

NOTICE TO PARENTS AND GUARDIANS 2010 - 2011

As required by law (Education Code 48980 - 48985), you are hereby notified of the following:

1. Absence: Pupils, with the written consent of their parents or guardians, may be excused from school for religious purposes at a place away from school property and after the pupil has attended school for a minimum day. [E.C. 46014]
2. Excuse from instruction: Upon parent statutory notification high schools may grant permission to students to leave school grounds during lunch period. [Notice requirements set forth in E.C.44808.5] A pupil may refuse to participate in animal dissection and experimentation with parent written substantiation. [E.C. 32255.1 and 32255 - 32255.6]
3. Grade Reduction: No pupil may have his or her grade reduced or lose academic credit for any absence or absences excused pursuant to E.C. 48205 when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. [E.C. 48980(j)] Full text of E.C. 48205 attached. (**Attachment -1**)
4. Temporary disability for pupils shall be cause for a pupil to receive individual instruction. [E.C. 48206.3]
5. Minimum and Pupil Free Staff Development School Days: The schedule of minimum days and pupil free staff development days for schools within the District/County Office is attached. (**District Attachment – 2**) Parents/guardians will be notified of minimum days and pupil-free staff development days not yet scheduled within one month before the scheduled minimum or pupil-free day. [E.C. 48980(c)]
6. Required Immunization: A pupil may not be admitted to school unless he/she has been fully immunized pursuant to Health and Safety Code Section 120335. School districts shall not unconditionally admit any pupil to the 7th grade level, nor unconditionally advance any pupil to the 7th grade level unless the pupil has been fully immunized against hepatitis B. Except for children already admitted at the kindergarten level or above, every child must be immunized against chicken pox. [E.C. 49403, 48980(a), H.&S.C. 120335]
7. Immunization for communicable disease may be consented to in writing by a parent for a licensed physician and surgeon or registered nurse to administer an immunizing agent. [E.C. 49403]
8. Administration of medication prescribed by a physician or surgeon for a child during the school day may be assisted by the school nurse or other designated school personnel must be accompanied by detailed, written orders from a physician and written parental request. Pupils may carry and self-administer prescription auto-injectable epinephrine or inhaled asthma medication provided that written orders from the physician or surgeon (including a statement that the pupil is able to self-administer such medication), and written parental consent to the self-administration (including a release allowing the school nurse or other designated school personnel to consult with pupil's health care provider about the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of the self-administering medication). [E.C. 49423, 49423.1]
9. Continuing Medication: You are required to inform the District/County Office of any medication being taken, the current dosage and the name of the supervising physician if your child is on a continuing medication regimen for a non-episodic condition. [E.C. 49480]
10. Physical Examinations: The Child Health and Disability Prevention Program mandates that every child shall, within 90 days after entrance into the first grade, provide a certificate documenting that within the prior 18 months the child has received the appropriate health screening and evaluation services, unless the parent/guardian has filed an objection. However, the child may be sent home if, for good reason, he/she is believed to be suffering from a recognized contagious or infectious disease and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. Free health screening is available for low income children for up to 18 months prior to entry into 1st grade. Parents are encouraged to obtain required health screenings simultaneously with required immunizations. [H.&S. C. 124085; 124105; E.C. 49451] (Note: After July 1, 2010, parents of 7th grade pupils must be provided specific information on type 2 diabetes. It is recommended that students possibly suffering from type 2 diabetes or having warning signs should be screened. [E.C. 49452.7])
11. Evaluation of Vision, Hearing, Scoliosis and Oral Health of a child, including tests for visual acuity and color vision by the school nurse or other qualified individual, is provided upon first enrollment and at least every third year thereafter. Scoliosis screening is provided to girls in grade 7 and boys in grade 8. By May 31 of the school year, pupils when first enrolled in public schools are required to provide proof of an oral health assessment (within 12 months prior to enrollment) by a licensed dentist or other licensed or registered dental health professional. [E.C. 49452, 49452.5, 49452.8, 49454, 49455]
12. Medical and hospital services for pupils injured at school or school-sponsored events or while being transported may be insured at district or parent expense. [E.C. 49472] Schools may release pupils, in grades 7 through 12 only, for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian, [E.C. 46010.1]
13. A Nutrition Program is available for needy children. [E.C. 49510 et seq.]
14. Fingerprinting services may be available for kindergarten and new students. [E.C. 32390, 48980(f)]
15. Pupil Records: Parents have a right to access all records relating to their children. [E.C. 49063, 49069] The procedure used by the District/County Office regarding the establishment and maintenance, transfer, access and modification of pupil records is available to parents upon request. [E.C. 49063 and 49070] Certain directory information concerning pupils is also available to individuals other than parents. [E.C. 49073] (**District Attachment –3**)
16. Year Book and Graduating Class Photographs: It is the District's practice to provide year book and graduating class photographs to newspapers and other publications upon request. The District regards such information as a public record and "directory information" within the meaning of the Family Educational and Privacy Rights Act, "FERPA", 20 USC 1232g, and Education Code Section 49073. The District presumes that unless otherwise notified, it may infer from a student's participation in year book and graduating class photographic activities that it has permission to release student's photograph.
17. District/County Office Rules: The rules used by the District/County Office pertaining to student discipline are available to all parents upon request. [E.C. 35291] The rules may require that the parent of a pupil who has been suspended may be required to attend a portion of a school day in the child's classroom. [E.C.48900.1]
18. Discrimination: The District/County Office does not discriminate on the basis of race, color, national origin, sex, sexual orientation, handicap (or disability), or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap) and the Age Discrimination Act of 1975 (pertaining to age) [E.C. 200]. This nondiscrimination policy covers admission and access to, and treatment and employment in, District/County Office programs and activities, including vocational education. Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the grievance procedures covering discrimination complaints may be directed to the District/County Office Superintendent, as appropriate. The lack of English language skills will not be a barrier to the admission and participation in District/County Office programs. [P.L. 92-318]

