

Sanders Corner 2014-2015 PTA Elections
Executive Board Nominations

The PTA is looking for enthusiastic PTA members who are ready and willing to become Officers for the 2014-2015 PTA Board. One year commitments to begin on July 1, 2014 are needed for the following offices:

PRESIDENT: presides at one PTA meeting per month; performs duties described in the by-laws; works with officers and chairpersons of all committees; serves as a liaison between the school administration, staff, and parents; establishes PTA calendar and assists Treasurer in developing PTA budget; has responsibility for overseeing fundraising and special events.

VICE PRESIDENT: is a "right hand" to the President and assumes presidential responsibilities in his or her absence; is knowledgeable of the by-laws of the association; reviews legislative material and provides timely information to the Board as necessary; oversees several fundraising and special events, as designated by the president.

SECRETARY: records and publishes minutes of the association's one meeting per month; has a current copy of the by-laws; maintains a membership list; performs other delegated duties as assigned; oversees several fundraising and special events, as designated by the president.

TREASURER: has custody of all the funds of the association; keeps a full and accurate account of receipts and expenditures; signs all checks and presents a financial statement at every meeting; submits the books to be audited; develops a working budget with each committee chairperson as necessary; oversees several fundraising and special events, as designated by the president.

April 1	Deadline for nomination of Executive Board Officers
April 8	Nomination of final slate of officers at PTA Meeting
May 13	Election of officers at PTA Meeting

Please contact the 2014 Nominating Committee Chair if you have any questions, George Millar at (703) 724-0928 or gmillar13@hotmail.com.

Nominee: _____

Phone# _____ For the Office of: _____

Nominated by (not required): _____

PLEASE RETURN THIS FORM TO SCES or Email to the above address
ATTENTION: NOMINATING COMMITTEE
NO LATER THAN APRIL 10