

# BUFFALO BILL CENTER of the WEST INTERNSHIP APPLICATION

POSITION APPLYING FOR: \_\_\_\_\_ DATE: \_\_\_\_\_

## Background Information:

Name: \_\_\_\_\_  
Last First Middle

Current Address: \_\_\_\_\_  
PO Box or Street

City State Zip Code

Phone: \_\_\_\_\_ Best Time to Call: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

College/University: \_\_\_\_\_ Current Year: \_\_\_\_\_

Major: \_\_\_\_\_ Estimated Graduation Date: \_\_\_\_\_

**To complete your internship application to the Buffalo Bill Center of the West, please include:**

- Cover Letter
- Current Résumé
- School Transcripts
- Three (3) letters of recommendation
- Responses to the questions on page 2. Additional sheets may be attached.
  
- For Native American Internship Applicants **only**:
  - a. Please provide the name of the tribe in which you are enrolled: \_\_\_\_\_
  - b. One (1) of your letters of recommendation **must** be from an official of the tribe in which you are enrolled.

The information I am supplying is true and complete to the best of my knowledge.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Please return required documents to:

Christine Searles, Human Resources Manager  
Buffalo Bill Center of the West  
720 Sheridan Avenue  
Cody, Wyoming 82414

1. Why are you seeking an Internship with the Buffalo Bill Center of the West? How would it contribute to your educational and professional development?
2. When are you available to participate in an Internship? Please provide specific beginning and ending dates. Internships are usually a minimum of twelve (12) weeks.
3. Describe your academic background and work experience as they relate to your professional goals.
4. If you could pursue a specific project at the Buffalo Bill Center of the West, what would it be?
5. Funding for internships is not always available. Would the lack of a stipend prevent you from considering an internship with the Buffalo Bill Center of the West?