

Just Dance

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Handbook 2010-2011

***Staff:**

Jennifer Coates - Owner, Company, Jazz, & Hip-Hop Director
Kayla Fung - Ballet, Pointe, & Lyrical Director
Rena' Crooks Saucier - Tap Director
Lissie Heard Theriot – Teeny Tiny Dancer Director
Katie Shufflin-Febuary - Wee Dancer Director
Catherine Knowles – Teacher, substitute, assistant and office assistant
Mandy Huebner - Jr. Hip-Hop Instructor
Pam Socia - Office Manager

***Mission statement:**

To instill the love of dance in a positive atmosphere with a direct emphasis on the education.

***Registration:**

We will begin accepting fall registrations beginning in May for current students and in June for new students. A registration form for each student must be completely filled out and signed by both parent and dancer. A \$45.00 non-refundable annual registration fee is due at the time of registration. Students will also be measured at this time for any supplies needed.

***Tuition: 45 minute classes - \$40.00/month**

1 hour classes - \$45.00/month

***25% discount on second class. Siblings also receive a 25% discount on classes.**

Tuition is due at the first of each month. Statements will be sent out on the first of every month via email. A late fee of \$5.00 will be charged to all account balances paid after the 10th of each month. No refunds will be given for missed classes. There will be a \$25.00 charge on all NSF checks.

***Class schedule: Just Dance offers classes for ages 18 months to adults. Classes will begin on Monday, August 2nd, 2010 and will run through May 21, 2011.**

***Parades: All "Just Dance" students are welcome to participate in the following parades:**

(Teeny Tiny Dancers will ride with 1 parent on decorated flat bed trailer for the Christmas parade - all other dancers will march. Please note that the Mardi Gras Association does not allow anyone under the age of 5 to participate in their parade. We will miss our Teeny Tiny Dancers.)

***Alexandria Christmas Parade – Sunday, December 12, 2010 @ 2:00 PM**

***Children's Mardi Gras Parade –Saturday, March 5, 2011 @ 10:45 AM**

Christmas parade practice – Sunday, December 5, 2010 1:30PM – 3:00PM here at the studio

Mardi Gras parade practice – Sunday, February 27, 2011 1:30PM- 3:00PM here at the studio

(Parade Practice dates may be subject to change)

Participants will wear aqua "Just Dance" logo T-shirts, black "Just Dance" logo jazz pants, & solid black shoes. (Shoes may be regular sneakers, dance sneakers, etc.) Black winter accessories such as gloves, ear muffs, long sleeve black turtlenecks or shirts, etc. will be worn if weather permits, along with the "Just Dance" logo jacket.

***Photos:**

Individual & group photos for our program book will be taken by Provine Studios March 21-24, 2011.

***Rehearsal:**

Mandatory stage rehearsal will be held on Friday, May 20, 2011 at the Coughlin-Saunders Performing Arts Center.

***Costumes:**

The "average" cost for a child size costume is \$100.00-120.00.

The "average" cost for an adult size costume is \$120.00-135.00.

You will be notified of the exact cost of your child's costume by November 1, 2010.

Full costume payment will be due by Friday, November 19, 2010.

All costume orders will be placed on Wednesday, December 1, 2010.

***Stage Fee & Revue Tickets:**

We will have a stage fee of \$50.00 that will include 4 tickets per dancer for our revue on May 21, 2011. Each ticket will have an assigned seat and row number. These tickets will be distributed as stage fees are received. We will start the collection of stage fees as well as the sale of any extra revue tickets and programs in March (the date will be available at a later day). All stage fees are to be paid by April 7, 2011.

Tickets will be \$7.00 each and available on a first-come, first-serve basis starting from Row A Seat #1. There will be a limit on the number of additional tickets purchased per family. Tickets will be \$12.00 the day of the show.

***Revue:**

Our revues will be held on Saturday, May 21, 2011 at the Coughlin-Saunders Performing Arts Center. All dancers will be recognized and awarded medals for their years of dance training. (We will recognize previous years of training on transfer students.) Parents, please list the number of years your child has been dancing in top right hand corner of your child's registration form.

