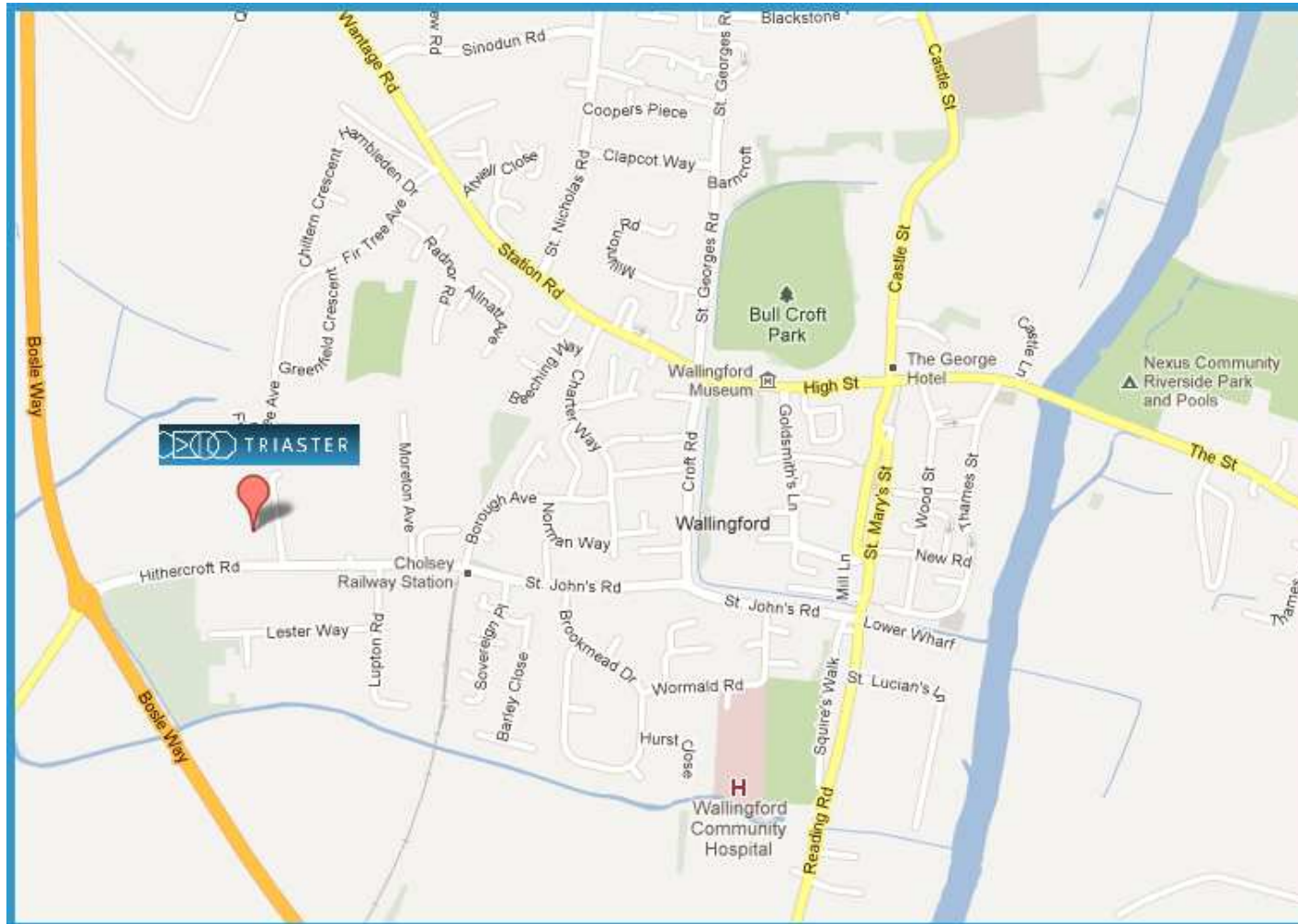


## Wallingford Street Map



Triaster Ltd  
Fugro House  
Hithercroft Road  
Wallingford  
Oxfordshire  
OX10 9RB

Tel: +44 (0) 870 402 1234

E-mail: [customer.services@traster.co.uk](mailto:customer.services@traster.co.uk)



*Fugro House (pictured above)*

## Visitor Information

### On arrival-

Please go to reception and let them know you are a visiting Triaster.

### Security-

All visitors will be issued with a visitors pass on arrival at reception. This pass must be worn at all times and returned to reception on departure. On occasion, Triaster will issue you with a security pass so that you can access facilities. Please ensure you return this to your Triaster representative on departure.

### Health & Safety-

Triaster is committed to providing a safe and healthy working environment for staff and visitors. All visitors are asked to read a short procedures document on arrival.

### Fire alarm-

A continuous bell indicates an evacuation situation. Please vacate the building immediately if you hear this. The person you are visiting will take you to the assembly point; however, if you are on your own, our Fire Wardens are on hand to direct you to the correct point. The alarm system is tested every Tuesday at 10.30am.

### First aid-

If you require first aid and emergency assistance, please let the person you are visiting know. If you are unable to locate anyone to help you, please go to Reception.

### Information for disabled visitors-

You will find disabled parking spaces beside the main entrance to Fugro House. All of Triaster's facilities are on the ground floor, as are the disabled toilets which are at the rear of the atrium.

All fire exits have ramps should you need to evacuate the building in an emergency.

### Catering-

Tea, coffee and water are offered to all visitors; however, please feel free to help yourself to the drinks machines found in the canteen on the ground floor.

The canteen provides lunch between 12:00pm - 2:00pm, there is a wide selection of hot and cold food.

Also, if you arrive before 9:00am you will find a range of food, including a full English breakfast.

### Parking-

Please park in the visitors' spaces at the front of the building. If there are no spaces available, please park in any of the spaces that do not have company names on them. There is also an overflow car park at the rear of the building & in Wallingford Sports Park next door to Fugro House.

### Toilets-

Toilets are situated on the ground floor, at the rear of the atrium.

### Smoking-

Smoking is not permitted in any part of Fugro House. You will find a smoking area between the main office building and the warehouses.

## Where to stay

The hotels most frequently used by Triaster's visitors are detailed below:

### The Springs Hotel

<http://www.thespringshotel.com/>

Quote 'Triaster Ltd' to receive a corporate rate of: £85- Standard room, £95- Executive room, £110- Suite

### Little Gables B&B-

<http://www.littlegables.co.uk/>

Please quote 'Triaster Ltd' to receive a corporate rate of £60 (single room), or £65 (double room for

### The Premier Inn- Oxford South, Didcot

<http://www.premierinn.com/en/hotel/DIDAPP/oxford-south-didcot?cmp=GLBC>

### The George

<http://www.peelhotels.co.uk/hotels/george-hotel-wallingford-oxfordshire-england/>

## Getting here

### By car-

Please refer to the driving instructions on the next page.

### By rail-

Take a train to Didcot station; from there it is a 15-minute taxi trip to Triaster's offices. There are frequent trains from Paddington, but be careful to catch the fast services only, otherwise travel time jumps from 40 minutes to over an hour. Didcot is on the main line from Paddington to Bristol and Cardiff, and from Paddington to Oxford.

### By air-

#### Heathrow

A taxi from Heathrow to Wallingford is likely to cost over £160. Please e-mail [info@triaster.co.uk](mailto:info@triaster.co.uk) with your flight details if you would like help arranging this. Alternatively, take a fast train to Paddington train station and then follow directions for rail travellers.

### Stansted, Gatwick, Luton or Birmingham

Taxi fares will be very excessive from these airports. We recommend you arrange a hire car or travel by train.

### Taxis-

Hills Taxis- 01491 837022

Harolds Cars- 01235 512345

| single occupancy). |

**Notice:** If you are using SatNav, please enter Hithercroft Road, Wallingford rather than the postcode.

#### **By Road from Heathrow and South London-**

Travel westbound on the M4, leave at J8/9 and follow signs to Henley taking the A404 and then the A4130 at the first roundabout.

At Henley, cross over the Thames and turn right at the second set of lights, continuing on the A4130 to Wallingford.

Travel straight on for about 10 miles before arriving at Wallingford.

Just outside Wallingford, there is a roundabout with directions north to Oxford and south to Reading, follow signs to Reading.

Turn right at the next roundabout, the road takes you over the Thames.

Straight over the next 2 roundabouts, the road takes you over a level crossing.

Right at the next roundabout takes you onto Hithercroft Road. Fugro House is about 250 meters on the left.

#### **By Road from North London-**

Travel northbound on the M40.

Leave at J6 and take a left turn following signs to Watlington.

At Watlington, turn right at the T-junction (B4009).

Road continues for about 10 miles until another T-junction in Benson. Turn right, and then take the immediate left fork.

Take a left at the give way.

Straight over the next roundabout following signs for Reading.

Turn right at the next roundabout, the road takes you over the Thames.

Straight over the next 2 roundabouts, the road takes you over a level crossing.

Right at the next roundabout takes you onto Hithercroft Road. Fugro House is about 250 meters on the left.

#### **By Road from the North -**

Travel south on the M40.

Leave at J8a and follow A418 before turning right onto A40 to Wallingford.

Past the Oxford Belfry Hotel up to T-junction.

Turn right onto A329 to Wallingford crossing the M40.

The road continues for a few miles into Warborough. At Warborough, go straight over a mini-roundabout and then take a sharp left after the petrol station following signs to Wallingford.

Road continues on for a few miles until you reach the Shillingford roundabout.

Take a left following signs to Reading (A4074).

Go straight over the next roundabout (2nd exit).

Go straight over the next roundabout (3rd exit) following signs to Reading.

Turn right at the next roundabout, the road takes you over the Thames.

Straight over the next 2 roundabouts, the road takes you over a level crossing.

Right at the next roundabout takes you onto Hithercroft Road. Fugro House is about 250 meters on the left.

#### **By Road from the West -**

Take the M4, leave at J13 and then travel north on the A34.

Exit the A34 at the Didcot exit.

Follow signs to Didcot traveling on the A4130, and then signs to Wallingford that takes you round the Didcot bypass.

5 or 6 miles out from Didcot you will reach a roundabout just outside

Wallingford. Turn right at the roundabout, following signs to Reading.

Left at the next roundabout takes you onto Hithercroft Road. Fugro House is about 250 meters on the left.