



## Wedding Reception Contract

Name of Bride \_\_\_\_\_

Name of Groom \_\_\_\_\_

Home Telephone \_\_\_\_\_

Work Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Wedding Date \_\_\_\_\_

Reception Location \_\_\_\_\_

Photographer \_\_\_\_\_

Florist \_\_\_\_\_

D.J./Band \_\_\_\_\_

Cake \_\_\_\_\_

Number of Expected Guests \_\_\_\_\_

Time of Wedding \_\_\_\_\_

Please answer yes/no to the following questions:

1. Are you serving beer/wine/liquor? \_\_\_\_\_
2. Will you need a bartender? \_\_\_\_\_
3. Do you want real plates/flatware/beverage glasses? \_\_\_\_\_
4. Will you need someone to cut your cake? \_\_\_\_\_
5. Will the guests be allowed to eat upon arrival? \_\_\_\_\_

Client's Signature \_\_\_\_\_

Date \_\_\_\_\_

Caterer's Signature \_\_\_\_\_

Date \_\_\_\_\_

Method of Deposit Payment: Check or Cash