19. Services to students who are deaf, hard of hearing, blind, visually impaired, or deaf-blind are provided by the State Special Schools. Assessment services and technical assistance are also offered. For more information about the State Special Schools, please visit the California Department of Education Web site at <http://www.cde.ca.gov/sp/ss/> or ask for more information from members of your child's Individualized Education Program (IEP) team.
20. Compulsory Education: Each person between the ages of 6 and 18 years, not exempted under the provisions of Education Code, Instruction and Services, part 27, Chapter 2, Compulsory Education Law (commencing with Section 48200) or Chapter 3 (commencing with Section 48400) is subject to compulsory full-time education and each person subject to compulsory full-time education and each person subject to compulsory continuation education not exempted under the provisions of Chapter 3 shall attend the public full-time day school or continuation school or classes and for the full time designated as the length of the schoolday by the governing board of the school district in which the residency of either the parent or legal guardian is located and each parent, guardian, or other person having control or charge of the pupil shall send the pupil to the public full-time day school or continuation school or classes and for the full time designated as the length of the schoolday by the governing board of the school district in which the residence of either the parent or legal guardian is located. Unless otherwise provided for in E.C. § 48200, a pupil shall not be enrolled for less than the minimum schoolday established by law.
21. Residency Requirements-School Attendance Options:
- (a) Notwithstanding E. C. § 48200, a pupil complies with the residency requirements for school attendance in a school district, if he or she is any of the following:
- (1) (A) A pupil placed within the boundaries of that school district in a regularly established licensed children's institution, or a licensed foster home, or a family home pursuant to a commitment or placement under Chapter 2 (Section 200) of Part 1 of Division 2 of the Welfare and Institutions Code. (B) An agency placing a pupil in the home or institution shall provide evidence to the school that the placement or commitment is pursuant to law.
 - (2) A pupil for whom interdistrict attendance has been approved pursuant to Chapter 5 (Section 46600) of Part 26.
 - (3) A pupil whose residence is located within the boundaries of that school district and whose parent or legal guardian is relieved of responsibility, control, and authority through emancipation.
 - (4) A pupil who lives in the home of a caregiving adult that is located within the boundaries of that school district. Execution of an affidavit under penalty of perjury pursuant to Part 1.5 (Section 6550) of Division 11 of the Family Code by the caregiving adult is a sufficient basis for a determination that the pupil lives in the caregiver's home, unless the school district determines from actual facts that the pupil is not living in the caregiver's home.
 - (5) A pupil residing in a state hospital located within the boundaries of that school district.
- (b) A school district may deem a pupil to have complied with the residency requirements for school attendance in the district if at least one parent or the legal guardian of the pupil is physically employed within the boundaries of that district.
- (1) School districts are not required to admit pupils whose parent or guardian is employed in the district, but the district may not refuse to admit a pupil on the basis, except as expressly provided in this subdivision, of race, ethnicity, sex, parental income, scholastic achievement, or any other arbitrary consideration.
 - (2) School districts in which the residency of either the parent or legal guardian of the pupil is established, or the school district to which the pupil is to be transferred under E.C. § 48204(b) may prohibit the transfer of the pupil if the governing board of the district determines that the transfer would negatively impact the court-ordered or voluntary desegregation plan of the district.
 - (3) School districts to which the pupil is to be transferred under E.C. § 48204(b) may prohibit the transfer of the pupil if the district determines that the additional cost of educating the pupil would exceed the amount of additional state aid received as a result of the transfer. [E.C. § 48204]
22. Statutory Attendance Options:
- Interdistrict attendance
 - (a) The governing boards of two or more school districts may enter into an agreement, for a term not to exceed five school years, for the interdistrict attendance of pupils who are residents of the districts. The agreement may provide for the admission to a district other than the district of residence of a pupil who requests a permit to attend a school district that is a party to the agreement and that maintains schools and classes in kindergarten or any of grades 1 to 12, inclusive, to which the pupil requests admission.
The agreement shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied.
The district of residence shall issue an individual permit verifying the district's approval, pursuant to policies of the board and terms of the agreement, for the transfer and for the applicable period of time. A permit shall be valid upon concurring endorsement by the designee of the governing board of the district of proposed attendance. Terms and conditions under which the permit may be revoked is the responsibility of the district of attendance.
 - (b) In addition to the requirements of subdivision (e) of Section 48915.1, and regardless of whether an agreement exists or a permit is issued pursuant to this section, any district may admit a pupil expelled from another district in which the pupil continues to reside. [E.C. § 46600 – 46607]
 - ❖ The procedure for application for alternative attendance areas or programs, if any; will vary by district.
 - ❖ An application form for requesting a change of attendance can be obtained from the District office.
 - ❖ If either district denies a transfer request, a parent/guardian may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.
 - Intradistrict Attendance

Each school district, shall adopt rules and regulations establishing a policy of open enrollment within the district for residents of the district. This requirement does not apply to a school district that has only one school or a school district with schools that do not serve any of the same grade levels. The policy shall include all of the following elements:

