

Westminster College 1st Year Residency Requirement

Westminster College is a residential liberal arts college and is committed to an educational mission that supports learning in and out of the classroom. Campus housing is an integral part of this academic experience and enhances student success and learning. Students are required to live on campus for the first two years while attending Westminster College. To support that requirement, campus housing rates will be guaranteed to each incoming class for two years. No increases in rates will occur within the required two years for new students.

It is important that families plan academic year housing well in advance of the year and commit to the year once the student moves in. This suggests a level of careful thought regarding finances, medical issues, and other personal circumstances while attending Westminster College.

Exemptions to this requirement are limited to four categories:

1. Marriage. A marriage certificate to prove actual marriage is required.
2. Financial burden which would normally require you to leave Westminster College if not allowed to move off campus.
3. Medical conditions which the college is unable to accommodate on campus.
4. Living with family within 30 miles of the Westminster College campus. This specific exemption can only be utilized prior to moving into the residence halls. After moving in, because of the binding Housing Contract, we will not approve mid-year move outs.

Each of these four reasons requires verification from third parties associated with documentation of the request. **The Exemption Form must be accompanied by the documentation before decisions are made on the request.**

Additionally, students must be in good standing academically and disciplinarily with the institution.

**Exemption Request: 1st Year Residency Requirement
Westminster College**

First Name: _____ Last Name: _____

Home Address: _____

ID #: _____ Date of Birth: ____/____/____ Email: _____

I am requesting to be exempt from the 2-year residency requirements for the following reason(s):

Married

Please attach a copy of the marriage certificate.

Financial

Please attach a copy of your Financial Aid Award letter, FAFSA form, and a letter explaining why living off-campus will be more financially beneficial to your experience at Westminster.

Medical

Please attach documentation from a physician, Licensed Clinical Social Worker (LCSW), or other licensed professional with reason(s) to why off-campus housing is a better option and a letter explaining how medical conditions may affect living in the residence halls.

Live with parent, guardian, or relative within 30 miles of the Westminster College Campus

Please provide the following:

- Name of Relative: _____
- Relative's Address: _____
- Relative's Phone Number: _____
- Relationship to Student: _____
- Signature of Relative: _____

By signature below, I acknowledge that the information provided above is correct and true. I acknowledge that I understand the request for this exemption is not permission to live off campus. I must receive an answer back on this form before that permission is granted. ***I understand that if I enter into a lease for another property before receiving this answer, it is at my own risk and the College administrators will not take that into consideration in their decision.***

Signature of Student: _____ Date: _____

REQUIRED Signature of Parent/Guardian: _____ Date: _____

Office Use Only:

Request is: Approved Denied By: _____ Date: _____