

## In-kind Donation Agreement Relay For Life of Leeward O`ahu Friday, April 4 – Saturday, April 5, 2014 Kapolei High School Athletic Field

In-kind donations are so appreciated. So that we can stretch ever dollar received to fight cancer, we appreciate your consideration to support us by giving any of the following suggested items:

- Gift Cards / Certificates
- □ Silent Auction items
- □ **Trinkets or Treasures** to give away as awards or Survivor / Caregiver gifts (*i.e.*, *pens*, *magnets*, *bookmarks*, *small kits*)
- □ Collection of items in a basket
- □ Specialty items from your store or business
- □ Specialty dish(es)/pan(s) from your restaurant We honor Cancer Survivors and their Caregivers as well as our hardworking Volunteers on event day.
- Other: \_\_\_\_\_

Recognition for in-kind donations received by <u>March 26, 2014</u> will be included in the Relay For Life event program.

As a 501(c)3 organization, we thank you for this tax-deductible contribution (to the extent allowable by law) and for your commitment to the fight against cancer. An in-kind donation receipt will be forwarded to you after we have received the attached in-kind form.

Thank you for your consideration!

Donation Needs To Be Picked Up.		
Date of Pickup:		
Best Time for Pick-up:		
Location of Pick-u	up:	
Address:		
City:	State: Zip:	
Special Instructions / Notes For Pick-up:		
Point of contact for	<u>r pickup:</u>	
Name:		
Phone:		

Please sign the attached form and return by <u>March 26, 2014</u> to:	
American Cancer Society Attn: RFL of Leeward O`ahu 2370 Nu`uanu Avenue Honolulu, Hawaii 96817	
We suggest keeping a copy for your records.	
If you have any questions, please contact <b>Michelle Hashimoto</b> at (808) 432-9144 or michelle.hashimoto@cancer.org.	



## In Kind Gift Receipt

In Kind refers to donations of goods instead of cash. Please note, according to IRS regulations, establishing a dollar value on donated items is the exclusive responsibility of the donor. Donated services are *not* tax deductible.

Company/Individual		
Company Contact		
Address		
City/State/Zip		
Phone (Home)	Phone (Business)	Email Address

The American Cancer Society gratefully acknowledges the In-Kind gift(s) described below. Please keep this receipt. In-kind donors do not receive any goods or services for their contribution. Therefore, your contribution is tax deductible to the extent allowed by law.

What is the donation?	What is the condition of the item?	If this is a service, describe:

Received by:		Date Received:
-	Signature of person authorized by Division to accept a gift	

**PLEASE NOTE: The American Cancer Society cannot attach a proper dollar value to your gift.** For your record-keeping purposes, you may wish to attach a proper dollar value to your gift. Federal tax laws impose certain reporting obligations for charitable contributions of property other than cash. IRS Form 8283 and its instructions can assist you with your reporting obligations.

\$

Donor's estimate of fair market value

For Office Use Only	
Field Office Receiving Credit:	Oahu Field Office
Event/Program Using Gift(s):	Relay For Life of Leeward O`ahu (PL HOAH RFL07)
Event/Program Location:	Honolulu, HI
Date of Event/Program:	April 4 - 5, 2014
Source/Subsource Code:	1 PL HOAH RFL07