

Keynote Session

Tom Copeland

Tom is a renowned tax expert, a child care business specialist and a licensed child care attorney. He trains thousands of family child care providers, trainers, and tax preparers each year on important business issues, including record keeping, taxes, marketing, contracts, & legal issues. Tom is also the author of many books and resources for family child care providers. Currently, he is a consultant for the National Association for Family Child Care (NAFCC).



Reducing the Risk

This training will focus on how a child care program (home or center) can protect themselves from the risks associated with caring for children. This training course will cover custody disputes, transportation issues, protection against lawsuits and more. CC VIII CDA 5 PA N/A

Vendors

- Child Care Aware
- Edvantage
- Little Learners Depot
- littleSonder
- Milestones Food Program
- Parent Aware
- Scentsy
- Tupperware
- Usborne Books
- Young Living Essential Oils



Schedule

Saturday, September 17, 2016

7:30 AM to 8:00 AM
Registration & Breakfast

8:00 AM to 10:00 AM
Keynote Presentation

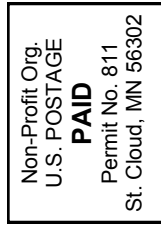
10:00 AM to 10:15 AM
Morning Break

10:15 AM to 12:15 PM
Morning Sessions

12:15 PM to 1:15 PM
Lunch & Shopping

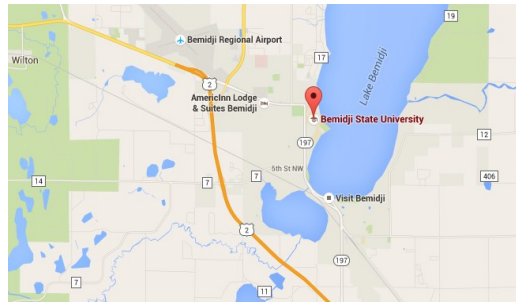
1:15 PM to 3:15 PM
Afternoon Sessions

3:30 to 5:30 PM
Add-on SUID/AHT Session



Location

Bemidji State University
Hobson Memorial Union
1500 Birchmont Drive NE, Bemidji, MN



Steps to Success for the Early Childhood Community

P. O. Box 548
Waite Park, MN 56387



Saturday, September 17, 2016

Bemidji State University

Morning Sessions

A Mastering Record Keeping. This two hour training will help family child care providers keep essential business records, claim proper business deductions and reduce their taxes.

Instructor: Tom Copeland

CC VIII CDA 6 PA N/A

B Light and Shadow. Explore ways to engage your children with experiences with light and shadow. We will discuss how to: determine what children already know; build upon that knowledge; introduce new experiences and vocabulary; and intentionally think about what children are learning as they play with concepts of both light and shadow.



Instructor: Marcia Schlattman

CC II d CDA 2 PA 8

C Children's Behavior: Tools for the Toolbox.

This workshop offers many tools for working with children who have challenging behaviors, including specific guidance strategies as well as directions for making picture schedules and fidget toys. This interactive course has very practical information for implementing strategies in early childhood programs.



Instructor: Maureen Hams

CC IV CDA 3 PA 1

Afternoon Sessions

D Coming to terms. This training will help family child care providers establish a business relationship with parents, create their own contract and policies, and learn how to enforce their agreement with parents. **Instructor: Tom Copeland**

CC VIII CDA 5 PA N/A

E Active Supervision: Children with Special Needs. Meets the Family Child Care provider annual supervision training requirement. We will address best practices of active supervision in a family child care setting. We will identify MN Rule 2 Licensing standards, National Association of Family Child Care standards, and best practices regarding supervision in inclusive family child care settings; examine and address supervision challenges experienced in an inclusive family child care program; examine and address chronic illness in an inclusive family child care program.

Instructor: Kristi Smythe

CC VI CDA 1 PA N/A



F Children's Behavior: The Practitioner's Role.

Whether someone has been in child care for one week or for 10 years, at some point everyone has had to guide a behavior that disrupts the daily routine. Join this workshop for an interactive look at challenging behavior and the child care provider's role in working through it based on experiences and background. The practitioner's role is crucial in positive behavioral changes!