 - (a) Parents or guardians of each schoolage child who is a resident in the district may select the schools the child shall attend, irrespective of the particular locations of his or her residence within the district, except that school districts shall retain the authority to maintain appropriate racial and ethnic balances among their respective schools at the school districts' discretion or as specified in applicable court-ordered or voluntary desegregation plans.
 - (b) It shall include a selection policy for a school that receives requests for admission in excess of the capacity of the school ensures that selection of pupils to enroll in the school is made through a random, unbiased process that prohibits an evaluation of whether a pupil should be enrolled based upon his or her academic or athletic performance. The capacity of the schools in the district shall be calculated in a nonarbitrary manner using pupil enrollment and available space. However, school districts may employ existing entrance criteria for specialized schools or programs if the criteria are uniformly applied to all applicants. This subdivision shall not be construed to prohibit school districts from using academic performance to determine eligibility for, or

placement in, programs for gifted and talented pupils established pursuant to Chapter 8 (commencing with Section 52200) of Part 28 of Division 4.
(c) It shall provide that no pupil who currently resides in the attendance area of a school shall be displaced by pupils transferring from outside the attendance area.

(d) To the extent required and financed by federal law and at the request of the pupil's parent or guardian, each school district shall provide transportation assistance to the pupil. [E. C. § 35160.5 (b)]

- **School Choice**

Under the Federal No Child Left Behind law, schools that do not meet their achievement targets must offer parent the choice of attending another school in the same district. This transfer is given under the option of Title 1, Part A School Choice. Information is available on CA Department of Education website.

- ❖ Parents/guardians who are interested in finding out more about attendance options should contact the School District for more information on the District's policies, procedures, and timelines for applying for transfers. [E.C. 48980(h) 48204, 48660]

23. **Programmatic/Special Programmatic Options:** Programmatic options offered within district attendance areas, if any; will vary by district. Special programmatic options available on both an interdistrict and intradistrict basis, if any; will vary by district. [E.C. 48980(h)] (**District Attachment - 4**)
24. **Notice of Alternative Schools:** California state law authorizes all school districts to provide for alternative schools. (**Attachment - 5**)
25. **Excuse from Sexual Health Education, HIV/AIDS Education and Related Assessments:** Parents or guardians have the right to excuse their children from all or part of comprehensive sexual health education, HIV/AIDS prevention education, and assessments related to that education. You are hereby notified that:
 - 1) Written and audio visual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education are available for inspection.
 - 2) Comprehensive sexual health education or HIV/AIDS prevention education will be taught by school district personnel and/or by outside consultants.
 - 3) You have a right to request a copy of E. C. Part 28, Chapter 5.6 - CA Comprehensive Sexual Health and HIV/AIDS Prevention Education Act.
 - 4) You may request in writing that your child not receive comprehensive sexual health education or HIV/AIDS prevention education. [E.C. 51938]
26. **Uniform Complaint Procedures:** Alleged violations, by the school or school district, of federal or state law will be handled through uniform complaint procedures established by the District and the County Office of Education. Civil remedies including but not limited to injunctions, restraining orders or other remedies or orders may be available. The District/County Office is primarily responsible for compliance with federal and state laws and regulations. Appeal and review procedures may be pursued through local, state (California Department of Education) or federal agencies, offices, and/or courts as well. Complaints shall be made in writing to the Superintendent of the District/County Office. The District/County Office shall be responsible for providing written procedures regarding the process upon request. [5 CCR 4610, 4622] A description of District complaint procedure and appeal process is attached. (**District Attachment – 6**) Please note in particular that the process provides that:
 - 1) the complaint review will be concluded within sixty calendar days from the date of receipt of the complaint unless the complainant agrees in writing to extend the time line;
 - 2) unlawful discrimination complaints shall be filed not later than six months from the date the alleged discrimination occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination
 - 3) the complainant has a right to appeal the District/County Decision to the CA State Department of Education by filing a written appeal within 15 days of receiving the District/County Decision;
 - 4) the appeal to CA State Department of Education must include a copy of the locally filed complaint and a copy of the District/County Decision.
27. **Sexual Harassment Policy:** Alleged pupil sexual harassment in violation of District/County Office policy or federal or state law will be handled pursuant to the attached policies and procedures established by the District/County Superintendent of Schools Office. The District/County Office shall be responsible for providing written procedures regarding the process. [E.C. 48980(g), 212.5, 231.5] (**District Attachment - 7**)
28. **School Accountability Report Card:** On or before February 1 of each year, parents are entitled to an updated hard copy of the School Accountability Report Card upon request. [E.C. 35256]
29. **Curriculum:** The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. [E.C. 49091.14; 49063(k)]
30. **Grants for Advanced Placement Tests:** Needy pupils may be eligible for state grants to cover the costs of advanced placement examinations. Contact the school for eligibility information. [E.C. 48980(k); 52244]
31. **No Child Left Behind Act:** At the beginning of each school year, school districts receiving Title I funds must inform parents of students in Title 1 schools of their rights pursuant to provisions of the *No Child Left Behind Act*. [20 USC 6311(h)(6), 34 CFR 200.61] (**Attachment - 8**)
32. **Pesticides:** The names of all pesticide products expected to be applied at the school site during the upcoming year are set forth on the attached list. [E.C. 17612, 48980.3] (**District Attachment - 9**)
33. **Asbestos:** You have the right to obtain an updated Management Plan for asbestos-containing material in school. [40 CFR 763.93(g)(4), E.C. 49410]
34. **Tobacco-Free Campus:** Contact the school for information about the District/County Office's tobacco-free campus policy, if any, and enforcement procedures. [H&S 104420]
35. **Emergency Preparedness** including disaster procedures and plans, routines, emergency response measures, staff training programs, procedures for the use of public buildings and notification procedures is addressed through District/County Office comprehensive school safety plan. A copy of the plan is available at district/county office administrative offices. [E.C. 32282]
36. **Exit Exam:** (Districts offering grades 9-12) Requirements for high school graduation and specified alternative modes for completing the prescribed course of study are available in the office of each high school principal. As a condition of graduation 12th graders are required to take the high school exit exam in accordance with the attached information. [E.C. 48980(e), 60851] (**District Attachment - 10**)
37. **College Admission Requirements and Higher Education Information:** (Districts offering grades 9-12) [E.C. 48980(l), 51229] (**District Attachment - 11**)

