

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JUNE 13, 2012**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

“of children be more careful than anything.”
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption (Public Comment)**

* **B.6 Minutes: May 23, 2012**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated June 13, 2012. The estimated values for any non-cash donations are provided by the donor. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.2 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of May 2012 are provided.

Total of payroll warrants (May 2012):	\$ 9,690,521
Total of vendor warrants (May 2012):	\$ 30,215,271

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.3 Adoption of Resolution No. 118-1112 Replacement of Outdated Warrants**

Comment:

Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to

replace the outdated warrants for Andrew Young. Staff recommends replacement of the stale dated warrants.

Recommendation:

Recommend approval to replace the outdated warrants

Fiscal Impact:

None

***CI C.4 Notice of Completions: Bid J068304 Riverside Elementary Restroom Resurfacing Project, Bid J068314 Washington Elementary Restroom Resurfacing Project**

Comment:

Substantial completion notices has been received for: Bid J068304, Bid J068314.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Streamline Builders, Bid J068304 Riverside Elementary Restroom Resurfacing Project
Streamline Builders, Bid J068314 Washington Elementary Restroom Resurfacing Project.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.5 Notification of Claims Rejected**

Comment:

The District has received claims requesting compensation for personal loss. The District's risk management firm has investigated the claims and is requesting the School Board to ratify the authorized claim rejections.

Recommendation:

Ratify the rejection of claims

Fiscal Impact:

None

***CI C.6 Approval of Agreement with United Teachers of Richmond (UTR)/ AB1200 Public Disclosure of Collective Bargaining Agreement with UTR**

Comment:

Tentative Agreement has been reached on reopeners with representatives of UTR. UTR has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is provided. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and UTR

Fiscal Impact:

One time cost of \$1,088,141 from unrestricted general fund \$754,601; restricted \$321,729; Child Development fund \$11,811

***CI C.7 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for student teachers seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the District.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated June 13, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 Recommendation for Preliminary Teaching Credential**

Comment:

Pursuant to Education Code 44830.3 (d), District Interns, upon completion of service sufficient to meet program standards and performance assessments, maybe recommended by the governing board, recommend to the Commission on Teacher Credentialing, be credentialed in the manner prescribed by Section 44328 of Ed. Code.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Agreement with California Teachers Association**

Comment:

The California Teachers Association and the West Contra Costa Unified School District enter into this agreement to release a teacher to work with CTA for the 2012-2013 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Community Advisory Committee (CAC) for Special Education**

Comment:

The Community Advisory Committee (CAC) for Special Education is a state mandated parent/community advisory group. The members are composed of special education parents, members of the community, teachers and other staff members who are interested in participating. The CAC advises the special education department and reviews the Special Education Local Plan.

The CAC By-Laws stipulate that “The CAC shall submit names of nominees to the Superintendent for approval. Formal appointment shall be made by the School Board” (CAC By-Laws, November, 2002).

The nominees are to serve as members of the CAC Membership for 2012-14. Also provided are the current members who are serving from 2011-13.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.11 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$987,055.85. Funding sources as noted.

***CI C.12 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: Dover Elementary School New School, Ohlone Elementary School New School, Gompers High School Demo and Site Work, Richmond High School ERP Project and Gompers LPS Soil Removal. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted change order for the Ford Elementary School New School and Gompers LPS Soil Removal projects are required by the Board, with special findings as noted below, because these projects are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated change orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$226,306.83

***CI C.13 Collins Elementary School New Fire Alarm Project Award of Contract**

Comment:

The District has initiated a project to upgrade fire alarm systems at various school sites which require the replacement of existing systems that do not meet current code requirements and lacks a number of essential features. AE3 has prepared plans and specifications for the new fire alarm system at Collins Elementary School. Scope of work includes the installation of a new fire alarm system, including conductors, conduit, audio/visual devices, pull stations and control equipment.

The District conducted a public bid process for the project. Bids were received on June 5, 2012. Four contractors submitted bids. They are as follows: Watson Electric, Inc., \$239,788; Arthulia, Inc., \$263,000; B-Side, Inc., \$285,400; Nema Construction, \$289,000.

