Minutes of the Associated Students of CSU, Channel Islands, Inc. Board Meeting
July 1, 2010

The Associated Students of CSU, Channel Islands, Inc. met on Thursday, July 1, 2010 at 8:00 am in the CI Student Union Conference Room.

1. **Members Present:** Jonathan Neira, Veronica Palafox, Damien Peña , Dr. Virgil Adams, Dana Lockwood, Joanne Coville, Whitney Van Blargen, Missy Jarnagin (teleconference), Kevin Schallert (teleconference), Richard Wagner,
2. **Members Absent:** Amanda Van Noy, Elysse Farnell, Nick Rester-Zodrow
3. **Members of the Public Present:** Dr. Genevieve Evans Taylor, Christine Thompson
4. **Call to Order:** 8:03 am; introductions of the Board.
5. **Approval of the Minutes:** Veronica motions to approve the June Board minutes. Ms. Lockwood seconded. June minutes approved.
6. **Public Forum:** No members of the public addressed the Board.
7. **Financial Report:** Ms. Jarnagin: as of May 31st, the CI View is the only area over budget by $3,569. During July's Board meeting
8. **Reports**
   a. **Student Programming Board**: Ms. Lockwood; collaboration with various organizations on campus. Assisted with EOP summer bridge training. Recruiting at Orientation.
   b. **Student Government:** Mr. Neira, invites the Board to visit the Student Government Offices. Working on the group retreat.
   c. **CI View-** not present
   d. **Nautical-** not present
   e. **Community Relations**: CSU Channel Islands Connections Committee is being reorganized. Gary Cushing will be the new Chair of the committee. Looking to hold an August meeting on campus. It will be the third Thursday in August. Have finished the welcome bags and distributed to Orientation. Still working on internships, connecting students and local business co
9. **ASI/Student Union Updates**
   a. **Student Union Gaming Update** (Ms. Thompson): The Student Union has received a trickle of students since the Spring Semester has completed. Student gaming has brought in approximately $56 in revenue for the month of June.
   b. **Board Bios** (Dr. Evans Taylor): ASI is looking to enhance the ASI website, we would like to educate the community by providing basic bios.
   c. **Strategic Plan** (Dr. Evans Taylor): Ms. Thompson, Ms. Lockwood, Mr. Neira and Dr. Evans Taylor are looking at the needs statement of ASI. The goal is to assess ASI's effectiveness in meeting student needs.
10. **Outstanding Business**
11. **New Business**: To consider and act upon such other matters as properly come before the meeting:
    a. **Conflict of Interest:** Every year the Board must review the ASI Conflict of Interest Policy and turn in a signed form reporting any conflicts. Ms. Thompson requests that all Board members fill out the form and return to her within the month.
    b. **Role of the Board and Entities:** Dr. Sawyer: history of the Board was covered earlier in the ASI Board retreat but wants to talk about the intentionality of ASI at CI. Before the board was establish, Dr. Sawyer met with Dave Crandall from CSUN; they talked about how ASIs works in the CSU system. CSU Channel Islands had not passed a referendum so there were no fees collected for AS at the time. The administrators worked closely to ensure that CSUN at CI students were being supported by the fees at CSUN. Students expressed a need for space they could call their own, in response, the campus allocated The Hub to the students. Dr. Sawyer met with the CSUN students at CI to discover what they wanted to see on the CI campus. All of the students agreed that they would all come together to become Channel Islands. A unity stick was given to the CI President by the CSUN President to symbolize that we were now one. Students were asked what identity they wanted to portray at CI, students began to develop their own model that was organized like a corporate body. The model made CI intentionally different of shared governance, equal say among Board members and entity leaders. Ms. Coville added that when ASI first incorporated, they had a choice to incorporate as an Auxiliary or

a Student Body Organization, generally the two are the same but there are some distinct differences. It was intentional that they chose to be an Auxiliary organization and not a Student Body Organization.
Dr. Evans Taylor: Much research has been completed in determining the definition and role of CI's ASI. Dr. Evans Taylor has looked at a great deal of documents to prepare for this conversation. Dr. Sawyer was asked to attend the Board meeting to add important historical information of why the ASI was set up the way it was. There is intentionality of our history that had not made it into our governing documents. SEE Appendix 1:Dr. Evans Taylor provided a PowerPoint that looked at the ASI Mission Statement, Bylaws (Section 3 of the bylaws is the only area that addresses the education of CI), Articles of Incorporation, Compilation of Policies and Procedures for CSU Auxiliary Organizations, and ASI Executive Director Position Description (summarizes the best blend of philosophy, financial, legal, and administrative obligations). Came up with questions based on the documents above: Why were the four entities chosen, they had the farthest reaching fingers into the Student Body; history of CI=Nautical, Student Representation= SG, Student Engagement= SPB, Current Issues=CI View. University felt they could best represent the Students. Purpose of Board Members is to further the University mission: distribute fees, provide programs services and publication, and be financially responsible. When must entities represent their individual organization during entity reports is during budget presentations or if something is going on that has a larger impact that goes above the entity's purview. Once you have represented your organization, you go back to the ASI Board of Director's role. Entity sovereignty means that entities must follow university and state law and therefore must be registered within the University. Entities have a right to be self-governed and are able to do anything within the confines of legal and policy barriers. It is therefore, not appropriate as a Board to oversee documents that tell the entities, especially SG and CI View, what to do because freedom of speech can be inhibited.
Dr. Sawyer touched on sovereignty, there were three entities in the beginning. SG and SPB representation was created at the same time, they worked together to serve the student body in different ways. CI View then came on because they were the objective voice of the student. The student body of the elected board didn't want to do programs, SPB wanted to bring activities to the campus, and CI View wanted to record the goings on. The Nautical came in because they wanted to record the history. Sovereignty of the ASI entities is much like States, the entities can do what they want to do within the confines of legal and policy. Entity leaders are to act as the Board while in the Board meetings and as their leaders working towards the mission of their university.

