

2013-2014
HEAD START ORDER FORM
(Migrant/Regional/Early)

Order Submitted By:	Ship To Attn:
Delegate/DO:	Receiving Site:
Phone Number:	Receiving Address/Route:
Desired Delivery Date:	Opening Date of First Center:
Program to Charge To: (REQUIRED)	

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ATTENDANCE

Document Name Mandatory forms must be completed in Spanish OR English	Form Number	Amount Ordered Last Year	Amount Ordering This Year	Agency or SCOE Letterhead/ Logo
Child Action/Follow Through Report (E)(4 part ncr)(Rev. 1/11)(mandatory)	CF/A-1			
Sign-In Sheet (E)(white)(Rev. 1/02)(optional)	CF/A-2			
Child's Daily Attendance EHS (E)(white)(2 pages B/B)(Rev. 1/02)(optional)	CF/A-3			
Children's Daily Roster MHS (E/S)(2 part ncr)(8 ½ x 14)(Rev. 1/02)(optional)	CF/A-4			
Monthly Home Base Attendance Report RHS (E)(3 part ncr)(Rev. 1/11)(mandatory)	CF/A-7			
Attendance Worksheet (E)(white)(Rev. 11/03)(optional)	CF/A-8			

Comments:

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DISABILITIES

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Developmental Screening Record (E)(2 part ncr)(Rev. 1/12)(optional)	CF/D-2			
Child Success Team Request (E)(3 part ncr)(Rev. 1/12)(mandatory)	CF/D-6			
Child Success Team Request (S)(3 part ncr)(Rev. 1/12)(mandatory)	CF/D-6.1			
Notification of a Child Success Team Meeting (E)(3 part ncr)(Rev. 1/13)(mandatory)	CF/D-7			
Notificación de la Junta del Grupo de Triunfos del Niño (S)(3 part ncr)(Rev. 1/12)(mandatory)	CF/D-7.1			
Results of Child Success Team Meeting (E)(3 part ncr)(2 pages stapled)(Rev. 1/14)(mandatory)	CF/D-8			
Results of Child Success Team Meeting (S)(3 part ncr)(2 pages stapled)(Rev. 1/13)(mandatory)	CF/D-8.1			
Parent/Guardian Consent for Release of Information (E)(3 part ncr)(Rev. 1/11)(optional)	CF/D-9			
Consentimiento Del Padre/Guardián para Compartir Información (S)(3 part ncr)(Rev. 1/11)(optional)	CF/D-9.1			

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EDUCATION

Document Name Mandatory forms must be completed in Spanish OR English	Form Number	Amount Ordered Last Year	Amount Ordering This Year	Agency or SCOE Letterhead/ Logo
Infant/Toddler Individual Plan (E)(3 part ncr)(Rev. 1/13)(mandatory)	CF/E-1			
Plan Individual para Bebe/Niño Pequeño (S)(3 part ncr)(Rev. 1/13) (mandatory)	CF/E-1.1			
Infant/Toddler Needs and Service Plan (E)(4 part ncr)(page 1 of 2)(Rev. 1/13) (mandatory)	CF/E-2 <i>pg. 1</i>			
Plan de Necesidades y Servicios del Bebe/Niño Pequeño (S) (4 part ncr)(page 1 of 2)(Rev. 1/13)(mandatory)	CF/E-2.1 <i>pg. 1</i>			
Infant/Toddler Needs and Service Plan (E)(4 part ncr)(page 2 of 2) (Rev. 1/13)(mandatory)	CF/E-2 <i>pg 2</i>			
Plan de Necesidades y Servicios del Bebe/Niño Pequeño (S)(4 part ncr) (page 2 of 2)(Rev. 1/11)(mandatory)	CF/E-2.1 <i>pg.2</i>			
Diaper Chart (E)(white)(Rev. 1/02)(mandatory)	CF/E-4			
Activity Plan (To be used Preschoolers)(E/S)(8 ½ x 11") (2 part ncr) — (Rev. 1/14)(mandatory)	CF/E-6			
Infant & Toddler Activity Plan (E/S)(2 part ncr)(Rev. 1/14)(optional)	CF/E-6a			
Preschool Activity Plan (E/S)(2 part ncr)(Rev. 1/14)(optional)	CF/E-6b			
Parent Contact Record (E/S)(3 part ncr)(Rev. 1/14)(mandatory)	CF/E-7			
Incident Report (E/S)(3 part ncr)(Rev. 1/13)(optional)	CF/E-8			
I Missed You For Our Home Visit/Parent Conference (E/S)(2 pages B/B) (3 x 5)(10# cherry index-black ink)(Rev. 1/13)(optional)	CF/E-9			
Success Report (E)(2 part ncr)(1/2 sheet)(Rev. 11/03)(optional)	CF/E-11			
Reporte del Exito (S)(2 part ncr)(1/2 sheet)(Rev. 1/10)(optional)	CF/E-11.1			
Early Childhood Individual Transition Assessment (E)(3 part ncr) (Rev. 1/02)(optional)	CF/E-12			