Recommendation:

Award contract to lowest responsive, responsible bidder after the expiration of the protest period.

Fiscal Impact:

Funded from the Measure J Bond

***CI C.14 Ellerhorst Elementary School, Harding Elementary School, Lincoln Elementary School, and Tara Hills Elementary School Restroom Renovation Project Award of Contract**

Comment:

Several restroom wall finishes installed during Measure M Phase 1A projects have deteriorated since installation. There are cracked surfaces and delaminating epoxy finishes due to improper substrate application and preparation. In addition, many of the restrooms are seriously deteriorated after years of use.

DLM Architects has prepared plans and specifications for the restroom renovations at Ellerhorst Elementary School, Harding Elementary School, Lincoln Elementary School, and Tara Hills Elementary School. Scope of work consist of, but is not limited to, installation of tile finishes; installation of wall finish; refinishing or replacement of epoxy floors; paint throughout; reinstallation or replacement of various bathroom accessories and plumbing fixtures; and electrical work related to replacement of various fans and installation of hand dryers.

The District engaged in a public bid process for the project. Bids were opened on June 6, 2012. Three contractors submitted bids. They are as follows: B-Side, \$885,000; S&H Construction, \$945,000; Vila Construction, \$1,666,144.

Recommendation:

Award contract to the lowest responsive, responsible bidder after the expiration of the protest period.

Fiscal Impact:

Funded from the Measure J Bond

***CI C.15 Mira Vista Elementary School Concrete Stoops Project Award of Contract**

Comment:

The District is initiating planned maintenance projects at various school sites. One major area of focus is making schools access compliant. DLM has prepared plans and specifications to make Mira Vista Elementary School's concrete stoops ADA compliant. Scope of work includes selective demolition and construction necessary for the project and consists of replacing exterior concrete landings throughout the campus.

The District conducted a public bid process for the project. Bids were opened on June 13, 2012.

_____ Contractors submitted bids. They are as follows: _____. The lowest responsive, responsible bidder is _____.

Recommendation:

Award contract to the lowest responsive, responsible bidder after the expiration of the protest period

Fiscal Impact:

Funded from the Measure D-2010 Bond

***CI C.16 Sheldon Elementary School, Murphy Elementary School, and Mira Vista Elementary School Restroom Renovation Project Award of Contract**

Comment:

Several restroom wall finishes installed during Measure M Phase 1A projects have deteriorated since installation. There are cracked surfaces and delaminating epoxy finishes due to improper substrate

application and preparation. In addition, many of the restrooms are seriously deteriorated after years of use.

AE3 Architects has prepared plans and specifications for the restroom renovations at Sheldon Elementary School, Murphy Elementary School, and Mira Vista Elementary School. Scope of work consist of, but is not limited to, installation of tile finishes; installation of wall finish; refinishing or replacement of epoxy floors; paint throughout; reinstallation or replacement of various bathroom accessories and plumbing fixtures; and electrical work related to replacement of various fans and installation of hand dryers.

The District engaged in a public bid process for the project. Bids were opened on June 5, 2012. Five contractors submitted bids. They are as follows: AM Woo Construction, \$477,000; S&H Construction, \$490,000; Hung Construction, \$716,000; DRP Builders, \$990,000; Vila Construction, \$1,079,074.

Recommendation:

Award contract to the lowest responsive, responsible bidder after the expiration of the protest period.

Fiscal Impact:

Funded from the Measure J Bond

***CI C.17 RFP #112-03 Vehicle Fleet Management Services**

Comment:

The District has an aging fleet of vehicles that has reached a point of needing the replacement of twenty vehicles that in some cases have already been placed out of service due to safety and or the age of the vehicle. The District solicited an RFP for a vehicle Fleet Management Service Program. This program would include the leasing of vehicles for a sixty month term to include full maintenance and insurance for each vehicle. Four firms were solicited and the District received a response from one vendor. Enterprise Fleet Management responded to the RFP.

