



# Trustees' Annual Report for the period

		Period start date			Period end date		
From		01	10	2012	To	30	09 2013

## Section A Reference and administration details

**Charity name** The Potter's Village Trust

**Other names charity is known by**

**Registered charity number (if any)** 1126101

**Charity's principal address** All Saints Church

155 Church Lane

Marple, Stockport

**Postcode**

**SK6 7LD**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd John Michael Andrew Lee		Resigned 7 November 2012	
2	Mr. William John Riley			
3	Ms. Elizabeth Attwood			
4	Mr. Alan Hainsworth			
5	Miss Wendy Ann Edge			
6	Dr. Rosemary Brenda Martin			
7	Revd Canon David Michael Hughes			
8	Dr. Christine Ross			
9	Mrs. Brenda Mary Beardwood		Appointed 10 July 2013	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed dated 1 <sup>st</sup> July 2008
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- 1) To assist and relieve children at risk in the Child Crisis Centre “The Potter’s Village” Kisoro, Uganda through prayer, practical assistance or other services as the trustees may from time to time consider appropriate.
- 2) The relief of poverty and financial hardship, the advancement of education, the relief of sickness and protection of good health for the benefit of the community of Kisoro District, Uganda as the trustees may decide.

Receipt of donations and child sponsorship and fund raising activities and the remittance of money to “The Potter’s Village Ministry” Kisoro, Uganda for Capital Projects and Day to Day Running Costs of the Child Crisis Centre.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

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## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Through our remittances, "The Potter's Village Ministry"
- 1) Commenced the Building of a Mothers and Workers Hostel.
  - 2) Purchased further equipment for Medical Centre
  - 3) Installed Plumbing for Neo Natal Unit in Medical centre
  - 4) Purchased Baby Cots for Medical Centre
  - 5) Purchased Appliances and Furniture
  - 6) Purchased and developed land for Dairy Animals
  - 7) Purchased a replacement Computer
  - 8) Funded the wages and running costs of the Child Crisis Centre caring for up to 40 infants.

## Section E Financial review

### Brief statement of the charity's policy on reserves

To hold in Reserve an amount in pounds sterling equivalent to at least six months' wages and running costs of the Child Crisis Centre "The Potter's Village" in Kisoro, Uganda.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

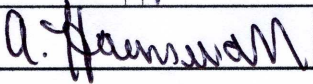
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alan Hainsworth	
Position (eg Secretary, Chair, etc)	Trustee	
Date	18/01/2013	

<b>CHARITY COMMISSION</b>		<b>Receipts and Payments Accounts</b>			
Charity name	The Potter's Village Trust				
Charity number (if any)	1126101				
For the period from (start date)	01 10 12			to (end date)	30 09 13
<b>Section A Receipts and payments</b>					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last Year to the nearest £
<b>A1 Receipts</b>					
General donations	67,887			67,887	56,051
Child sponsorship	0	17,190		17,190	13,809
Restricted donations	0	21,325		21,325	27,746
Fund raising	608			608	1,576
Interest received	288			288	271
Gift Aid tax recovered	10,276	676		10,952	12,164
Receipts on behalf of third parties	18,176			18,176	9,076
<i>Sub total</i>	97,235	39,191	0	136,426	120,693
<b>A2 Asset and investment sales, etc.</b>					
<i>Total receipts</i>	97,235	39,191	0	136,426	120,693
<b>A3 Payments</b>					
PVM Capital costs	8,103	28,181		36,284	28,797
PVM Running costs	34,324	17,609		51,933	42,737
PVM Staff costs	20,125	861		20,986	20,854
PVM Education fees	207	120		327	420
Fund raising costs	13,038			13,038	2,020
Charity running costs	2,584			2,584	831
Payments made out of receipts on behalf of third parties	17,423			17,423	8,326
<i>Sub total</i>	95,804	46,771	0	142,575	103,985
<b>A4 Asset and investment purchases, etc.</b>					
<i>Total payments</i>	95,804	46,771	0	142,575	103,985
<i>Net of receipts/(payments)</i>	1,431	-7,580	0	-6,149	16,708
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	45,863	23,499		69,362	52,654
<i>Cash funds this year end</i>	47,294	15,919	0	63,213	69,362
<b>Section B Statement of assets and liabilities at the end of the period</b>					
	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>B1 Cash funds</b>					
	Bank current	15,348			15,348
	Bank reserve	372			372
	COIF deposit	31,574	15,919		47,493
		47,294	15,919	0	63,213
Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval		
		ALAN HAINSWORTH	14/11/2013		





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE POTTELL'S VILLAGE TRUST

On accounts for the year  
ended

30 SEPTEMBER 2013

Charity no  
(if any)

1126101

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Stephen Reynolds

Date:

16.12.13

Name:

STEPHEN REYNOLDS

Relevant professional  
qualification(s) or body  
(if any):

F.C.A.



Address:

S WHITEOAK CLOSE
MAPLE
STOCKPORT SK6 6NT

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**