***Summer 2011 Programs:**

To be announced!!

*** 2010-2011 Season at Just Dance***

August 2	Classes begin
September 1-6	Parent observation
September 6	No classes - Labor Day
October 4-7	Parent observation
October 25-28	Wear your Halloween costume (optional)
November 1	Revue costume payments start
November 1-4	Parent observation
November 19	Deadline for all costume payments
November 22-25	Thanksgiving holiday – no classes
November 29	Classes resume
December 1-6	Parent observation
December 5	Parade practice 1:30 – 3:00
December 12 @ 2:00PM	Alexandria Christmas parade
December 20-31	Christmas & New Year holiday – no classes
No parent observation in January	
January 3	Classes resume
February 1-7	Parent observation
February 27	Parade practice 1:30 – 3:00
March 1-4	Parent observation
March 5 @ 10:45AM	Children's Mardi Gras parade
March 7-8	Mardi Gras holiday- no classes
March 9	Classes resume
March (date TBA)	Begin collecting stage fees \$50/dancer, also Revue tickets & programs go on sale
March 21-24	Photos taken by Provine Studio
April 4-7	Parent observation (last one of the year)
April 5	Summer registration begins
April 7	Deadline for all stage fees
April 25-28	Easter holiday – no classes
May 2	Classes resume
No parent observation in May	
May 4	Fall registration 2011-2012 for <u>current</u> students
May 16-19	No classes
May 20	Rehearsal @ Coughlin-Saunders
May 21	Just Dance 2011 Revue
May 30	Fall registration 2011-2012 for <u>new</u> students

Rules & Regulations:

****In order for our teachers to ensure proper placement and technique, students are required to attend class in their proper dance attire specified by "Just Dance". Black leotard with "Just Dance" logo, tights, and appropriate shoes are a must. Black "Just Dance" logo jazz pants for jazz & company classes and black tap shorts for tap are optional. Extra clothing impedes movement and hinders placement correction.***

****Hair is to be worn as specified on each class supply list.***

****No jewelry, except small earrings, may be worn to class.***

****Students are to arrive no earlier than 10 minutes prior to class time. Students may not be left unattended by prior to entry into their class.***

****Good attendance is imperative, as absences and tardiness can hold back the entire class. Please make every effort to have your child at every class.***

****Mark all common items, such as SHOES, leotards, tights, etc., with full names. Putting all items into a dance bag will greatly decrease the loss of shoes and clothing through inadvertent mix-ups. Just Dance is not responsible for lost or misplaced articles.***

****All classes are closed to observers. We will have "observation day" on selected months starting in September. On this day, parents will be invited to come in the last 5 - 10 minutes of their child's class to view what they have been working on mastering. Refer to page 2 in the handbook for schedule. We will post a memo on the board located in the lobby of the studio the week prior to observation day as a reminder for parents.***

****Parents must come in to pick up their child at the scheduled dismissal time. If another adult is to pick up your child, please send a note before class.***

****Under no circumstances will a student be allowed to wait outside the studio's entry door to be picked up by a parent.***

****Students will be initially placed in classes based on age and experience levels. Once classes begin, if it becomes apparent to the instructor that a student needs to be moved into a different class, the instructor will notify Jennifer and she will in turn notify the parent.***

****Food and drinks are prohibited in the studio. Students taking more than one class in one night will be allowed to bring bottled water to have in between classes.***

****Absolutely no gum is allowed in class.***

****Cell phones must be placed on silent during classes.***

****Additional regulations may be added if need be under the discretion of the owner.***

-----Please sign and return-----

I have read and understand the "Just Dance" handbook for 2010-2011. I agree that my child and I will abide by all of the information, rules and regulations listed in it.

Parent's signature

Student's signature

Photo Release for Children Under 18 Years of Age

I hereby grant to Just Dance and to its employees, and assigns the right to photograph my dependent and use the photo and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the Internet.

Dancer's Signature:

Dancer's Printed Name:

Address:

I certify that I am a custodial parent and have the aforementioned rights to assign.

Signature of
Parent or Guardian:

Print Name of
Parent or Guardian:

Address:

Date:
