

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, JUNE 19, 2012

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer's roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Todd Schroeder
Mr. Richard Gough

Additional Officials Present:

Frank Lowrance, Street Department Superintendent; Mike Burk, Police Chief; and Chris Martin, Waste Water Treatment Plant Superintendent

Approval of the Minutes

Mr. Gough moved to approve the minutes of the June 5, 2012 meeting. Councilor Schroeder seconded. Motion passed 3-0.

UNFINISHED BUSINESS

2006 Ford E-350 Box Truck

Superintendent Martin presented a quote from Gateway Enterprises, Inc. for a box truck (which will be used for the new camera system) in the amount of Sixteen Thousand Dollars (\$16,000.00). The vehicle has been inspected. This is a significant savings compared to the quote previously offered by Best Equipment in the amount of Twenty Eight Thousand Dollars (\$28,000.00). Both trucks are the same make, model and year. Superintendent Martin asked to purchase the vehicle. Mr. Gough moved to approve the purchase of the 2006 Ford E350 from Gateway Enterprises, Inc. in the amount of Sixteen Thousand Dollars (\$16,000.00). Councilor Schroeder seconded. Motion passed 3-0.

Tamarac Drive Lighting

Superintendent Martin is anticipating on a telephone call from Indiana Michigan Electric Power for the specifications on underground wire for the street lights on Tamarac Drive.

Wind Energy

Mayor Croyle stated he does not know the status of the Wind Energy Project.

NEW BUSINESS

Lawn Street and Western Avenue Sewer Main

Citizens have reported smelling sewer gas odors at the west corner of Lawn Street and Western Avenue. A manhole that was installed several years ago was clogged and filling with sewage. Culy Contracting Inc. televised 200 feet of the 4 inch line, however the line turns on Lawn Street and cannot be televised further. A 4 inch line is not big enough for that area. A new 8 inch line was installed on the other side of the street that is not functioning. The 4 inch line needs to be replaced. Superintendent Martin received two quotes from Culy Contracting Inc. for the replacement of the line. The total cost is Forty Eight Thousand One Hundred Forty Eight Dollars (option 1 - \$48,148.00) for this project; or the City could put a manhole on Western Avenue where the line bends and install an 8 inch line for Fourteen Thousand Eight Hundred Dollars (option 2 - \$14,800.00). The line has to be flushed every other week. Superintendent Martin suggested starting with the second option because it should resolve the problem. Additional work may be necessary in the future.

Mr. Gough moved to approve option two for the Lawn Street Project in the amount of Fourteen Thousand Eight Hundred Dollars (\$14,800.00). Councilor Schroeder seconded. Motion passed 3-0.

Waste Water Treatment Plant Report

Superintendent Martin reported routine maintenance is being completed. The plant needs rain. Three tanks are operating on 500,000 gallons of fluid. The ground located along Salt Creek at the Beeson Community Building has been seeded and blanketed. The grass is starting to grow.

Compost

Superintendent Lowrance asked about the compost being let for bid. Several companies would like to take over the compost, but complete the work on City property. A company would be required to provide proof of liability insurance in the amount of Five Hundred Thousand Dollars (\$500,000.00).

Executive Session

Councilor Schroeder moved to conduct an executive session for the reason of discussing an individual over whom the governing body has jurisdiction and to receive information concerning the individual's alleged misconduct; a regular meeting will follow immediately on June 26, 2012 at 8:00 am. Mr. Gough seconded. Motion passed 3-0.

Sidewalk Rehabilitation

Evelyn Linder, 405 S. Jackson Street, submitted a sidewalk rehabilitation application, but not before the work was completed. The sidewalk was not built to the City's specifications. Mr. Gough moved to deny the application. Councilor Schroeder seconded. Motion passed 3-0.

Located at the corner of Orange Street and High Street, a person removed the trees and the owner removed the sidewalk. Superintendent Martin spoke to Hannum, Wagle, and Cline Engineering about this project. It is not included in the Safe Routes to School project.

Accounts Payable Vouchers

Clerk-Treasurer Haney presented the accounts payable vouchers for the end of May totaling Three Thousand Fifty Two Dollars and Forty Cents (\$3,052.40). June 1 through June 13 accounts payable vouchers totaled Four Hundred Sixty Thousand Three Hundred Dollars and Seventeen Cents (\$460,300.17). This amount does include the employees' health insurance. The Payroll accounts payable vouchers totaled Thirty One Thousand Four Hundred Seventy Dollars and Five Cents (\$31,470.05). The total of all accounts payable vouchers is Four Hundred Ninety Four Thousand Eight Hundred Twenty Two Dollars and Eighty Five Cents (\$494,822.85). Mr. Gough moved to approve the accounts payable vouchers. Councilor Schroeder seconded. Motion passed 3-0.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The June 29, 2012 meeting was adjourned at 8:21 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney