

Application for Admission



Setting a foundation for life.

Thank you for considering **Our Lady of Grace School!**

Admission Process

Submit these items for admission review:

- ☐ **A certified copy of the child's birth certificate or other reliable proof of the child's identity and age (passport, vista, or other governmental documentation of the child's identity) or a letter explaining why a copy of the birth certificate cannot be produced.** The secretary of Director of Development will make copy of the official document and return the original to the person enrolling the child. Parents have 30 days to produce the birth certificate or other reliable documentation. If parents fail to comply with this request, Our Lady of Grace will notify the Illinois Department of the State Police or Chicago Police Department of such failure and also notify the person enrolling the child that he/she has ten additional days to reproduce the birth certificate or reliable documentation. If any affidavit appears inaccurate or suspicious in content, Our Lady of Grace School will notify the Illinois Department of State Police.
- ☐ **Immunization records** and most recent physical form from doctor.
- ☐ **Sacramental certificates, if applicable** (if applicable).
- ☐ For transfer students enrolling in grades 1-7, report cards from previous school. OLG will request records of transfer students within fourteen days of enrollment of transfer students.
- ☐ **An application fee of \$ 50 per student (non-refundable)**
- ☐ Financial Aid is available; see page 2 of this Application Form or contact the Director of Development.

APPLICANT INFORMATION

Please complete one form for each child applying. Thank you.

Applying for Grade: _____

Academic Year: _____

Student Name (last, first, middle initial)

Social Security Number

☐ Female

Date of Birth (mm/dd/yy):

☐ Male

Place of Birth (city, state or country):

Address

Phone

Last school attended (name, city and state)

Religion

SACRAMENTAL INFORMATION (If applicable, provide a copy of each certificate)

Date

Church

City

Baptism

Reconciliation

First Communion

Confirmation

Race & Ethnicity (optional):

☐ American Indian or Alaskan

☐ Asian

☐ Black or African American

☐ Hispanic/Latino

☐ Native Hawaiian or other

☐ Middle Eastern

☐ White

Pacific Islander

☐ Two or More Races

Languages spoken at home

Medical conditions we should be aware of? ☐ Yes ☐ No

If yes, please

explain:

FAMILY INFORMATION

Primary email (used during admission process and for all school communications)

Phone

Mother/Guardian Name

Cell phone

Social Security Number

Place of Birth

Religion

Occupation

Work Phone

Father/Guardian Name	Cell Phone	Social Security Number
Place of Birth	Religion	Occupation
Work Phone		

Student lives with: ☐ Both ☐ Mother ☐ Father ☐ If other, indicate: _____

Marital Status: ☐ Married ☐ Living together ☐ Single parent ☐ Divorced

If separated or divorced, does the other parent have legal access? ☐ Yes ☐ No

Please indicate to whom all school's communication should be directed: _____

In what language would you like to receive school information and news? ☐ English ☐ Spanish

Who will be financially responsible for the education of this child? _____

Would you like us to send you information about financial aid? ☐ Yes ☐ No

MEDIA PERMISSION

- ◆ Do you grant to Our Lady of Grace School the unlimited right to use and/or reproduce images, videos, and photographs of your child taken in a legal manner for the internal or external promotional/informational activities of Our Lady of Grace School (advertising, social media, online, print/TV/radio, etc.)? ☐ Yes ☐ No
- ◆ Do you agree to allow your child to be photographed and filmed by representatives of the external news media in relation to any and all coverage of Our Lady of Grace School in which they are involved. ☐ Yes ☐ No
- ◆ Do you waive any and all present or future compensation rights to use of the above stated materials? ☐ Yes ☐ No

SIBLING INFORMATION

1. Sibling's Full Name	Age	Grade	School Attending
2. Sibling's Full Name	Age	Grade	School Attending

How did you hear about OLG? _____

SUBMISSION

Parent/Guardian signature	Print Name	Date
Parent/Guardian signature	Print Name	Date

Our Lady of Grace School does not discriminate on the basis of sex, race, color, or national origin in the administration of admissions and educational policies, financial aid, or other school related activities. Demographic information (e.g. race) is requested for Archdiocesan reporting purposes. It is not used in the admission decision. The contents of this application are confidential.