

Please help us maintain accurate records on your students by completely filling out this form in accordance with the instructions provided. Type or print legibly the requested information for all students. Keep a copy for your records and return original, together with completed examinations to the Educational Institute.

Return to:

Educational Institute of AH&LA 2113 N. High Street Lansing, Michigan 48906 Phone: (517) 372-8800

Sponsor					Certificates a	_ Certificates and Grade Report should be sent to:			
Co	urse Name				Name		_		
Final Exam Control # Exam Date					Address		_		
Ins	structor's Name	(Print exactly as you wish it to appear on your certificate)					_		
Phone # () Instructor #					City	State/County	_		
Ins	structor's Fax Number	r	Postal Code	Phone# ()	_				
Ins	structors E-Mail Add	ress	For Office	For Office Use Only: Customer #					
#	E.I. Student # (if former E.I. Student) or School ID# if applicable	NAME List name as it should print across Certificate	Retake	#	E.I. Student # (if former E.I. Student) or School ID# if applicable	NAME List name as it should print across Certificate	Retake		
0	999000000	Chris M. Jones		13					
1				14					
2				15					
3				16					
4				17					
5				18					
6				19					
7				20			+		
8				21					
9				22					
10				23			+		
11				24			+		
12				25			+		

#	E.I. Student # (if former E.I. Student) or School ID# if applicable	NAME List name as it should print across Certificate	Retake	#	E.I. Student # (if former E.I. Student) or School ID# if applicable	NAME List name as it should print across Certificate	Retake
26				50			
27				51			
28				52			
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