Recommendation:

Recommend sixty month lease with Enterprise Fleet Management

Fiscal Impact:

Annually \$78,182.55 RRM, \$18,057.56 MRAD, \$12,876.71 Safety

***CI C.18 Citizens' Bond Oversight Committee (CBOC) Appointment: Ivette Ricco recommended by Board Member Medrano**

Comment:

Under the current administrative regulations governing the Citizens' Bond Oversight Committee, there is a CBOC member appointed by each school board member. Committee members are allowed to serve two 2-year terms. As Board member Medrano's appointment is now eligible for renewal, he has forwarded a recommendation to re-appoint Ivette Ricco to the Citizens' Bond Oversight Committee.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.19 Resolution No. 117-1112: Specifications of the Election Order**

Comment:

Resolution No. 117-1112 meets the legal requirements necessary prior to any Board election. The resolution calls for the holding of a Regular Governing Board Member Consolidated Election.

Recommendation:

Recommend Approval of Resolution No. 117-1112

Fiscal Impact:

Benefit to the District

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 In Recognition – Kennedy High School Boys Track Team**

Comment:

At the North Coast Section Meet of Champions on May 26, held at UC Berkeley, the Kennedy High boys track team won the NCS Boys Varsity Division. They made this achievement with no field events and no mid or long distance runners. The KHS young men brought home a very nice and big plaque and banner.

NCS covers the Bay Area and upward to the California/Oregon border. There are over 160 high schools that comprise the NCS.

The KHS participants are:

Kenneth Walker III (Senior)

110 High Hurdles (1st)

300 Hurdles (1st)

*Kenneth is one of the top hurdlers in the state. He's earned a football scholarship to UCLA.

Takkarist McKinley (Junior)

100 meters (3rd)

200 meters (1st)

*This is Takkarist's first year running track. His athletic performance has been noticed by a number of colleges and universities.

4x100 Relay Team (1st)

Kenneth Walker III

Takkarist McKinley

Lovell Stewart (Senior)

Tom Jacobs (Senior)

The KHS track coach, and co-Athletic Director, is Carl Sumler. Mr. Sumler is a dedicated and committed coach who's making a difference in the lives and futures of the students he coaches.

Recommendation:

That the Board recognize the accomplishments of these young athletes

Fiscal Impact:

None

* **D.2 West Contra Costa Unified School District presents: “2011-2012 Employee Retirees”**

Comment:

The West Contra Costa Unified School District honors its 2011-12 Employee Retirees. It is with great honor and gratitude that we present and recognize these individuals.

Our school communities and the District are indeed fortunate to have benefited from their wisdom and accumulated experience which guided and informed our current and future work and that of our students. Their dedication, caring, creativity, ingenuity, and resilience have been an important part of what makes our District special.

Recommendation:

For Recognition

Fiscal Impact:

None

* **D.3 Richmond Association of School Administrators (RASA) Award Winners**

Comment:

Each year the Richmond Association of School Administrators acknowledges exemplary administrators and participates in the Association of California School Administrator (ACSA) Administrator of the Year awards.

RASA is a chapter of ACSA Region VI. The RASA Board selects candidates based upon nominations by West Contra Costa Unified School District (WCCUSD) administrators and individual accomplishments within the District. The individuals selected from WCCUSD move on to the ACSA Region VI competition.

Administrator of the Year awards for WCCUSD 2011-12 are:

Denise Pinney, Principal, Elementary School
Sylvia Greenwood, Principal, Middle School
Tracie Manipis, Co-Administrator, Elementary School
Terri Ishmael, Co-Administrator, Secondary
Gabriel Chilcott, Co-Administrator, Secondary
Susan Dunlap, Administrator, Curriculum & Instruction
Sheri Gamba, Administrator, Business Services
Barbara Kitagawa, Administrator, Special Education
Ann Reinhagen, Administrator, Human Resources
Lori Walker, Confidential

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.4 Multilingual District Advisory Committee Report**

Comment:

The Multilingual District Advisory Committee (MDAC) is comprised of a representative from each of our school's English Learner Advisory Committees (ELACs). Four meetings are held each year in different locations to facilitate attendance from members of the different school communities. The meetings are conducted on Thursday nights at 6:30 and repeated the following Friday morning as an additional strategy to promote participation. The topics covered include the legally required items, items requested by the parents and current issues impacting our English learner (EL) students.

