



ORDER FORM & TAX INVOICE FOR OHS MANUAL

ABN 79 305 206 586

A comprehensive Occupational Health & Safety information manual, approved by WorkCover New South Wales, has been designed and produced by this Association specifically for dental staff.

The booklet includes information on:

- | | |
|--|---------------------------------------|
| The main provisions of the Act | New Model Of Workers Compensation |
| Employer's duties, Employee's duties | Hazards & Risk Management |
| Employer's duties to consult employees | Manual Handling and Prevention of OOS |
| Establishing an OHS committee/Representative | Occupational Overuse Syndrome |
| Effective Infection Control | Management of Clinical Waste |
| Immunisation of staff | Stress Management |
| General requirements | Disputes and Conflict Resolution |
| Unlawful dismissal, offences and penalties | Templates and Sample Policies |

Over 70 pages of excellent resource material in easy to understand terms suitable for all staff members. It is now available for a very reasonable cost of **\$22.00** including GST, postage & packaging. If you are interested in purchasing one please complete the form below and post or fax to the above address.

Name: _____ Tel: _____ Fax: _____

Mailing Address: _____ P.C. _____

Number of copies required: _____ Enclosed cheque or money order for \$ _____

Receipt to be made out to: _____

Please make cheques payable to: N.S.W. Dental Assistants' Association

Or please charge my Master Card [] Visa Card []

Card number: □□□□ □□□□ □□□□ □□□□ \$ _____

Cardholder's name (please print): _____ Expiry date: ____/____

Signature _____ Date _____

Post or fax order completed order form to:

NSW Dental Assistants' (Professional) Association
PO Box 40, WESTGATE, NSW 2048
Ph/Fx: 61 2 9569 3220