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Avalúo Individual de Transición de la Niñez Temprana (S)(3 part ncr)(Rev. 1/10)(optional)	CF/E-12.1			
Activity Planning Worksheet (E)(white)(Rev. 11/03)(optional)	CF/E-17			
Family Home Visit Plan (E)(2 part ncr)(Rev. 4/05)(mandatory)	CF/E-18			
Family Home Visit Plan (S)(2 part ncr)(Rev. 4/05)(mandatory)	CF/E-18.1			
EHS Family Home Visit Plan (E)(3 part ncr)(Rev. 4/05)(mandatory) DELETED	CF/E-19 DELETED			
Creative Curriculum Weekly Planning Form (E)(2 part ncr)(Rev. 4/05)(mandatory)	CF/E-20			
Home Base Socialization Activity Plan (E)(2 part ncr)(Rev. 4/05)(mandatory)	CF/E-21			
Home Visit/Class Conference Release Form (E/S)(2 part ncr)(Rev. 1/14)(mandatory)	CF/E-22			
Parent Guidelines for Successful Home Visits (E)(2 part ncr)(Rev. 1/12)(mandatory)	CF/E-23			
Parent Guidelines for Successful Home Visits (S)(2 part ncr)(Rev. 1/12)(mandatory)	CF/E-23.1			
School Readiness Goal Composite - Preschool CLASS(E)(white)(one-sided, collated)(Rev. 1/13)(optional for EHS/RHS)(mandatory for MSHS)	CF/E-24a			
School Readiness Goal Composite - Preschool CLASS(S)(white)(one-sided, collated)(Rev. 1/13)(optional for EHS/RHS)(mandatory for MSHS)	CF/E-24.1a			
School Readiness Goal Composite - Infant/Toddler CLASS(E)(white)(one-sided, collated)(Rev. 1/13)(optional for EHS/RHS)(mandatory for MSHS)	CF/E-24b			
School Readiness Goal Composite - Infant/Toddler CLASS(S)(white)(one-sided, collated)(Rev. 1/13)(optional for EHS/RHS)(mandatory for MSHS)	CF/E-24.1b			
MHS School Readiness Goal Composite - INFANT/TODDLER CENTER (E)(white)(Rev. 1/13)(mandatory for MSHS)	CF/E-25a			
MHS School Readiness Goal Composite -PRESCHOOL CENTER (E)(white)(Rev. 1/13)(mandatory for MSHS)	CF/E-25b			