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days (within 5 days under E.C. 49069) of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

Another exception permits disclosure of appropriately designated "directory information" without written consent, unless parents have advised the School to the contrary in accordance with school district procedures. The primary purpose of directory information is to allow the School to include this type of information from a student's education records in certain school publications (e.g., yearbooks, honor roll lists, sports activity sheets). Directory information, which is information that is not generally considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. In addition, schools are required to provide military recruiters, upon request, with secondary students' names, addresses and telephone listings unless parents have advised the school that they do not want their student's information disclosed without their prior consent.

The School has designated the following information as directory information: student's name, participation in officially recognized activities and sports, address, telephone listing, weight and height of members of athletic teams, electronic media (e.g., digital image, video recording, audio recording, CD, DVD), e-mail address, photograph, degrees, honors, and awards received, date and place of birth, major field of study, dates of attendance, grade level, and the most recent educational agency or institution attended. If parents do not want the School to disclose directory information from their child's education records without prior written consent, they must notify the School in writing. [10 U.S.C. § 503, 20 U.S.C. § 7908, 34 C.F.R. § 99.37]

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605

PPRA Model Notice and Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires school districts to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings. Policies regarding these rights may be obtained from the school district.

Parents who believe their rights have been violated under this section may file a complaint with the Family Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-5901.

Please return this acknowledgment, with the required signature, to your son's/daughter's school.

PARENTAL ACKNOWLEDGMENT ONLY

I have received and read the notice regarding my rights relating to the above courses and activities which might affect my son/daughter.

Print Pupil's Name

Grade

Required Signature of Parent/Guardian

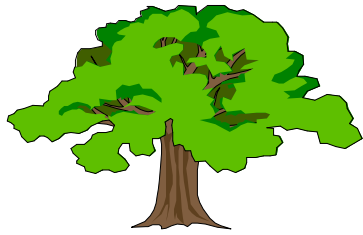
Date

ATTACHMENT 1

FULL TEXT OF **EDUCATION CODE SECTION 48205**

(As Amended by Chapter 527, A.B. 428 § 1, 2007)

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to his or her illness.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
- (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- (e) "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."



RESCUE UNION SCHOOL DISTRICT

"Educating for the Future, Together"

ATTACHMENT 2

No School (for students and staff)
 Holiday
M Collaboration Day (student early release)

2010-2011 SCHOOL CALENDAR

Board Approved 5-11-10

AUG 2010				
M	T	W	T	F
2	3	4	5	6
9	10	11-W	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

14

- 11 **Teacher Work Day**
- 12 **First Day of Class**

SEPT				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29-M	30-M	

21

- 6 **Labor Day**
- 29-30 **Parent Teacher Conference**
(Early Release-Middle Schools)
- 29 **Collaboration Day**
(Early Release-Elem. Schools)

OCT				
M	T	W	T	F
				1-M
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27-M	28	29

21

- 1 **Parent Teacher Conference**
(Early Release-Middle Schools)
- 27 **Collaboration Day**
(Early Release-Elem. Schools)

NOV				
M	T	W	T	F
1	2	3	4	5-M
8	9	10	11	12
15-M	16-M	17-M	18-M	19-M
22	23	24	25	26
29	30			

16

- 5 **Teacher Prep. Report Cards**
(Early Release- All Schools)
- 5 **END FIRST TRIMESTER**
- 11 **Veteran's Day**
- 15-19 **Parent Teacher Conference**
(Early Release- Elem. Schools)
- 22-26 **Thanksgiving Break**

DEC				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

12

- 17 **No School**
(For Students and Staff)
- 20 **Winter Break Begins**

JAN 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26-M	27	28
31				

19

- 1 **New Year's Day**
- 3 **Winter Break Ends**
- 14 **No School**
(For Students and Staff)
- 17 **Martin Luther King Jr. Day**
- 26 **Collaboration Day**
(Early Release-All Schools)

FEB				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17-M	18
21	22	23	24	25
28				

18

- 17 **Teacher Prep. Report Cards**
(Early Release-All Schools)
- 17 **END SECOND TRIMESTER**
- 18 **Lincoln's Day**
- 21 **President's Day**

MAR				
M	T	W	T	F
	1	2	3	4
7-M	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30-M	31	

22

- 7 **Collaboration Day**
(Early Release-Middle Schools)
- 18 **No School**
(For Students and Staff)
- 30 **Collaboration Day**
(Early Release-Elem. Schools)

APR				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

16

- 4-15 **STAR Testing**
- 18-22 **Spring Break**

MAY				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13-M
16	17	18	19	20
23	24	25-M	26	27
30	31			