Instructor: Maureen Hams CC IV CDA 3 PA 1

Other Information

Registration:

- Early-bird registration for only \$69 must be postmarked by September 9, 2016.
- The fee for registrations postmarked after September 9th is \$79.
- Registration confirmations are done by email only. Please ensure you have legibly included your email on the form.
- Add-on session available for an extra \$15.
- Milestones Food Program Providers receive a \$5 discount.

Breakout Sessions: Sessions are filled in the order that payments are received. Please submit your registration as soon as possible.

Training Hours: You will receive a training certificate for six hours of training if you attend the entire event. Those attending the Add-On session will receive an additional two hour certificate.

Food: A light breakfast and lunch will be provided. If you have special dietary needs please note them on registration form. This information is needed prior to the event.

Child Policy: To ensure you and our other attendees get the most out of this event, please honor our "no-children" policy at this event. Please call if you have any questions regarding this policy.

Lodging: AmericInn Lodge & Suites (Ask for room block: HEALTHY B) 218.751.3000
Hampton Inn & Suites 855.605.0317
Holiday Inn Express 877.859.5095
Country Inn & Suites 866.790.9629

Cancellations & Refunds: Any cancellation requests must be in writing and postmarked by September 9, 2016. A processing fee of \$15 will be deducted from all refunds. No refunds issued after September 9th. Mail, email, or fax cancellation requests to:

Milestones—Refund
P. O. Box 548, Waite Park, MN 56387
info@milestonesmn.org
Fax #: 320-654-8650

Questions: 800-288-8549 info@milestonesmn.org

Registration Form

Early-bird Registration Deadline Sept. 9, 2016

Only one registration per form, please.

Form may be photocopied or consider registering online at www.milestonesmn.org

Name: _____

Home Address: _____

City: _____ Zip _____

County: _____ Phone: _____

Email: _____

(for confirmation purposes)

Please Check One:

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Child Care Center | <input type="checkbox"/> ECFE/ECSE |
| <input type="checkbox"/> Family Child Care | <input type="checkbox"/> Foster Care |
| <input type="checkbox"/> Preschool | <input type="checkbox"/> Head Start |
| <input type="checkbox"/> School Age | <input type="checkbox"/> Parent |

Name of Center/School _____

REGISTER EARLY! During this event you will attend the keynote session, one morning session and one afternoon session. Please **circle** which sessions you would like to attend. Please circle a second choice for each session in case your first choice fills up.

<u>Morning Session</u>	<u>Afternoon Session</u>
1st Choice: A B C	1st Choice: D E F
2nd Choice: A B C	2nd Choice: D E F
	Session G (\$15 extra)

Special Dietary Needs: _____

Registration Fee:

- \$69** Earlybird fee by 9/9/2016
- \$84** Earlybird fee with session G by 9/9/2016
- \$79** Received after 9/9/2016
- \$94** Received after 9/9/2016 with session G
- \$5 Discount** for Members of Milestones Food Program PROVIDER #: _____

Check Credit Card: Code# _____

Card Number: _____

Exp. Date _____ Signature _____

Mail check & form to:

Milestones—Event Registration
PO Box 548, Waite Park MN 56387

Or register online at www.milestonesmn.org

Add-On Session

This session is from 3:30 to 5:30 PM. See registration form for additional cost for this session.

G Sudden Unexpected Infant Death/Abusive Head Trauma. *This class meets DHS Licensing training requirements for both Sudden Unexpected Infant Death (SUID) and Abusive Head Trauma (AHT).* Content includes recommendations to reduce Sudden, Unexpected Infant Deaths (SUID) including SIDS, suffocation, and other sleep related infant deaths; safe sleep environments; MN Child Care regulations related to safe sleep; as well as symptoms and consequences of abusive head trauma, risk factors for abusive head trauma; strategies to use when stressed, angry or frustrated.

Instructor: Marcia Schlattman

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