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Infant/Toddler Family Learning Experiences Calendar (E)(2-pt. ncr) (Rev. 1/13)(optional)-	CF/E-26			
Calendario de Experiencias de Aprendizaje (S)(2-pt. ncr)(Rev. 1/13) (optional)	CF/E-26.1			
Infant and Toddler Small Group Indoor & Outdoor Learning Experiences Plan (E)(white)(Rev. 1/13)(optional)-	CF/E-27			
Infante y Niño Pequeño Plan de Experiencias de Aprendizaje para Grupos Pequeños de Adentro y Afuera Plan (S)(white)(Rev. 1/13)(optional)-	CF/E-27.1			
Pre-Assessment Teacher Goals (E)(white)(Rev. 1/14)(mandatory)	CF/E-28			
Pre-Assessment Teacher Goals (S)(white)(Rev. 1/13)(mandatory)	CF/E-28.1			
Summary of Pre-school Child's School Readiness Progress (E/S)(3 part ncr)(Rev. 1/14)(mandatory)	CF/E-29a			
Pre-school Child School Readiness Plan (E)(2 part ncr)(Rev. 1/14) (mandatory)	CF/E-29b			
School Readiness Plan for Continuous Program Improvement (E) (2 part ncr)(Rev. 1/13)(mandatory)	CF/E-30			
Plan de Preparación Escolar para Mejoramiento Continuo del Programa (S)(2 part ncr)(Rev. 1/13)(mandatory)	CF/E-30.1			

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FISCAL

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Non-Federal Share (E)(White)(Rev. 1/11)(mandatory)	CF/F-1			
Reporte de horas Voluntarias (S)(white)(Rev. 1/11)(mandatory)	CF/F-1.1			
Donated Goods and Services Non-Federal Share (E)(2 part ncr)(Rev. 1/11)(optional)	CF/F-2			
Forma de Servicios y Mercancias Donatciones (S)(2 part ncr)(Rev. 1/11)(optional)	CF/F-2.1			
Non-federal Summary (E)(white)(Rev. 11/08)(mandatory)	CF/F-4			
Delegate Property Inventory (E)(white)(8 1/2" x 11")(2 pages, B/B)(Rev. 11/08)(mandatory)	CF/F-5			
Delegate Budget Revision Request (E)(2 part ncr)(Rev.2/08)(mandatory)	CF/F-6			
Delegate Agency Claim (E)(white)(Rev. by Fiscal 1/14)(mandatory)	CF/F-7			
Staff Information Data Sheet (E)(3 part ncr)(Rev. 1/08)(mandatory)	CF/F-8			
Staff Action/Follow Through Report (E)(3 part ncr)(Rev. 11/03)(mandatory)	CF/F-9			

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HEALTH

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Health Services Information Sheet EHS (E/S)(green)(2 pages B/B) (Rev. 1/11)(mandatory)	CF/H-1EHS			
Health Services Information Sheet RHS (E/S)(dark blue)(2 pages B/B) (Rev. 1/11)(mandatory)	CF/H-1 RHS			
Daily Health Check and Exclusion Policy (E/S)(lime)(2 pages B/B) (Rev.1/14)(mandatory)	CF/H-2			
Health History/Nutritional Assessment (E)(blue)(6 pages B/B) (Rev.1/14)(mandatory)	CF/H-3a			
Historial de Salud/Evaluacion de Nutricion (S)(gold)(6 pages B/B) (Rev.1/13)(mandatory)	CF/H-3.1a			
Child's Preliminary Health Information (E/S)(white)(B/B)(Rev. 1/14) (mandatory)	CF/H-3b			
Immunization Referral (E/S)(3 part ncr)(Rev. 1/11)(mandatory)	CF/H-4a			
CA Immunization Registry Refusal/Information Request Form (E)(white)(Rev. 1/11)(mandatory)	CF/H4b			
CA Immunization Registry Refusal/Information Request Form (S) (white)(Rev. 1/11)(mandatory)	CF/H4.1b			
California Immunization Registry Disclosure Statement (E/S)(2 pages) (B/B)(Rev. 1/11)(mandatory)	CF/H-4c			
Dental Care Report (E)(3 part ncr)(Rev. 1/11)(mandatory)	CF/H-5a			
Dental Examination Results (E/S)(2 part ncr)(Rev. 1/11)(mandatory)	CF/H-5b			
Ongoing Dental Treatment Plan (E/S)(white)(Rev. 1/11)(mandatory)	CF/H-5e			
Vision Screening Examination (E)(2 part ncr)(Rev. 1/11)(mandatory)	CF/H-6			
Vision Screening Examination (S)(2 part ncr)(Rev. 1/11)(mandatory)	CF/H-6.1			