18

- 13 **Teacher Prep. Report Cards**
(Early Release-All Schools)
- 25 **LAST DAY OF CLASSES**
(Early Release-All Schools)
- 25 **END THIRD TRIMESTER**
- 30 **Memorial Day**

Elementary Mininum Days (13)

SEPT 29	FEB 17
OCT 27	MAR 30
NOV 5,15,16,17,18,19	MAY 13,25
JAN 26	

Middle School Mininum Days (9)

SEPT 29,30	FEB 17
OCT 1	MAR 7
NOV 5	MAY 13,25
JAN 26	

**Rescue Union ESD
Administrative Regulation
Student Records**

ATTACHMENT 3

AR 5125

Students

Definitions

Student records are any items of information gathered within or outside the district that are directly related to an identifiable student and maintained by the district or required to be maintained by an employee in the performance of his/her duties. Any information maintained for the purpose of second-party review is considered a student record. A student record may be recorded in handwriting, print, computer media, video or audio tape, film, microfilm, microfiche, or by other means. Student records include the student's health record. (34 CFR 99.3; Education Code 49061, 49062; 5 CCR 430)

Student records do not include: (34 CFR 99.3; Education Code 49061, 49062)

1. Directory information

(cf. 5125.1 - Release of Directory Information)

2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute

3. Records of the law enforcement unit of the district, subject to the provisions of 34 CFR 99.8

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for stipulated periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Access means a personal inspection and review of a record, an accurate copy of a record or receipt of an accurate copy of a record, an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Disclosure means to permit access to or the release, transfer, or other communication of personally identifiable information contained in education records, to any party, by any means including oral, written, or electronic means. (34 CFR 99.3)

Personally identifiable information includes, but is not limited to, the student's name, the name of the student's parent/guardian or other family member, the address of the student or student's family, a personal identifier such as the student's social security number or student number, and a list of personal characteristics or other information that would make the student's identity easily traceable. (34 CFR 99.3)

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

School officials and employees are officials or employees whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records.

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

A legitimate educational interest is one held by school officials or employees whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records.

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Access to Student Records Without Prior Written Consent

Persons, agencies, or organizations specifically granted access rights to student records pursuant to law shall have access without prior written parental consent or judicial order. (Education Code 49076)

The following persons or agencies shall have absolute access to any and all student records in accordance with law:

1. Parents/guardians of students younger than age 18 (Education Code 49069)

Access to student records and information shall not be denied to a parent because he/she is not the child's custodial parent. (Family Code 3025)

2. An adult student age 18 or older or a student under the age of 18 who attends a postsecondary institution, in which case the student alone shall exercise rights related to his/her student records and grant consent for the release of records (34 CFR 99.3, 99.5)

3. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077)

In addition, the following persons or agencies shall have access to those particular records that are relevant to the legitimate educational interest of the requester: (Education Code 49076)

1. Parents/guardians of a dependent student age 18 or older
2. Students age 16 or older or who have completed the 10th grade
3. School officials and employees
4. Members of a school attendance review board and any volunteer aide age 18 or older who has been investigated, selected, and trained by such a board to provide follow-up services to a referred student (cf. 5113.1 - Truancy)
5. Officials and employees of other public schools or school systems where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided
6. Federal, state, and local officials, as needed for program audits or compliance with law
7. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition
8. A prosecuting agency for consideration against a parent/guardian for failure to comply with compulsory education laws
9. Any probation officer or district attorney for the purposes of conducting a criminal investigation or an investigation in regards to declaring a person a ward of the court or involving a violation of a condition of probation
10. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student, or for purposes of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681
11. Any county placing agency for the purpose of fulfilling educational case management responsibilities required by the juvenile court or by law pursuant to Welfare and Institutions Code 16010 and to assist with the school transfer or enrollment of a student (cf. 6173.1 - Education for Foster Youth)

Foster family agencies with jurisdiction over currently enrolled or former students may access those students' records of grades and transcripts and any individualized education program (IEP) developed and maintained by the district with respect to such students. (Education Code 49069.3)
(cf. 6159 - Individualized Education Program)

When authorized by law to assist law enforcement in investigations of suspected kidnapping, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district or California private school. The information shall be released only to designated peace officers, federal criminal investigators, and federal law enforcement officers whose names have been submitted in writing by their law enforcement agency in accordance with the procedures specified in Education Code 49076.5. (Education Code 49076.5)

The Superintendent or designee may release information from a student's records to the following: (34 CFR 99.36; Education Code 49076)

1. Appropriate persons in an emergency if the health and safety of the student or other persons are at stake
2. Accrediting associations
3. Under the conditions specified in Education Code 49076, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll
5. Agencies or organizations in connection with the student's application for or receipt of financial aid

However, information permitting the personal identification of a student or his/her parents/guardians for these purposes may be disclosed only as may be necessary to determine the eligibility of the student for financial aid, to determine the amount of financial aid, to determine the conditions which will be imposed regarding the financial aid, or to enforce the terms or conditions of the financial aid.

6. County elections officials for the purpose of identifying students eligible to register to vote and offering such students an opportunity to register
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee may release a student's immunization record information to local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health. Prior to releasing such information, the Superintendent or designee shall notify the parent/guardian of his/her right to refuse to share the information as well the other information specified in law. The following information may be released: (Health and Safety Code 120440)

1. Name of the student and the student's parent/guardian
2. Student's gender
3. Student's date and place of birth
4. Types and dates of immunizations received
5. Manufacturer and lot number of the immunization received
6. Adverse reaction to the immunization
7. Other nonmedical information necessary to establish the student's unique identity and record
8. Current address and telephone number of student and his/her parent/guardian.

