

RESIDENT INFORMATION FORM

Please complete the form below and return it to Menas Realty Company. This information is needed to contact residents in the event of an emergency. The information requested on this form is confidential, will be used for Association emergencies only, and will not be disclosed to any other individual or company. Please remember that it is necessary to provide this information for every change of occupancy. Additional forms can be obtained by calling Menas Realty Company at the number provided above.

ASSOCIATION NAME: _____

OWNERS INFORMATION

Owner(s) _____

Unit Address: _____

Owner's Phone: (H) _____ (W) _____

Owner's Mailing Address (If different from above) _____

TENANT INFORMATION, IF UNIT IS NOT OCCUPIED BY OWNER

Tenant(s): _____

Tenant(s) Phone: (H) _____ (W) _____

Property Manager (if applicable): _____ Phone: _____

EMERGENCY CONTACT INFORMATION

Contact in case of Emergency: _____

Phone: _____ Relationship: _____

Does this person have a key? _____

DESCRIPTION OF VEHICLES OWNED OR PARKED BY OCCUPANT

<u>Make of Vehicle</u>	<u>Model</u>	<u>Color</u>	<u>License #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

****Please be sure to list ALL residents residing in unit – complete additional form if needed****