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Hearing Screening Form (E/S)(2 part ncr)(Rev. 1/12)(mandatory)	CF/H-7a			
Audiogram Screening Results Referral Form (E)(white)(3 Part NCR)(Rev. 1/12)(mandatory)	CF/H-7b			
On Site Screening Results (E)(white)(Rev. 1/11)(mandatory)	CF/H-7c			
OAE Hearing Screening Form (E)(3 part ncr)(Rev. 1/12)(mandatory)	CF/H-7d			
Consent for Medication (E/S)(3 part ncr)(Rev.1/12)(mandatory)	CF/H-8a			
Medication Chart (E/S)(white)(2 pages, B/B)(Rev. 1/12)(mandatory)	CF/H-8b			
Individualized Health Care Plan (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/H-8c			
Medication Box Labels (E)(white)(crack n peel stickers)(Rev. 1/14)(optional)	CF/H-8d			
Temporary Individual Health Care / Emergency Plan for Respiratory Distress (E)(3 part ncr)(New 1/14)(mandatory)	CF/H-8e			
Appointment Reminder (E/S)(4 part ncr)(Rev. 1/11)(optional)	CF/H-9			
Physical Screening For Children (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/H-10			
EHS Child's Health Tracking Form (E)(yellow)(Rev. 1/12)(mandatory)	CF/H-11a			
Newborn Health Visit (E)(2 part ncr)(Rev. 1/12)(mandatory)	CF/H-11b			
Newborn Health Visit (S)(2 part ncr)(Rev. 1/12)(mandatory)	CF/H-11.1b			
Notice of Need/Exclusion (E)(3 part ncr)(Rev. 1/12)(mandatory)	CF/H-12			

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Notice of Needed Information/Exclusion (S)(3 part ncr)(Rev. 1/12)(mandatory)	CF/H-12.1			
Volunteer T.B. Record (E)(white)(Rev.1/11)(mandatory)	CF/H-13a			
TB Clearance Documentation (E)(white index card 3 1/2 x 5 3/4)(Rev. 1/11)(mandatory)	CF/H-13b			
Medical Billing Form (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/H-13c			
Snack Menu (E)(2 part ncr)(Rev. 1/11)(mandatory)	CF/H-14a			
Food Temperature Record (E)(white)(Rev. 1/11)(mandatory)	CF/H-14b			
Medical Statement to Request Special Meals and/or Accommodations (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/H-14c			
Nutrition Concern Form (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/H-14d			
Indoor/Outdoor Safety Inspection Checklist (E)(white)(2 pages B/B) (Rev. 1/13)(mandatory)	CF/H-15			
Parent/Guardian Release of Lead Level Results (E)(white)(Rev. 1/11)(Mandatory)	CF/H-16			
Child Asthma Plan (E)(3 part ncr)(instructions on reverse side of pink only)(Rev. 1/12)(mandatory)	CF/H-17			
Child Asthma Plan (S)(3 part ncr)(instruction page in English on reverse side of pink only)(Rev. 1/12)(mandatory)	CF/H-17.1			
Fax Cover Sheet Requesting Info from Doctor (E)(white)(Rev. 1/11)(mandatory)	CF/H-18			
Fieldtrip Checklist (E)(white)(Rev. 1/13)(mandatory)	CF/H-19			
Infant Meal Record (E)(white)(Rev. 1/12)(mandatory)	CF/H-20			

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MENTAL HEALTH

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Parent Consent/Social Emotinal Health Observation (E/S)(3 part ncr) (Rev. 1/12)(mandatory)	CF/MH-4			
Request for an Individual Child Observation (E)(3 part ncr)(Rev. 1/13) (Mandatory - MSHS/MESH)	CF/MH-5			
Individual Social Emotional Health Recommendation Follow-Up (E) (3 part ncr)(Rev. 1/12)(mandatory)	CF/MH-6			
Classroom Observation - <i>Family Child Care Home</i> (E)(3 part ncr) (collated & stapled)(Rev. 1/12)(mandatory)	CF/MH-7 FCCH			
Classroom Observation - <i>Family Child Care Home</i> (S)(3 part ncr) (collated & stapled)(Rev. 1/12)(mandatory)	CF/MH-7.1 FCCH			
Classroom Observation - <i>Infant Toddler</i> (E)(4 part ncr)(collated & stapled) (Rev. 1/11)(mandatory)	CF/MH-7 IT			
Classroom Observation - <i>Preschool</i> (E)(4 part ncr)(collated & stapled) (Rev. 1/11)(mandatory)	CF/MH-7 P			

