

CORRECTED (if checked)

PAYER'S name, street address, city, state and ZIP code		TAX YEAR	Form NC-1099PS Personal Services Income Paid to a Nonresident	
PAYER'S federal identification no.	RECIPIENT'S federal identification no.	1. Gross income paid for personal services in North Carolina \$		● One copy to be filed with NC Department of Revenue (File with Form NC-3) ● Give two copies to recipient ● Keep one copy for your records
RECIPIENT'S name, address, (incl. apt. no.), city, state and ZIP code		2. North Carolina income tax withheld \$		
		3. PAYER'S North Carolina withholding account no.		

Form NC-1099PS (Web) North Carolina Department of Revenue, P.O. Box 25000, Raleigh, N.C. 27640-0001



Form NC-1099PS to be completed by Payer only



Personal Services Income Paid to a Nonresident

North Carolina income tax is required to be withheld from non-wage compensation paid to nonresidents for certain personal services rendered in this State. The requirement to withhold applies to payers who, in the course of a trade or business, pay more than \$1,500 of non-wage compensation to a nonresident individual or to a nonresident entity for services performed in this State in connection with a performance, an entertainment or athletic event, a speech, or the creation of a film, radio, or television program. These payers must withhold North Carolina income tax at the rate of four percent (4%) from the compensation. **(Note: See NC-30, Income Tax Withholding Tables and Instructions for Employers, for a more detailed explanation of requirements.)**

Instructions for Payer

Complete this form to report the gross income paid to a nonresident individual, corporation, partnership, or limited liability company for personal services performed in North Carolina and the North Carolina tax withheld from that income. If the gross income was paid to a nonresident individual and you are required to complete federal Form 1099-MISC, you do not have to complete this form. Send Copy 1 of the federal form to the North Carolina Department of Revenue with the annual reconciliation. Do not use this form to report the payment of wages.

The Payer Must

1. Complete and mail a copy without the instructions to the North Carolina Department of Revenue with the **Annual Withholding Reconciliation, Form NC-3**. Mail to **North Carolina Department of Revenue, P.O. Box 25000, Raleigh NC 27640-0001**.
2. Furnish two copies to the recipient by January 31 following the calendar year in which the compensation was paid. Include a copy of these instructions with the recipient's copies of Form NC-1099PS. (Note: If the personal services are completed before the end of the year, the statement is due within 45 days of the last payment of compensation if the recipient requests the statement.)
3. Keep a copy for your records.

Instructions for Recipient

Withholding of income tax from your personal services income does not relieve you of your responsibility to file a North Carolina income tax return. Individuals and C corporations may claim the tax withheld reported in Box 2 against the income tax liability for the year. Partnerships may claim only the portion of the tax withheld attributable to its nonresident partners for which the managing partner pays the tax on their behalf. S corporations may claim only the portion of the tax withheld attributable to its nonresident shareholders on whose behalf a composite income tax return is filed. Attach a copy of Form NC-1099PS without the instructions to the income tax return to support North Carolina tax withheld.