

## Internship Application

To be considered for an internship, you must submit a completed application form along with completed short answer questions and your resume. A cover letter is not required.

<b>PERSONAL INFORMATION</b>					
Name (First) (Last)				Date of Application	
Address (Street, City, State, Zip)				Phone #	
<b>AVAILABILITY</b>					
What days/hours are you available to work as an intern (Mon-Fri 9am-5pm)?					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM					
PM					
<b>OTHER INFORMATION</b>					
Will this internship count towards academic credit?				Yes	No
Have you ever applied for an internship with us before?				Yes	No
<b>EXPERIENCE SUMMARY</b>					
Please check all areas you have experience with: <ul style="list-style-type: none"><li><input type="radio"/> Microsoft Word</li><li><input type="radio"/> Microsoft Excel</li><li><input type="radio"/> Microsoft Power Point</li><li><input type="radio"/> Microsoft Outlook</li><li><input type="radio"/> Database Software</li><li><input type="radio"/> Fundraising</li><li><input type="radio"/> Marketing</li></ul>			Please describe any other skills or other internship related qualifications that would support your application:		
<b>SHORT ANSWER QUESTIONS</b>					
On a separate sheet, please answer the following: <ol style="list-style-type: none"><li>Please describe why you want to be an intern at WFAE. Include how an internship would help you achieve your career goals.</li><li>As an intern, what relative experiences would you bring to WFAE?</li><li>What skills do you wish to learn or enhance during your internship?</li></ol>					
<b>APPLICANTS SIGNATURE</b>					
I certify that all of my answers given here are true and complete to the best of my knowledge, and that supplying false information herein shall result in immediate disqualification for consideration for an internship, or termination from an internship regardless of when such false information is discovered.					
X					
Applicant's Signature				Today's Date	