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OTHER

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Internal Referral/Communication (E)(3 part ncr)(half sheet)(Rev. 6/2000)(optional)	CF/O-1			
Inservice or General staff Meeting Record (E)(3 part ncr)(Rev. 11/03)(mandatory)	CF/O-3			
File Sticker (E)(4 X 6 white crack'n peel sticker, color watermark)(Rev. 11/09)(optional)	CF/O-5			
Transfer of Child's Records (E)(4 part ncr)(Rev. 1/13)(mandatory)	CF/O-10			
Transfer of Child's Records (S)(4 part ncr)(Rev. 1/13)(mandatory)	CF/O-10.1			
Training Evaluation/Reaction (E)(white)(Rev. 11/03)(optional)	CF/O-17			
Enrollment/Attendance Work Plan (E)(2 part ncr)(Rev. 10/07)(mandatory)	CF/O-18			
Case Conference DOCUMENTATION (E)(white)(2 pages, collate & staple)(Rev. 1/11)(optional)	CF/O-19			
Head Start Eligibility Criteria (E/S)(light green)(2 pages B/B, 1/2 sheet, 50 page tablet)(Rev. 1/11)(Optional)	CF/O-20			
Head Start Field Trip Request(E)(2 pages-collate & staple)(3 part ncr)(Rev. 11/08)	CF/O-21			
Field Trip Request (E)(5-part ncr)(Rev. 11/08)(mandatory)	CF/O-22			
Site Visit Report (E)(3 part ncr)(2 pages, stapled)(Rev. 11/09)(mandatory)	CF/O-23			
Migrant Preliminary Eligibility Worksheet (E)(2 part ncr)(Rev. 1/11)(optional)	CF/O-24			
Migrant Preliminary Eligibility Worksheet (S)(2 part ncr)(Rev. 1/11)(optional)	CF/O-24.1			
Case Conferencing Summary Worksheet (E)(4 part ncr)(Rev. 1/11) (optional)	CF/O-26			

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EHS/EMHS/RHS Fax Referral Form (E)(white)(2 pages B/B)(Rev. 1/13) (mandatory)	CF/O-27			
EHS/EMHS/RHS Fax Referral Form (S)(white)(2 pages B/B)(Rev. 1/13) (mandatory)	CF/O-27.1			
Child Family Services Monitoring Instrument EHS/RHS/MHS				

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PARENT INVOLVEMENT

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Center Parent Committee/Meeting Calendar MHS (E/S)(2 part ncr) (Rev. 1/05)(mandatory)	CF/P-2 MHS			
Center Parent Committee/Meeting Calendar RHS (E/S)(2 part ncr) (Rev. 1/05)(mandatory)	CF/P-2 RHS			
Center Meeting Planning Sheet (E)(white)(Rev. 12/06)(optional)	CF/P-3			
Parent Meeting Agenda (E)(2 part ncr)(Rev. 1/12)(mandatory)	CF/P-4			
Agenda Para Juntas de Padre (S)(2 part ncr)(Rev. 1/12)(mandatory)	CF/P-4.1			
Parent Meeting Minutes (E)(2 part ncr)(2 pages stapled)(Rev. 11/09) (mandatory)	CF/P-5			
Acta de la Junta de Padres (S)(2 part ncr)(2 pages stapled)(Rev. 11/09) (mandatory)	CF/P-5.1			
Center Committee/PPC Sign-In sheet (E/S)(2 part ncr)(Rev. 1/12) (mandatory)	CF/P-6			
Center Committee Data (E)(2 part ncr)(Rev. 11/03)(mandatory)	CF/P-7			
Delegate/DO Policy Committee Data (E)(2 part ncr)(Rev. 1/13) (mandatory)	CF/P-8			
Parent Volunteer Calendar (E)(2 part ncr)(Rev. 1/02)(optional)	CF/P-9			
Beginning of the Year Family Survey (E)(white)(5 pages, B/B, stapled) (Rev. 1/13)(mandatory)	CF/P-10a			
Encuesta Familiar del Comienzo del Año (S)(white)(5 pages, B/B, stapled) (Rev. 1/13)(mandatory)	CF/P-10.1a			
End of Year Parent Survey (E)(white)(4 pages stapled)(Rev. 1/13)(mandatory)	CF/P-10b			
Encuesta Familiar del Final del Año (S)(white)(4 pages stapled) (Rev. 1/13)(mandatory)	CF/P-10.1b			
Delegate Policy Committee Meeting Agenda (E)(2 part ncr)(Rev. 11/03) (optional)	CF/P-11			
Delegate Policy Committee Meeting Agenda (S)(2 part ncr)(Rev. 1/12) (optional)	CF/P-11.1			

