



ONE-DAY INTRODUCTION TO EORTC TRIALS

PRACTICAL INFORMATION

Date: Friday 13 September 2013
Time: 09h00 - 16h30

Meeting site: EORTC Headquarters
 Avenue E. Mounier 83/11, 1200 Brussels, Belgium

WHO SHOULD ATTEND?

Anyone who is new to the clinical research area or has recently started working with EORTC protocols.

COURSE DESCRIPTION

This course is dedicated to newly participating EORTC members (investigators, data managers, research nurses, etc.), and industry representatives. The purpose of this introductory course is to provide general information on the strategies and principles for collaboration with EORTC. Additionally, participants will receive information about the functioning of the EORTC, Trials methodology, investigator / site quality requirements and control, patient safety management, adequate data collection and prerequisites for reliable data. Furthermore you will be shown our on-line registration / randomization process and remote data capture system.

PROGRAM

EORTC Structure and Functioning • EORTC scientific strategy and Headquarters approaches to personalized medicine • Randomization and Data management systems and processes • Challenges of study set-up: Project Management and Regulatory • Trial methodology: General introduction • Implementing a TR program: Challenges and pitfalls for prospective and retrospective biological material access • Patient safety: Reporting of Adverse Events and Serious Adverse Events • Site responsibilities for participation in a clinical trial.

REGISTRATION

Registration is complimentary for hospital personnel involved in EORTC studies (for those not involved in EORTC studies a registration fee of 150 €, is required). For industry representatives the required registration fee is 300 €.

The amount has to be paid in Euro (€) either by credit card (only Visa or Eurocard/Mastercard), or by bank transfer (Beneficiary: EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium - Bank details: BNP Paribas Fortis Banque (3 rue Montagne du Parc, 1000 Brussels, Belgium. Account number: 210-0510501-42; IBAN: BE77 2100 5105 0142; SWIFT: GEBABEBB). Please mention your name and "Registration One-Day 2013" on the bank transfer.

This transaction is exempted according to Article 44 §2 4° of the Belgian VAT Code in connection with educational services. Fees are net of all bank, exchange, tax and other charges. The registration fee includes coffees and lunch. The registration will be confirmed, either by regular mail or e-mail, when we receive the registration fee or the EORTC studie(s)/protocol(s) number(s) in which the participant is involved. The language of the course is English. Registration is limited to 60 participants.

Please register before 15 AUGUST 2013, by mailing or faxing this form to:

Danielle Zimmermann (Ms), Coordinator, EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium

Fax: +32 2 772 62 33, Phone: + 32 2 774 16 02, E-mail: danielle.zimmermann@eortc.be

Internet: <http://www.eortc.be/Seminar/Educationpgm/EducationOffice.htm>, EORTC VAT number: BE 0408 292 992

SENDER

REGISTRATION FORM

Title : ☐ Prof. ☐ Dr ☐ Mr ☐ Ms

Family name : _____

First names : _____

Institution/Company : _____

Department : _____

Address : _____

Town/Postal code : _____

Country : _____

☎ : _____
Country code City code Subscriber's number

Fax : _____

E-mail address : _____

☐ I am involved in the following EORTC studie(s)/protocol(s):

☐ I made a bank transfer of _____ € on (date of bank transfer) ____/____/____

☐ I prefer to pay by Credit Card (only Visa, Eurocard/MasterCard or American Express)

☐ Visa ☐ Eurocard/Master card Owner's signature _____

Amount _____ € Card number _____ Card expiry date ____-____-____

Owner's name _____ Date of signature ____/____/____ CVV/C (Card Verification Value/Code) _____

I WOULD LIKE TO REGISTER FOR THE ONE-DAY INTRODUCTION TO EORTC TRIALS ON 13 SEPTEMBER 2013