Persons Granted Access to Student Records With Prior Written Consent

Persons, agencies, or organizations not afforded access rights by law may be granted access only through written permission of the parent/guardian or adult student, or by judicial order. (Education Code 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent may grant consent if both parents notify the district, in writing, that such an agreement has been made. (Education Code 49061)
(cf. 5021 - Noncustodial Parents)

Any person or agency granted access is prohibited from releasing information to another person or agency without written permission from the parent/guardian or adult student. (Education Code 49076)

Access to Records by Authorized Persons

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained in different

locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records.

Authorized persons, organizations, or agencies from outside the school whose access requires consent from the parent/guardian or adult student shall submit their request, together with any required authorization, to the Superintendent or designee or the custodian of records. (5 CCR 435)

When prior written consent is required by law, the parent/guardian shall provide a signed and dated written consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The consent shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian, the district shall provide him/her a copy of the records disclosed. (34 CFR 99.30)

Within five business days following the date of request, a parent/guardian or other authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records shall be responsible for the security of student records and shall assure that access is limited to authorized persons. (5 CCR 433)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Prior to disclosing a record pursuant to a court order or subpoena, the Superintendent or designee shall, unless otherwise instructed by the court, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested if lawfully possible within the requirements of the judicial order. (34 CFR 99.31; 5 CCR 435)

When the district discloses personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall make a reasonable attempt to notify the parent/guardian or adult student at his/her last known address, provide a copy of the record that was disclosed, and give him/her an opportunity for a hearing to challenge the record. (34 CFR 99.34)

Upon releasing student information to a judge or probation officer for the purpose of conducting a truancy mediation program or presenting evidence in a truancy petition, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

If the district is planning to release a student's immunization information to the county health department or California Department of Public Health, the Superintendent or designee shall inform the student's parents/guardians of the following: (Health and Safety Code 120440)

1. The type of information that will be shared
2. The name and address of the agency with which the district will share the information
3. That any shared information shall be treated as confidential and shall be used to share only with each other and, upon request, with health care providers, child care facilities, family child care homes, service providers for the Women, Infants and Children (WIC) food program, county welfare departments, foster care agencies, and health care plans
4. That the information may be used only to provide immunization service; to provide or facilitate third-party payer payments for immunizations; and/or to compile and disseminate statistical information on immunization status on groups of people, without identifying the student
5. That the parent/guardian has the right to examine any immunization-related information shared in this manner and to correct any errors
6. That the parent/guardian may refuse to allow this information to be shared

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the records and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The log does not need to record access by: (Education Code 49064)

1. Parents/guardians or adult students
2. Students 16 years of age or older or who have completed the 10th grade
3. Parties obtaining district-approved directory information
(cf. 5125.1 - Release of Directory Information)
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials or employees who have a legitimate educational interest

The log shall be accessible only to the parent/guardian, adult student, dependent adult student, student age 16 years or older or who has completed the 10th grade, custodian of records, and certain state/federal officials. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district shall charge a reasonable fee not to exceed the actual cost of furnishing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. (5 CCR 437)

Only a parent/guardian having legal custody of the student or an adult student may challenge the content of a record or offer a written response to a record. (Education Code 49061)
(cf. 5125.3 - Challenging Student Records)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date
(cf. 5111 - Admission)
3. Sex of student
4. Name and address of parent/guardian of minor student
 - a. Address of minor student if different from the above
 - b. Annual verification of parent/guardian's name and address and student's residence
(cf. 5111.1 - District Residency)
(cf. 5111.12 - Residency Based on Parent/Guardian Employment)
(cf. 5111.13 - Residency for Homeless Children)

5. Entrance and departure date of each school year and for any summer session or other extra session
6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given
(cf. 5121 - Grades/Evaluation of Student Achievement)
7. Verification of or exemption from required immunizations
(cf. 5141.31 - Immunizations)
8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year following a determination that their usefulness has ceased or the student has left the district. These records include:
(Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefore
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
2. A log identifying persons or agencies who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry
(cf. 5141.32 - Health Screening for School Entry)
4. Information on participation in special education programs, including required tests, case studies, authorizations, and evidence of eligibility for admission or discharge
(cf. 6159 - Individualized Education Program)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
5. Language training records
(cf. 6174 - Education for English Language Learners)
6. Progress slips/notices required by Education Code 49066 and 49067
7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or denial of student participation in specific programs
10. Results of standardized tests administered within the past three years
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
11. Written findings resulting from an evaluation conducted to determine whether it is in a student's best interest to remain in independent study
(cf. 6158 - Independent Study)

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program, including: (5 CCR 432, 437)

1. Objective counselor/teacher ratings
2. Standardized test results older than three years
3. Routine disciplinary data
(cf. 5144 - Discipline)
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices

6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

If a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the parent/guardian of his/her rights regarding student records, including the right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into this district from another, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in his/her suspension or expulsion. (Education Code 48201) (cf. 4158/4258/4358 - Employee Security)

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record as requested by the other district or private school. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (5 CCR 438)