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Delegate Policy Committee Meeting Minutes (E)(2 part ncr)(2 pages stapled) (Rev.11/03)(optional)	CF/P-12			
Delegate Policy Committee Meeting Minutes (S)(2 part ncr)(2 pages stapled) Rev. 1/12)(optional)	CF/P-12.1			
Parent Meeting Evaluation (E/S)(2 pages B/B)(white)(Rev. 1/11)(optional)	CF/P-13			
Policy Council Reimbursement Claim (E/S)(2 part ncr)(Rev.1/13) (mandatory for RHS, EHS, MHS)	CF/P-14			
Delegate Policy Committee Report (E/S)(2 pages B/B)(white)(Rev. 11/03) (optional)	CF/P-15			
Policy Council/ Committee Approval Form (E/S)(2 part ncr)(Rev. 1/12) (mandatory)	CF/P-16			

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Pregnant Women

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Pregnant Women Emergency Form (E)(3 part ncr) (Rev. 1/13)(mandatory)	CF/PW-1			
Pregnant Women Emergency Form (S)(3 part ncr) (Rev. 1/13)(mandatory)	CF/PW-1.1			
Pregnant Minor Emergency Form (E)(3 part ncr) (Rev. 1/13)(mandatory)	CF/PW-2			
Pregnant Minor Emergency Form (S)(3 part ncr) (Rev. 1/13)(mandatory)	CF/PW-2.1			
Teen Father/Minor Emergency Form (E)(3 part ncr) (mandatory)(Rev. 1/13)	CF/PW-3			
Teen Father/Minor Emergency Form (S)(3 part ncr) (mandatory) (Rev. 1/13)	CF/PW-3.1			
Early Head Start Prenatal Health History (E)(white)(2 pages B/B) (Rev. 1/12)(mandatory)	CF/PW-5			
Physical/Emotional Health Screening Tool (E)(white)(2 pages B/B) (Rev. 1/12)(mandatory)	CF/PW-6			
Physical/Emotional Health Screening Tool (S)(white)(2 pages B/B) (Rev. 1/12)(mandatory)	CF/PW-6.1			
Parent Interest Survey (E)(2 part ncr)(Rev. 1/12)(mandatory)	CF/PW-7			
Parent Interest Survey (S) (2 part ncr) (Rev. 1/13) (mandatory)	CF/PW-7.1			
Pregnant Women & Fathers Program Outcomes and Planning Survey - FIRST SURVEY(E) (white)(2 pages B/B)(Rev. 1-13)(mandatory)	CF/PW-8a			
Pregnant Women & Fathers Program Outcomes and Planning Survey - FIRST SURVEY(S) (white)(2 pages B/B)(Rev. 1/13)(mandatory)	CF/PW-8a.1			
Pregnant Women & Fathers Program Outcomes and Planning Survey -SECOND SURVEY (E)(white)(2 pages B/B)(Rev. 1/13)(mandatory)	CF/PW-8b			
Pregnant Women & Fathers Program Outcomes and Planning Survey -SECOND SURVEY (S)(white)(2 pages B/B)(Rev. 1/13) (mandatory)	CF/PW-8b.1			

