

## POSITION DESCRIPTION

|                              |   |
|------------------------------|---|
| <b>POSITION TITLE:</b>       | Diesel Fitter / Mechanic  |
| <b>POSITION NUMBER:</b>      | 10112 10113 10114 10115 10116 10117<br>10118 10119 10120 10189              |
| <b>AWARD:</b>                | Engineering Award State   |
| <b>CERTIFIED AGREEMENT:</b>  | Current Central Highlands Regional Council<br>Employee Bargaining Agreement |
| <b>AWARD CLASSIFICATION:</b> | Dependant on Qualifications   |
| <b>REPORTS TO:</b>           | Supervisor Workshop   |
| <b>REPORTING DEPARTMENT:</b> | Infrastructure and Utilities  |

## POSITION OBJECTIVE

The Diesel Fitter / Mechanic is responsible for the efficient and effective maintenance and servicing of councils plant and fleet to industry standards. This includes both in the field and in workshop repairs and servicing of small and heavy plant in councils fleet.

## KEY RESPONSIBILITIES

- 1. Workshop Operations.** Ensure the timely and effective completion of repairs and maintenance for all Council plant and equipment in line with CHRC's specifications, policies and corporate goals.
- 2. Compliance.** Ensure all work practices are conducted in a safe manner in line with relevant legislative and Council requirements,
- 3. Recording and Reporting.** Ensure maintenance history for plant and equipment is recorded, relevant records and reports are delivered to management,
- 4. Project Delivery.** Contribute to the successful delivery of workshop projects, taking responsibility as directed.
- 5. NHVAS.** Monitor and coordinate the National Heavy Vehicle Accreditation Scheme (NHVAS) across the CHRC Fleet.

Additionally you may be required to conduct other duties as lawfully directed by the Supervisor or Manager.

## POSITION SPECIFIC REQUIREMENTS

### Mandatory:

- Trade qualification as Diesel Fitter and or Motor Mechanic
- Minimum of Queensland C class provisional drivers licence
- Substantial experience working on heavy vehicles and earthmoving plant

### Desirable:

- Other trade qualifications and certifications (eg Boiler Making)
- HR drivers license

## CORE COMPETENCIES

| Competency                | Definition  | Level |
|---------------------------|---|-------|
| Delivering Results        | Having the ability to set objectives for yourself and others, taking a forward looking perspective, and delivering successful outcomes within agreed parameters.  | 1     |
| Communication             | Identifying and using appropriate communication styles and methods, taking into consideration the audience and the desired outcome. Building and maintaining effective working relationships with key stakeholders, both internal and external. | 1     |
| Initiative and Innovation | Anticipating situations and problems, finding appropriate solutions, grasping opportunities for improvements and taking ownership for continuous improvement that goes above and beyond the call of duty.                                       | 1     |
| Flexibility               | Being able to adapt your thinking and behaviour to suit different situations and changing circumstances. Taking other people's views on board, accepting new and different ways of working and encouraging others to embrace change.            | 1     |
| Team Work                 | Having the ability to work as part of a team, actively encouraging team working and recognising the role you play as part of the CHRC team.   | 1     |
| Commitment to Values      | Being willing and able to align your own behaviours with the objectives, goals and values of CHRC; acting as a role model and promoting the values to others.   | 1     |
| Customer Service          | Aligning your behaviour with the CHRC Customer Service Charter to ensure both internal and external customer needs are met; taking a positive attitude, showing commitment and having a can do approach.  | 1     |
| Workplace Health & Safety | Taking reasonable care for the health and safety of yourself and others, complying with reasonable instruction and co-operating with CHRC policy and procedure.   | 1     |

This position description is a true reflection of the current requirements of the role. Council will regularly review position descriptions and appropriately update them to ensure that they relate to the job being performed, or to incorporate whatever changes are being proposed. Where appropriate, employees will be consulted on the changes and employees are expected to participate in consultation.

I have read, understood and accepted the responsibilities as outlined in this position description.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_