

Indiana Child Care Provider Holiday Request Form
- 2008 only-

CCDF reimbursement can be made to all providers for up to six (6) days per calendar year for children enrolled full-time, when the center or home is closed due to a holiday.

- The facility must have a written policy to charge all consumers for days they are closed due to a holiday,
- The child must have attendance at least one day in the 21 days preceding the holiday.
- The attendance must be recorded in your POS device before the holiday occurs.
- You can only claim future dates as holidays (for example, requests received in February for New Year's Day will not be honored).
- Do not select holidays for future years, only for 2008.

Use the space below to record your selections.

Provider Name _____ Provider ID _____

SSN or EIN ____ _ County _____

2008 Holiday List	
(Please include the actual date you are requesting)	
1.	4.
2.	5.
3.	6.

Forms should be completed and returned by mail no later than November 1, 2007 to ensure January 1 selection.

Mailing Address

ACS-CCDF HRF
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