2013-2014
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Delegate/DO:	Receiving Site:
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Desired Delivery Date:	Opening Date of First Center:
Program to Charge To: (REQUIRED)	

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Pregnant Women

Document Name Mandatory forms must be completed in Spanish OR English	Form Number	Amount Ordered Last Year	Amount Ordering This Year	Agency or SCOE Letterhead/ Logo
EHS Pregnant Women Program Curriculum Tracking Sheet (E) (white)(Rev. 1/13)(mandatory)	CF/PW-9			
EHS Pregnant Women Program Case Conferencing Tracking Sheet (E) (2-pages)(3 pt. ncr)(collate staple)(Rev. 1/12)(mandatory)	CF/PW-11			
Pregnant Women Record Access Log (E)(White)(Rev. 1/13) (mandatory)	CF/PW-12			
Pregnant Women Contact Record (E)(2 part ncr)(Rev. 1/13) (mandatory)	CF/PW-13			

Comments:

2013-2014
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REGISTRATION

Document Name Mandatory forms must be completed in Spanish OR English	Form Number	Amount Ordered Last Year	Amount Ordering This Year	Agency or SCOE Letterhead/ Logo
Child/Family Services Head Start Application (E)(3 part ncr)(2 pgs, collate & staple)(Rev. 1/14)(mandatory)	CF/R-1			
Servicios para Ninos/Familias Aplicación (S)(3 part ncr) (2 pgs, collate & staple)(Rev. 1/14)(mandatory)	CF/R-1.1			
Emergency Card (E/S)(3 part ncr)(Rev. 1/12)(mandatory)	CF/R-3			
Notification of Parent's Rights (E)(2 part ncr)(Rev. 1/12)(mandatory) <i>Circle which office? San Jose Fresno Sac.</i>	CF/R-4			
Notificación Sobre los Derechos de los Padres (S)(2 part ncr)(Rev. 1/12) (mandatory) <i>Circle which office? San Jose Fresno Sac.</i>	CF/R-4.1			
Personal Rights (E)(white)(Rev.1/11)(mandatory for centers)	CF/R-5			
Derechos Personales (S)(white)(Rev. 1/11)(mandatory for centers)	CF/R-5.1			
Student Record Access Log (E)(white)(Rev. 1/11)(mandatory)	CF/R-6			
Consent Form (E)(3 part ncr)(Rev. 1/11)(mandatory)	CF/R-7			
Forma de Consentimiento (S)(3 part ncr)(Rev. 1/11)(mandatory)	CF/R-7.1			
Family/Contact Log (E)(white)(2 pages B/B head to head)(Rev. 1/11) (mandatory)	CF/R-8			
Parent Permission Form (E/S)(white)(2 pages B/B)(Rev. 1/14)(optional)	CF/R-9			
Caregiver's Authorization Affidavit (E)(2 pages B/B)(2 part ncr)(Rev. 1/02) (mandatory)	CF/R-10			
Declaración Baja Juramento para Autorizar al Encargado (S)(2 pages B/B) (2 part ncr)(Rev. 1/10)(mandatory)	CF/R-10.1			
Migrant Certification of Income Verification (E/S)(tan)(2 pages B/B)(Rev. 1/14)(mandatory)	CF/R-12 MHS			

