

Alert: Form I-9, Employment Eligibility Verification

A new version of the I-9 form will be REQUIRED starting April 3, 2009 by the **Department of Homeland Security** U.S. Citizenship and Immigration Services.

This new form is attached. However use of the new form prior to April 3 is NOT AUTHORIZED by the Department of Homeland Security and may result in fines.

I am sending the new form out to supervisors/departments to alert them of the change. Starting April 3, 2009 I-9's must be completed on the new form. Please also note that the list of approved documents has changed. Most notable, ALL documents presented must be unexpired (under the current requirements, for example the US passport could have been expired).

NEW I-9 to be used STARTING April 3, 2009

- [Download I-9 \(REV. 02/02/09 N - Only for use On and AFTER April 3, 2009\)](#) (444KB PDF)

CURRENT I-9

- [Download I-9 \(Rev. 06/05/07 N - only for use BEFORE April 3, 2009\)](#) (408KB PDF)

As you can see the form has an expiration date of 6/30/09- however, according to the Department of Homeland Security that is no longer valid.

You should have the latest version of the free Adobe Reader to download and use Form I-9. Otherwise you may find the information at <http://www.uscis.gov/i-9>

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