The MDAC co-chairpersons, Raul Morales, ELAC representative from Richmond High School, and Stephanie Sequeira from Chavez Elementary School, will present the MDAC Report to the Board. The report will include highlights from the 2012 Language Census, an annual report to the California Department of Education that includes data on English learners and fluent-English-proficient students and other related information on our district EL population.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.5 Preliminary Budget for 2012-2013**

Comment:

Staff is presenting a report on the general fund portion of the preliminary budget for 2012-13, along with information regarding the Governor's May Revision Proposal for 2012-13. The final 2012-13 budget is scheduled for a public hearing and adoption at the meeting of the Board of Education on June 27, 2012.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.6 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Linked Learning – Multiple Pathways

Safety Committee
Select Committee on High Schools
Youth Commission
Public Employees Local 1
School Supervisors Association
United Teachers of Richmond

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

*** E.1 Superintendent's Report**

*** E.2 Request to Address the Board on Growing West County School Gardens**

Comment:

Ms. Joanna Pace would like to present a brief status report on school gardens in the district.

Recommendation:

For Information Only

Fiscal Impact:

None

*** E.3 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

*** F.1 West County Community High School Charter Renewal Petition Staff Findings and Resolution No. 120-1112**

Comment:

The West Contra Costa Unified School District ("District") received a charter renewal petition ("Renewal Petition") on April 27, 2012, from West County Community High School ("West County" or "Charter School"), a charter high school serving approximately 123 students, requesting that the District's Board of Education renew the West County charter ("Charter") for an additional five-year

term. The West County Charter was first approved by the District's Board of Education in 2007, for a five-year term ending on June 30, 2012.

Pursuant to the Charter Schools Act of 1992 (the "Act"), Education Code section 47600 *et seq.*, the Legislature has charged local school boards with the responsibility for reviewing and acting on initial and renewal charter school petitions.

Submission of a charter renewal petition is governed by the requirements of Education Code section 47605 and 47607. Education Code section 47605(b) requires the Board, within 30 days of receiving a petition, to hold a public hearing to consider the level of support for the petition. The State Board of Education ("SBE") has adopted new regulations, effective November 23, 2011, which add substantial detail to the procedure for renewing charter school petitions. Among other things, the newly-adopted regulations allow for the automatic renewal of a charter school petition if a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition. (Cal. Code Regs., tit. 5, § 11966.4 (c).) Petitioners submitted their Renewal Petition on April 27, 2012. Accordingly, the District's Board of Education must take action regarding the approval or denial of the Renewal Petition on or before June 26, 2012, or the West County Charter will be automatically deemed renewed.

Upon receipt, components of the Renewal Petition were assigned to various District staff members to review and analyze based on individual areas of expertise. Specifically, components of the West County Renewal Petition were assigned as follows: Steve Collins, SELPA Director, Lyn Potter, Educational Director, Sonja Neely-Johnson, Coordinator Educational Services, Susan Dunlap, Coordinator EL Services, Nicole Joyner, Administrator, Linda Jackson, Executive Director Emeritus, Pat Calvert, Director Human Relations, Daniela Parasidis, Accounting Director and Legal/Operational, Ed Sklar and Claudia Weaver, Lozano Smith Attorneys at Law.

Staff and legal counsel have reviewed the Renewal Petition and prepared the "Staff Report and Proposed Findings of Fact Regarding West County Community High School Charter Renewal Petition" ("Staff Report") which is provided.

The Staff Report includes Staff's recommendations to the Board regarding approval or denial of the Renewal Petition and approval or denial of Resolution No. 120-1112.