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REGISTRATION

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Document Name Mandatory forms must be completed in Spanish OR English	Form Number	Amount Ordered Last Year	Amount Ordering This Year	Agency or SCOE Letterhead/ Logo
Head Start Infant/Toddler Program Extension – Written Authorization EHS (E/S)(2 pages B/B)(white)(Rev. 12/03)(mandatory for programs with Toddler options)	CF/R-13			
Head Start Toddler Option Program Parent Authorization (E/S)(2 pages B/B)(white) (Rev. 12/03)(mandatory for programs with Toddler options)	CF/R-14			
Income Calculation & Family Size Worksheet-RHS & EHS (E)(white) (Rev. 1/11)(mandatory)	CF/R-15			
Self-Identification of Current Residency (E)(2 part ncr)(Rev. 11/08) (mandatory)	CF/R-20			
Formulario de Auto-Identificación de Residencia Actual (S)(2 part ncr) (Rev. 11/08)(mandatory)	CF/R-20.1			
Declaration of Intent to Work in Agriculture (E/S)(2 part ncr)(Rev. 1/12) (mandatory)	CF/R-21			
Declaration of Intent to Work in Agriculture Tracking Sheet (E/S)(White)(B/B) (Rev. 1/11)(mandatory)	CF/R-22			
Self - Certification of Income (E)(white)(Rev. 1/12)(mandatory)	CF/R-23			
Self - Certification of Income (S)(white)(Rev. 1/12)(mandatory)	CF/R-23.1			
Employment Verification Form (E)(white)(Rev. 1/11)(optional)	CF/R-24			
Request To Actively Seek Employment (E/S)(B/B)(Rev. 1/11)(optional)	CF/R-25			
Statement of Incapacity (E)(white)(Rev. 1/11)(mandatory)	CF/R-26			
Self Employment Verification (E)(white)(Rev. 1/11)(optional)	CF/R-27			
Training Verification-Electronic (E)(white)(Rev. 1/11)(optional)	CF/R-28a			
Training Verification - No Electronic (E)(white)(Rev. 1/11)(optional)	CF/R-28b			

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Self-Declaration of Migratory Move (E)(white)(Rev. 1/13)(mandatory)	CF/R-30			
Self-Certification of Migratory Move (S)(white)(Rev. 1/13)(mandatory)	CF/R-30.1			
Central California EHS Application Approval Checklist (E)(white) (Rev. 1/12)(optional)	CF/R-31 EHS			
Central California MHS Application Approval Checklist (E)(white) (Rev. 1/12)(optional)	CF/R-32 MHS			
Parent/Guardian Consent for Release of Information-MSHS/MEHS (E)(3 part ncr)(Rev. 1/14)(mandatory)	CF/R-33			
Consentimiento Para Compartir Información-MSHS/MEHS (S)(3 part ncr)(Rev. 1/14)(mandatory)	CF/R-33.1			
Parent/Guardian Consent for Release of Information-RHS/EHS €(3 part ncr)(New 1/14)(mandatory)	CF/R-34			
Consentimiento Para Compartir Información-RHS/EHS (S)(3 part ncr)(Rev. 1/14)(mandatory)	CF/R-34.1			

Return form to Attention: Carolyn Peterson, CFS Dept. Route #000, Fax (209) 238-4217, or e-mail cpeterson@stancoe.org
 If you have questions regarding the ordering process, please call Carolyn at (209) 238-1824.

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SOCIAL SERVICES

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Family Partnership Agreement and Plan of Action (E)(2 part ncr) (2 pages, staple)(Rev. 1/14)(mandatory)	CF/S-1 Version 1			
Family Partnership Agreement & Plan of Action (E)(2 part ncr) (2 pages – staple)(Rev. 1/14)(mandatory)	CF/S-1 Version 2			
Acuerdo de Asociación con la Familia y Plan de Acción (S)(2 part ncr) (2 Pages – Staple)(Rev. 1/14)(mandatory)	CF/S-1.1 Version 1			
Acuerdo de Asociación con la Familia y Plan de Acción (S)(2 part ncr) (2 Pages – Staple)(Rev. 1/14)(mandatory)	CF/S-1.1 Version 2			
Social Service Referral (E/S)(2 part ncr)(Rev. 11/03)(optional)	CF/S-3			
Orientation/Volunteer Checklist (E)(2 part ncr)(Rev. 11/09)(mandatory)	CF/S-4			
Lista de Control de Orientación y Voluntarios (S)(2 part ncr)(Rev. 11/09) (mandatory)	CF/S-4.1			
Family Portfolio (E/S)(4 pages 11 x 17" B/B folded into booklet)(white) (Rev. 11/09)(optional)	CF/S-5			
Community Agency Contact Record (E)(white)(Rev. 11/03)(optional)	CF/S-7			