Upon receiving a request from an admitting school for a student's records, the district shall also forward any expulsion order and the causes for the expulsion. (Education Code 48918)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records. (cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. Insofar as practicable, the district shall provide these notices in the student's home language and shall effectively notify parents/guardians or eligible students who are disabled. (34 CFR 99.7; Education Code 49063) (cf. 5145.6 - Parental Notifications)

The notice shall include: (34 CFR 99.7, 99.34; Education Code 49063)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records
4. District criteria for defining school officials and employees and for determining legitimate educational interest
5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights (cf. 5125.3 - Challenging Student Records)

8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. The availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school
(cf. 5020 - Parent Rights and Responsibilities)
12. Any other rights and requirements set forth in Education Code 49060-49078, and the right of parents/guardians to file a complaint with the United States Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g
13. A statement that the district forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll

Regulation RESCUE UNION SCHOOL DISTRICT
approved: September 2004 Rescue, California
revised: January 2009

ATTACHMENT 4

PROGRAMMATIC OPTIONS OFFERED WITHIN RESCUE UNION SCHOOL DISTRICT

Junior Kindergarten Program

A state funded two-year kindergarten experience that supports students to develop foundational behaviors, skills, and attitudes to promote competence and confidence in kindergarten and throughout their comprehensive school experience.

It is designed for students who may benefit from an extra year prior to entry into a traditional Kindergarten class. For the 2010-11 school year, two RUSD schools will offer this kindergarten readiness program, Green Valley Elementary School and Lakeview Elementary School

For more information call: Green Valley School, 530-677-3686
Lakeview School, 916-941-2600
or David Swart, Asst. Supt. Curriculum 530-672-4811

Montessori Education

- Based on the educational model created by Maria Montessori, the goal of Montessori education is to foster independent, competent, responsible, adaptive citizens who are lifelong learners and problem solvers.
- Learning occurs in an inquiring, cooperative, nurturing atmosphere.
- Students increase their own knowledge through self- and teacher-initiated experiences.
- Teachers take on the role of guides and children direct their own learning.
- Students learn by manipulating materials and interacting with others. These meaningful experiences are precursors to the abstract understanding of ideas. The individual is considered as a whole. Respect and caring attitudes for oneself, others, the environment, and all life are necessary.

- Where: • Rescue Elem. School,
3880 Green Valley Rd.
- What grades: • Preschool, Kindergarten, 1st, and 2nd
(3rd coming in 2011/2012)
- Cost? • It's Free Public Education!
- Questions? • Call Rescue School at 677-2720 or the
District Office at 530-672-4461

Visual and Performing Arts Program (VAPA)

Jackson Elementary School has a long history of involvement in VAPA. The staff will be expanding their continued focus on VAPA during the 2010-2011 school year in the following ways:

- Work closely with Sierra North Arts Project (SNAP) during three hour staff development sessions, held once a month all year, focusing on the elements of visual art
- Embed the arts into the core curriculum by designing and implementing lessons under the guidance of teacher leaders from SNAP
- Schedule guest artists from the El Dorado Arts Bank to visit Jackson throughout the school year to expose students to different types of art and techniques that relate to lessons teachers have designed
- Continue to provide music instruction once a week and offer weekly instrumental band lessons to upper grade students
- Expand the music program to include K-3 classes with weekly music instruction
- Continue to have the junior and senior choir meet one morning each week before school
- Continue the Jackson Actors Guild's two musicals productions; one in the fall with K-3 students performing and one in the spring for 3-5th grade students with rehearsals once a week before school

Students will have additional experiences in visual arts through set design and artistic design of publicity posters produced by students for each musical.

With a consideration of local community interest in the Visual and Performing Arts Program and the close proximity to the Folsom Lake College Regional Performing Arts Center, to be opened in late 2010, it is recommended that the Jackson Elementary School VAPA program be developed and communicated to attract students from other attendance areas.

For additional information call Jackson School, 916-933-1828.

ATTACHMENT 5

ALTERNATIVE SCHOOLS

"Notice of Alternative Schools: California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district."

[E.C. 58501]

Rescue Union ESD

ATTACHMENT 6

Board Policy

Uniform Complaint Procedures

BP 1312.3

Community Relations

The Governing Board recognizes that the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR 4620)

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5148 - Child Care and Development)
(cf. 6159 - Individualized Education Program)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Vocational Education)
(cf. 6200 - Adult Education)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
8200-8498 Child care and development programs
8500-8538 Adult basic education
18100-18203 School libraries
32289 School safety plan, uniform complaint procedure
35186 Williams uniform complaint procedure
41500-41513 Categorical education block grants
48985 Notices in language other than English
49060-49079 Student records
49490-49590 Child nutrition programs
52160-52178 Bilingual education programs
52300-52490 Career-technical education
52500-52616.24 Adult schools
52800-52870 School-based coordinated programs
54000-54028 Economic impact aid programs
54100-54145 Miller-Unruh Basic Reading Act
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process
PENAL CODE
422.6 Interference with constitutional right or privilege
CODE OF REGULATIONS, TITLE 5
3080 Application of section
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

Policy RESCUE UNION SCHOOL DISTRICT

adopted: January 2006 Rescue, California

Rescue Union ESD

ATTACHMENT 7

Board Policy Sexual Harassment

BP 5145.7

Students

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the person(s) to whom a report of sexual harassment should be made
(cf. 5131.5 - Vandalism, Theft and Graffiti)
(cf. 5137 - Positive School Climate)
(cf. 5141.41 - Child Abuse Prevention)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

- (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
- (cf. 5141.4 - Child Abuse Reporting Procedures)
- (cf. 5145.3 - Nondiscrimination/Harassment)

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.

- (cf. 1312.1 - Complaints Concerning District Employees)

Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
48900.2 Additional grounds for suspension or expulsion; sexual harassment
48904 Liability of parent/guardian for willful student misconduct
48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships
1714.1 Liability of parents/guardians for willful misconduct of minor

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Discrimination

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Reese v. Jefferson School District, (2001) 208 F.3d 736
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629
Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989
Nabozny v. Podlesny, (1996, 7th Cir.) 92 F.3d 446
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447
Oona R.-S. etc. v. Santa Rosa City Schools et al, (1995) 890 F.Supp. 1452
Rosa H. v. San Elizario Ind. School District, (W.D. Tex. 1995) 887 F. Supp. 140, 143
Clyde K. v. Puyallup School District #3, (1994) 35 F.3d 1396
Patricia H. v. Berkeley Unified School District, (1993) 830 F.Supp. 1288
Franklin v. Gwinnet County Schools, (1992) 112 S. Ct. 1028
Kelson v. City of Springfield, Oregon, (1985, 9th Cir.) 767 F.2d 651

Management Resources:

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime: A Guide for Schools, January 1999

OFFICE OF CIVIL RIGHTS' PUBLICATIONS

Revised Sexual Harassment Guidance, January 2001

Sexual Harassment Guidance, March 1997

WEB SITES

OCR: <http://www.ed.gov/offices/OCR>

Policy RESCUE UNION SCHOOL DISTRICT

adopted: April 2002 Rescue, California

ATTACHMENT 8

NO CHILD LEFT BEHIND ACT

Parental Notification Requirements in No Child Left Behind Act

1. **Teacher Qualifications:** You have a right to request information regarding the professional qualifications of your child's teacher including, at a minimum:
 - Whether the teacher has met state credential or license criteria for grade level and subject matter taught.
 - Whether the teacher is teaching under emergency or other provisional status.
 - The baccalaureate degree major of the teacher and any other graduate certification or degree held.
 - Whether the child is provided services by paraprofessionals, and, if so, their qualifications.
2. You have a right to be notified if your child is taught by a teacher that is not "highly qualified" for four consecutive weeks.
3. **Parents of English Learner Students:** Parents of limited English Proficient (English Learner) students participating in a language instruction program have a right to be notified, not later than 30 days after the beginning of the school year, of the following:
 - the reasons for the identification of their child as limited English proficient and in need of placement in a language instruction educational program;
 - the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement;
 - the methods of instruction used in the program in which their child is, or will be participating, and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction;
 - how the program in which their child is, or will be participating, will meet the educational strengths and needs of their child;
 - how such program will specifically help their child learn English, and meet age-appropriate academic achievement standards for grade promotion and graduation;
 - the specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for limited English proficient children, and the expected rate of graduation from secondary school, if applicable;
 - in the case of a child with a disability, how such program meets the objectives of the individualized education program of the child;
 - information pertaining to parental rights that includes written guidance detailing the right of parents to have their child immediately removed from such program upon their request, and the option parents have to decline to enroll their child in such program or choose another program or method of instruction, if available, and assisting parents in selecting among various programs if more than one program is offered.
4. **Schools in Program Improvement or Corrective Action:** Parents with children in any school that has been identified for Program Improvement or Corrective Action have a right to be notified as follows:
 - an explanation of what the identification means, and how the school compares in terms of academic achievement to other elementary schools or secondary schools served by the LEA and the State educational agency involved;
 - the reasons for the identification;
 - an explanation of what the school identified for school improvement is doing to address the problem of low achievement;
 - an explanation of what the LEA or State educational agency is doing to help the school address the achievement problem;
 - an explanation of how the parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; andan explanation of the parents' option to transfer their child to another public school, with transportation provided, or to obtain supplemental educational services for the child, as applicable. [20 USC 6311(h)(6), 34 CFR 200.1]



RESCUE UNION SCHOOL DISTRICT

ATTACHMENT 9

2390 Bass Lake Road • Rescue, CA 95672
(530) 677-4461 • FAX (530) 677-0719
www.rescue.k12.ca.us

August 14, 2009

Dear Parent or Guardian,

Rescue Union School District has adopted the Healthy Schools Act of 2000 (48980.3 edco). Under these laws all schools are required to provide parents or guardians with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient(s) in each pesticide product and will include the Internet address (<http://www.cdpr.ca.gov>) for further information on pesticides and their alternatives. We will send out annual notification starting September 1, 2009.

Parents or guardians may request prior notification of individual pesticide applications at the school site. Beginning September 1, 2009, people listed in this registry will be notified at least 72 hours before pesticides are applied. If you would like to be notified every time we apply a pesticide, please complete the form below and return it to Rescue Union School District, 2390 Bass Lake Road, Rescue, CA 95672 Attn: Doug Wolcott.

Anticipated chemicals to be used: ***Round Up Pro, Trimec, Remedy, Sedgehammer***

If you have any questions, please contact Doug Wolcott at 530-672-4300.

REQUEST FOR INDIVIDUAL PESTICIDE APPLICATION NOTIFICATION

_____ School Name

I understand that, upon request, the school district is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at this school.

I would prefer to be contacted by (circle one): **US Mail** **E-Mail** **Phone**

Please print clearly:

Name of Parent/Guardian: _____ Date: _____

Address: _____

Day Phone: _____ Evening Phone: _____

E-Mail Address: _____

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Ronna Wolcott, Assistant Superintendent

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