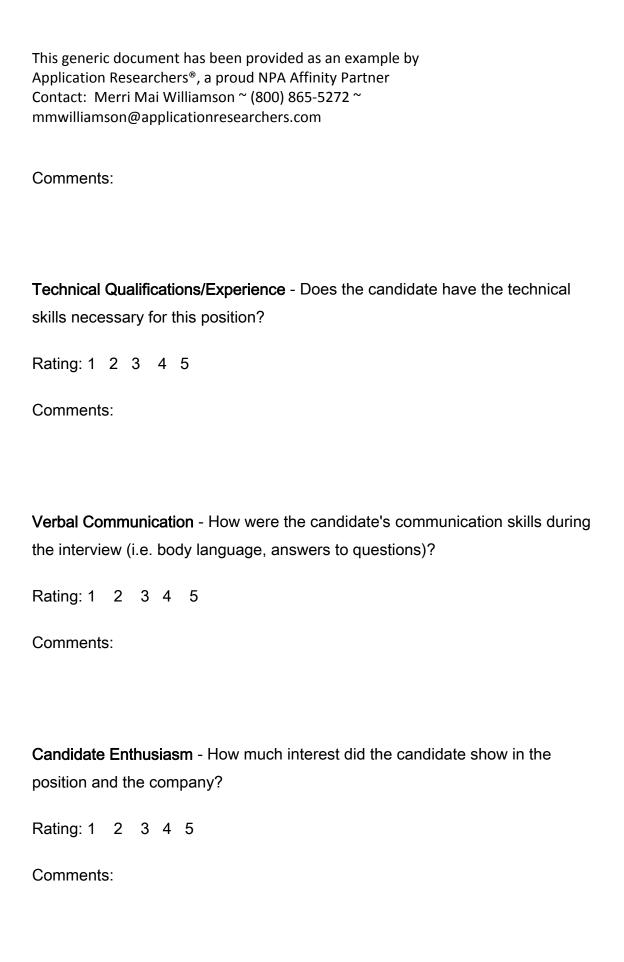
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## **Candidate Evaluation Form**

Interviewer	Date
Candidate Name	Position
Scoring	
Candidate evaluation forms are to	be completed by the interviewer to rank the
candidates overall qualifications for the position to which they have applied.	
Under each heading the interviewe	er should give the candidate a numerical rating
and write specific job related comments in the space provided. The numerical	
rating system is based on the follow	wing.
5 - Exceptional 4 - Above Average	3 - Average 2 - Satisfactory 1 - Unsatisfactory
Educational Background - Does the candidate have the appropriate educational qualifications or training for this position?	
Rating: 1 2 3 4 5	
Comments:	

**Prior Work Experience** - Has the candidate acquired similar skills or qualifications through past work experiences?

Rating: 1 2 3 4 5



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Knowledge of Company - Did the candidate research the company prior to the

interview?

Rating: 1 2 3 4 5

Comments:

**Teambuilding/Interpersonal Skills** - Did the candidate demonstrate, through their answers, good teambuilding/interpersonal skills?

Rating: 1 2 3 4 5

Comments:

**Initiative** - Did the candidate demonstrate, through their answers, a high degree of initiative?

Rating: 1 2 3 4 5

Comments

**Time Management** - Did the candidate demonstrate, through their answers, good time management skills?

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Rating: 1 2 3 4 5

Comments:

**Customer Service** - Did the candidate demonstrate, through their answers, a high level of customer service skills/abilities?

Rating: 1 2 3 4 5

Comments:

**Salary Expectations** - What were the candidate's salary expectations? Were they within the range for the position?

Rating: 1 2 3 4 5

Comments:

Overall Impression and Recommendation - Final comments and recommendations for proceeding with the candidate.

Rating: 1 2 3 4 5

Comments:

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