Dean Peña suggested that we create a document that clarify and detail the roles and responsibilities of the Board.

Mr. Wagner suggests that we look at documents, make changes, and send to Dr. Evans Taylor; this is in hopes to create an overview statement of some kind. ASI has compiled documents but needs to blend them together.

Dr. Adams added that the CI campus was founded on shared governance, there are implications of what we do and how we do them that has implications on the entire campus. CI was founded on unison of faculty, students, administrators, staff and community.

Dr. Sawyer mentioned that there have been endless hours put into building ASI and building the SUB; now is the time ASI needs to come together. The campus talks about CI family and the essence of this ideal should reside in ASI. This year is the year to work on the family. Dr. Sawyer charges the Board to work on building the purpose of the organization. Developing a three year plan will help ASI work together as a team.

Ms. Lockwood communicates that her biggest struggle is what hat to wear and when. She appreciates the definition of roles of a Board member versus an entity head.

Ms. Coville would like to assist to create a document that details the roles and responsibilities of Board Members.

Mr. Van Blargen suggests that knowing ASI's three-year plan would be useful for the Board.

Ms. Palafox: expectations of ASI Board of Directors should be documented.

Dr. Adams expresses that his number one concern is ending up as a campus with strife like other campuses. We will lose the uniqueness and specialness that the CI campus was established as.

Mr. Wagner: the board is unique in its make up, we have an opportunity to make decisions that incorporates many facets of the campus. Working meeting to meeting, isn't effective and efficient.

Dr. Evans Taylor: research has shown that if you have a diversity of thought around the Board, we are set up to make educated decisions.

Ms. Jarnagin: roles and responsibilities, website, and being a cohesive group is so important.

Chair touched on Dr. Adams' statement; he has met with other student government presidents and has noted a completely different, more negative, relationship with their faculty, staff, and administrations. It's an issue; it is something that can happen in which he has seen firsthand.

Ms. Coville suggested that we detail out the sovereignty of the entities. Must look at how the entities report to ASI.

Dean Peña mentioned that clarification and expectation of advisors of the ASI entities should also be detailed and documented.

Discussion of entity sovereignty, Ms. Coville mentioned that the first time this idea was brought about was through the Entity Governing Document. The Board was split where some wanted to protect the Board and take the role of strictly overseeing the governing documents and some felt that they didn't want to tell entities what to do. Students should take the lead to discuss what the students want to see.

Ms. Lockwood notes that it is unfortunate that there are two entities that are not present at the meeting. She likes the idea that she isn't micromanaged and that she can make decisions that otherwise could hinder the organization's timeline.

Dr. Adams suggests that there may be an issue with the process, or lack of, when dealing with a rogue entity. What checks and balances should be put into place if an entity isn't working toward the overall mission of the campus and ASI.

The Board agreed that the entities must follow the bylaws created by ASI. Entity leaders are students who must follow rules and regulations put forth by the University. If an entity is not fiscally responsible, the Board has the responsibility to keep them accountable.

Dean Peña suggested that we have an organizational structure that shows clear definitions and reporting lines.

Chair requests that the Board look at different methods of creating and moving forward with creating these documents such as assembling small groups of individuals that can spearhead the documenting of roles and responsibilities of being a board member and ASI entities' roles and responsibilities. A subcommittee will be formed to detail out the discussion.

c. **Printing Program** (Missy Jarnagin): The dolphin card will give students the ability to use their student ID card to print and purchase meals. Student printing in the library with the card is now available. Students receive a onetime amount of $15; after they use up the initial amount, they can recharge their card. Students will have the ability to walk up to a printer, swipe their card, and charge costs as such. Looking for suggestions on printing less but students will have easier access to printing. Five cents per copy per page and thirty cents per page per color copy. There will be instructions on the printers on how to use the new system. The print job is linked to individual's log in and a queue will hold the print job where the student will be able to print at various printers on campus. Students living in housing will have their meal plan encoded on their ID card so when they swipe their meal card they will be able to purchase food. The

campus will transition all students to new cards, however, the old cards will work for the time being. The ASI Board should think about what their role is with getting the word out to the campus.

ASI Chair volunteered to send out information on social networking sites and hand out information at events etc. Ms. Thompson will disseminate the information to the student entities upon receipt of all the information.

12. Adjournment: 9:27 am

The next meeting is scheduled for Thursday, August 5, 2010 at 8:00 a.m. Student Union Conference Room.

APPROVED: Associated Students of California State University, Channel Islands

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Jonathan Neira, ASI Board Chairperson   Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary