

**Minnesota Street Superintendents Association
Meeting Agenda: 2/11/2014
Elk River Public Works
19000 Proctor Road Northwest Elk River MN 55330**

**President/Treasurer: Bert Tracy
Vice President: Kenneth Frosig
Secretary: Dan Tobritzhofer
Assistant Treasurer: Jim Romanik
Past President: Joe Witta**

Call to Order: Bert Tracy Time: 11:30 a.m.

Introduction of Guests:

**Scott County - Aaron Kotila
City of Burnsville – Cam Killmer
Otsego – Rick Knutson
Brooklyn Park – Matt Nystrom**

**Guest Speaker today is Don Gudmundson, Don is a retired Dakota County Sheriff, his presentation today is on the importance of team building and the value of “You and Others” Please help me in welcoming Mr. Gudmundson
Don missed the meeting, he accidently put Wednesday on his calendar**

Introduction of Retired Members:

No retired members present

Introduction of Vendors:

<u>Advanced Sand Jacking</u>	<u>MacQueen Equipment</u>
<u>Diamond Mowers</u>	<u>EDM Companies</u>
<u>Interstate Companies</u>	<u>Pavement Resources</u>
<u>Highway Safety Zone</u>	<u>Interstate Trucks</u>

Reminder to Please sign in sheet on the Sign in Sheet:

Approval of November 19, 2013 Meeting Minutes:

Discussion/Changes:

Motion to Approve November 19, 2013 Meeting Minutes

By: Larry Doig – Eden Prairie

Second By: Jake Theisen- Prior Lake

Motion Passed: **Yes** No

Treasurer's Report: Bert Tracy

Membership Renewal Total to date (2013 total was \$7,050.00)	\$4,150.00
2013 Membership Meeting Expenses to Date	\$0.0
Speaker Expenses	\$0.0
Scholarships	\$500.00
Executive Committee Meeting Expenses to Date (2013 \$170.38)	\$82.93
Sweethearts Event (2013 \$2,11.75)	\$0.0
Business Basics (Administrative (2013 \$1,972.56)	\$0.0
Attorney Fees (2013 \$2,590.00)	\$0.0
Regular Checking Current Balance (2/2/14)	\$4,355.87
Money Market Account Balance as of (12/31/13)	\$9,130.58
Money Market Interest in 2013	\$2.52

- ***Jim Romanik went through the treasure's report and asked if anyone had any additional questions. No questions were raised about reports or bank statements***

Old Business:

- **Scholarships Update:** Scholarship Committee members are, Co-Chairs John Harlow, and Todd Berg, members, Jeff Kirkeby, and Mike Purdy.

Scholarship Committee Report:

This year two people submitted Scholarship Applications to the MSSA Scholarship Committee. Only One Scholarship met all of the criteria required to receive a scholarship from MSSA. The \$500.00 scholarship recipient this year is Matt Nystrom, Matt is currently enrolled in the North Hennepin Community College Public Works Certificate Program. And Matt is also employed at the City of Brooklyn Center as a Maintenance II Streets employee.

Congratulations to Matt

Discussion:

- ***Matt Nystrom received the \$500 scholarship and was very thankful. Matt is currently working for Brooklynn Center and enjoys the public works field. The executive committee also thanked the scholarship committee for all their hard work.***
- **Sweethearts Committee Update:** Committee members are, Bert Tracy, Tom Reiner, Jeff Kirkeby, Jake Theisen

- ***Committee members were reminded about signing up and paying in advance for the sweetheart event. Tickets are \$10 a piece and with limited space. Please contact Jeff or Bert with any questions regarding the event.***

The 2014 Sweethearts Event is scheduled for Saturday March 29th at the Plymouth Playhouse. We will be hosting a social/happy hour at 5:00, dinner at 6:15, followed by the play at 7:30. The play is Church Basement Ladies “The Last Potluck Supper”. Tickets are \$10.00 per person. Please RSVP to Bert Tracy

- **New Business:**

- ***Judd from MacQueen equipment talked about some changes coming for this year’s sweeper training. Judd is trying to set up a day’s training in June where all where training would be held at the MN State Fairgrounds, This course would cover: Pelicans, Crosswinds, and possibly Vactors. We will post this as soon as date is selected.***
- ***Bert also mentioned (to the membership group) the importance of providing training and educational opportunities at future MSSA meetings. Our vision would be to make future meetings more similar to mini-seminars for quality learning. The group was reminded to contact the executive committee with any ideas.***
- **Mark from the City of Elk River talked about all the challenges their group went through during the building of Elk River Public Works. Mark staffed different areas of the building and welcomed members to ask about questions about anything. (Members were allowed to tour the facility at leisure)**
- **A special “Thank You” to Mark and all of his employees for hosting our meeting!**

- **Executive Committee Meeting, was held January 7th at Applebee’s Eden Prairie; In Attendance: Joe Wiita, Bert Tracy, Craig Eldred, Ken Frosig Jim Romanik and Dan Tobritzhofer**

MSSA President Bert Tracy Called the Executive Committee Meeting to order at 11:15 a.m.:

Topics Covered Were:

- **Committee members all discussed by-laws and signed 2014 Conflict of Interest policy. This will be scanned in and kept in secretary’s folder.**
- **Discussed New/Renewal applications for 2014**

Decided that this year's New/Renewal applications will be sent to Bert Tracy. Jim Romanik and Bert would get everything recorded and deposited for membership purposes in February.

- Discussion was held about two candidates receiving scholarships for North Hennepin. All agreed and Bert will do follow up on missing information from one candidate.
- Committee talked about possibly adding some more networking/educational opportunities for seeing new vendor and market products. Committee agrees this would be an excellent way to see newest products used in Public Works. Craig Eldred will be putting together the first trip. Details to come
- This year's "Sweetheart Event" is set for 3/29/14 at the Plymouth playhouse. The club has already put down deposits on the contract and ticket prices are \$10 per tickets

- **2014 meeting schedule dates and location**

Second Quarter Meeting May 13th, Location: SCOTT COUNTY

Third Quarter Meeting August 12th, Location _____

Fourth Quarter Meeting November 11th? Location _____

Golf Outing, September? Location:

Judd from Mcqueen will once again be putting this outing together. Date and place have not yet been established, and Judd is looking for feedback on any course.

Meeting topic ideas and/or Speakers for the May 13th quarterly meeting and upcoming quarterly meetings?

➤ ***It's been established that our next meeting will be held at Scott County Training Facility. This meeting will have speaker Don Gudmundson with a couple live vendor demos. Vendors are being encouraged to bring new technology (equipment) to this event.***

- **Any Other New Business, If not I need a motion to adjourn**

➤ ***No other business was brought forward***

Adjournment;

Motion to Approve:

By: Tom Tesch-Eden Prairie

Second By: Jeff Kirkeby- Pavement Resources

Adjourn: 1:10 P.M. Submitted by: *Dan Tobritzhofer 2/12/14*