



Asha Philadelphia New Project Proposal Form

Project Name:

Date Received:

Referred By:

	Project Contact Information	Asha Contact
Name		
Contact	<Name of the main project contact person>	
Address		
Phone(s)		
Fax		
E-mail		

Part I: Information about your group/organization

Please feel free to attach any additional sheets and/or information such as brochures, press reports etc.

- 1. Name of the group/organization requesting funds.*
- 2. When was the group established?*
- 3. Briefly describe the motivation for starting this group.*



4. Name the key people running the organization and describe their background

5. Briefly describe the aims of your group.

6. Does your group have any religious or political affiliation? If yes, please describe the type of affiliation and the reason for it.

7. What non education-related community development activities is your group involved in?



8. *Does your organization have FCRA (Foreign Contribution Regulation Act of 1976) clearance from the Indian government? This is required for you to receive foreign funds. If yes, please provide FCRA details. If no, have you applied for Prior Permission (one time acceptance of foreign funds)? If yes, when was the application submitted?*

Part II: Details about your educational project/s

1. *List the school/s run by your group, and their locations. If you are requesting funds for only a few of several schools, please specify which one/s.*
2. *Who owns the school legally? Is it the organization or trustees or an individual. Please provide details.*
3. *Location of school/s* ☐ Urban ☐ Rural ☐ Other _____
4. *Specify the type of education provided (e.g. basic literacy, vocational training etc.).*



- 5. Please tell us about your teaching techniques (conventional vs. alternative).***
- 6. What is the literacy rate in your local community? Please give a breakdown between boys and girls if possible.***
- 7. Describe the socio-economic background of the children and their parents (e.g. education, occupational). If any of your students are employed, please tell us about that as well.***
- 8. What is the admission criteria for the students to join your school? Have you ever turned away students? If so, why? How many children attend your school currently? How many teachers do you have? How many full time students? How many part time teachers? How much is the fees? Is there an admission one time fee? Do you have parent teacher meetings (parent involvement)?***



9. In addition to education, does your group provide any other services to the children in your schools (e.g. food, health care, clothing, etc.)?

10. How do you perceive that education will improve the lives of the children in your village?

11. Does your school have:

Its own building(s): ☐ Yes ☐ No Number _____

Number and type of classrooms (e.g. Pukka): _____

	Yes	No		Yes	No		Yes	No
Toilets	<input type="checkbox"/>	<input type="checkbox"/>	Playground	<input type="checkbox"/>	<input type="checkbox"/>	Toys	<input type="checkbox"/>	<input type="checkbox"/>
Chairs & Tables	<input type="checkbox"/>	<input type="checkbox"/>	Blackboard	<input type="checkbox"/>	<input type="checkbox"/>	Library	<input type="checkbox"/>	<input type="checkbox"/>
Drinking water	<input type="checkbox"/>	<input type="checkbox"/>	Electricity	<input type="checkbox"/>	<input type="checkbox"/>	Computers	<input type="checkbox"/>	<input type="checkbox"/>
Laboratory	<input type="checkbox"/>	<input type="checkbox"/>	Teaching aids (e.g. books/slates)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

12. What is the age group of the children currently enrolled in your school(s)?

13. How many staff are employed at your schools?

Teachers _____ Minimum Qualifications _____

Other staff _____

14. Average distance the children travel to attend your school _____



- 15. Please answer this if your school has existed for atleast 5 years. How many children have gone through your program in the past five years and what are they doing currently? Please tell us about their future education possibilities. How would you visualize their future employment possibilities?***
- 16. Do you help your students with their future education efforts after they have completed school? If so please describe your efforts.***
- 17. Do the students who have studies or graduated get involved in the school afterwards and help the next batch?***
- 18. Are there any other schools (Kindergarten/Balwadi, Elementary school, High school) in the area? If so, please list the schools and the range of classes each of them offers.***



19. Is your program different from that provided at these schools? Please explain.

20. Why are the children in your school/s not attending government/other schools in the local area?

21. Do you try to involve the parents of the children in the running of the school (e.g. in setting the syllabus etc.)? Please specify.

22. What are your expansion plans for the future (e.g. adding more classes or schools)? How do you see your school impacting the village five years from now?



23. Any additional details you would like to provide to us.

24. If possible, please provide us with the contact information of two individuals from your community (not related to the school) who can describe the impact of your program.

1.	Name	
	Address	
	Phone	

2.	Name	
	Address	
	Phone	

25. Asha for Education requires reports from its projects every six months to continue funding. Please provide the contact information for the person from your group who will be responsible for these reports.

Name	
Address	
Phone	



Part III: Financial Details

Please feel free to attach any information such as annual reports, budgets etc.

1. What sources fund your group's activities at present? List the sources and the current and future funding from each of them. If these funds are meant for a specific part of your group's activities, please describe those restrictions.

2. Please provide us with details of your projected budget for the next 3 years:

Year(s)	Recurring costs	Fixed costs

3. Salary expenditure details:



		Number	Salary Range
Teachers			
Paid Staff			
Volunteer Staff			

4. Please provide details of the fixed costs of your school/s for the next three years.

5. What amount are you requesting from Asha, and for what specific purpose?

Line Item	Amount	One time / Annual



IMPORTANT: For Asha Philadelphia Use Only

To be filled by project steward:

1. What parts of the above budget was approved?

Line Item	Amount	One time / Annual

2. What is the total amount approved in US dollars (\$), and for what time period?

Year	Amount



- 3. Please list out the first year's goals of this funding (ie. what are the metrics by which we will measure the progress of this project? Please try as much as possible to list out objective things that can be measured.)***