Recommendation:

Staff makes the following recommendations regarding the West County Renewal Petition:

1. Staff recommends that the Board deny the Renewal Petition based on substantive deficiencies in the Renewal Petition as well as significant concerns with the Charter School's educational, operational, and financial performance. Staff has concluded that such deficiencies and concerns are sufficient to warrant a recommendation to deny the Renewal Petition, pursuant to Education Code sections 47605 and 47607. This recommendation of denial is supported by the California Charter Schools Association ("CCSA"). The CCSA's bases for recommending non-renewal of the West County Charter are set forth in its Academic Accountability Report Card for West County Community High School and supporting documentation, attached to the staff Report as Exhibit A.

2. Staff recommends that after the Board of Education denies the Charter School's Renewal Petition that the Board adopts the attached Resolution No. 120-1112 and all of the written proposed Findings of Fact, contained within the attached Staff Report, as its own.

Fiscal Impact:

None

* **F.2 Textbook Adoption for Middle School Algebra I**

Comment:

The WCCUSD Board of Education has undertaken a Middle School Mathematics Initiative ("It All Adds Up!"). As part of this initiative, all middle school math teachers were surveyed. All Algebra I teachers wrote comments asking the district to consider an adoption of a new standards-based textbook this spring. The district proceeded with a pilot and adoption process with involvement of all middle school Algebra I teachers. The 46 criteria used to rate the materials were developed by the California County Superintendents Educational Services Association's Curriculum and Instruction Steering Committee Mathematics Subcommittee and have been used throughout the state for textbook adoption processes.

These Algebra I instructional materials present the District with the opportunity to have teachers utilize materials that are standards-based, provide a smoother transition to the Common Core State Standards, and enable our teachers to provide high quality mathematics instruction to all students.

McDougal Littell California Mathematics Algebra 1 is the recommendation from central office staff and the middle school Algebra I teachers.

The instructional materials have also been placed on display at the District office for feedback.

Recommendation:

Recommend Approval

Fiscal Impact:

\$120,000

* **F.3 Special Education Annual Service Plan and Annual Budget Plan**

Comment:

Assembly Bill AB602, Chapter 654, Statutes of 1997 added new requirements to the Special Education Local Plan. AB602 requires SELPAs to submit Annual Budget and Service plans. These plans must be adopted at public hearings. As required in Education Code (EC) Section 56205, these plans must identify expected expenditures and include a description of services and the physical location of these services. The Local Budget and Service Plans must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meeting their needs as specified in their IEPs.

Annual Service Plan:

The Annual Service Plan must include a complete detailed description of special education services provided by each district and/or SELPA. This description must include:

- A. The nature of the services, including Related Services

- B. The physical location where the services are provided which may include:
 - 1. Alternative Schools
 - 2. Charter Schools
 - 3. Opportunity Day Schools operated by school districts
 - 4. Community Day Schools operated by the County Office of Education regardless of whether the district or County Office of Education participates in the Local Plan.
 - 5. Nonpublic Schools/agencies

The Service Plan description must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specified in their individual education programs.

Annual Budget Plan:

The Annual Budget Plan identifies expected expenditures for all items listed below:

- A. Funds received in accordance with Chapter 7.2 (Special Education Funds)
- B. Administrative Costs of the Plan
- C. Special Education Services to pupils with severe disabilities as defined by IDEA 2004 including 'Low Incidence' Disabilities (deaf, hard of hearing, blind, visually impaired, and orthopedically handicapped students)
- D. Special Education services to pupils with non-severe disabilities as defined by IDEA 2004.
- E. Supplemental aids and services to meet the individual needs of pupils placed in regular classrooms and environments.
- F. Regionalized operations and services and direct instructional support by Program Specialists
- G. The use of property taxes allocated to special education pursuant to Section 2572.

The Annual Budget Plan may be revised during any fiscal year according to the policymaking process. Accordingly, the West Contra Costa Unified School District SELPA's Annual Service Plan and Annual Budget Plan have been updated and reviewed, as is required by California Department of Education.

Complete copies of the Local Plan and Budget Plan are available at www.wccusd.net under the Special Education department website.

Recommendation:
Recommend Approval

Fiscal Impact:
None

G. DISCUSSION ITEMS

*** G.1 Project Status Report – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – June 27, 2012

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)
CLOSED SESSION AGENDA

June 13, 2012

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS