there is a pre-payment schedule below. This schedule lists 2 days on which pre-payment will be accepted. This schedule can be used to help you be assured students have money in their accounts. However, pre-payments will be accepted any time during the school year.

Option 3: Parents now have the option of paying for student meals on-line. If you choose to pre-pay on-line you can add money to your student's account at anytime from the comforts of home. Pre-paying online can now be done on the internet site; *LunchPrepay.com*. This is a secure, easy and convenient way to apply funds directly to your student's account. You may be able to view your child's account balance and the meal history. There is information on our website, *www.lee.k12.nc.us*, under the Child Nutrition Department. If you have additional questions, call the Lee County Schools Child Nutrition Office at 919-774-6226 and we will be glad to help you.

We provide free or reduced priced meals to those students who qualify. We accept applications all year. Currently, there is no charge for breakfast to those students who qualify for reduced priced meals. Should funding become unavailable, students will be charged 30 cents for a reduced priced breakfast. If you choose for your child to use pre-payments for a la carte items, send, or make additional payments, regularly. If you choose for your child to only use pre-payments for lunches, contact the cafeteria manager at the school your child attends.

Any money left on the student's account at the end of the school year will stay on the account. Refunds will be made only when a student graduates from high school or withdraws from the school system.

Dates Payments Accepted	Period Covered	No. of Days	Amount Due For Reduced Lunches Grade K - 12	Amount Due For Full Pay Breakfast Grade K-12	Amount Due For Full Pay Lunches Grades K - 5	Total Due For Full Pay Breakfast & Lunches Grades K-5	Amount Due For Full Pay Lunches Grades 6 - 12	Total Due For Full Pay Breakfast & Lunches Grades 6 - 12
Sept. 11 & 12	Sept. 11 - Oct. 10	22	\$8.80	\$33.00	\$46.20	\$79.20	\$49.50	\$82.50
Oct. 9 & 10	Oct. 11 - Nov. 8	20	\$8.00	\$30.00	\$42.00	\$72.00	\$45.00	\$75.00
Nov. 7 & 8	Nov. 9 - Dec. 12	20	\$8.00	\$30.00	\$42.00	\$72.00	\$45.00	\$75.00
Dec. 11 & 12	Dec. 13 - Jan. 16	17	\$6.80	\$25.50	\$35.70	\$61.20	\$38.25	\$63.75
Jan. 15 & 16	Jan. 17 - Feb. 13	17	\$6.80	\$25.50	\$35.70	\$61.20	\$38.25	\$63.75
Feb. 12 & 13	Feb. 14 - Mar. 13	19	\$7.60	\$28.50	\$39.90	\$68.40	\$42.75	\$71.25
Mar. 12 & 13	Mar. 14 - Apr. 17	19	\$7.60	\$28.50	\$39.90	\$68.40	\$42.75	\$71.25
Apr. 16 & 17	Apr. 18 - May 8	15	\$6.00	\$22.50	\$31.50	\$54.00	\$33.75	\$56.25
May 7 & 8	May 9 - June 7	21	\$8.40	\$31.50	\$44.10	\$75.60	\$47.25	\$78.75

USDA is an equal opportunity provider and employer.

6/1/2012

PLEASE RETURN THE FORM BELOW TO YOUR CHILD'S TEACHER



===== cut here =====



I have read and understand this handbook.

PARENT/LEGAL GUARDIAN'S SIGNATURE

DATE

TEACHER'S NAME STUDENT'S NAME
(PRINT)

STUDENT'S SIGNATURE