

**THE ASCENSION FUND 2011-2012
GRANT APPLICATION
OVERVIEW**

Application Deadline: Tuesday, January 25, 2011, at 4:30 p.m.

Awards Announced: May 2011

Awards Distributed: August 2011

Project Period: August 2011 – May 2012

Grant Categories: \$500 Mini-Grant for Teachers; \$1,000 Grant for Teachers; \$2,500 School Impact Grant.

Grant Amounts Awarded: Proposals can range from \$500 to \$2,500. The higher the requested amount, the more compelling a proposal needs to be.

Eligible Applicants: Ascension Parish School Board employees directly working with D-K—12 students in an academic setting; including classroom teachers, reading recovery teachers, math specialists, librarians, technology directors, deans of students, and counselors.

Applications Materials Needed for Submission:

2 Copies of the Cover Page (original plus one copy signed you and your principal)

5 Copies of the Application

Submit to: The Ascension Fund,
14320 InfiniEdge Way, RM 113, Prairieville, LA 70769
or P.O. Box 670 Gonzales, LA 70707-0670

Online Submission: Elizabeth@ascensionfund.com

The AF Grants for Teachers and School Impact Grants are designed to award grants that range in value from \$500 to \$2,500 depending on the applicant's needs. The application may be submitted by one teacher or by a team of teachers. The larger the budget amount requested the more compelling the proposal needs to be. Only one School Impact Grant may be submitted per school.

The Ascension Fund grants have always promoted creativity and innovation, and AF encourages educators to seek out ways to maintain and enhance that same creativity and innovation in their classrooms. While there are no restrictions on what can be purchased with AF Grant funds, it is encouraged that the funds are used for sustainable projects and that little is spent on consumables (excluding professional leave and/or substitute pay for grants to which this may apply).

As you prepare your application, please consider the criteria listed below.

- Only one (1) Grant for Teachers Application can be submitted per teacher annually, but teachers are eligible to participate in other AF programs.
- Only include your name and the school name on the Cover Page. **DO NOT** include teacher name(s) or school name in your Grant Application.
- Projects must correlate with district comprehensive curriculum and be designed to increase student achievement. *A special note for ancillary teachers:* Please substitute state or district standards for the comprehensive curriculum for the particular subject under which the Grant Application is written.
- Project materials must be purchased before September 30, 2011. Projects are to be completed by the end of the 2011-12 academic school-year.
- Grant for Teacher award funds remain with the teacher who received the funding as long as the teacher remains in Ascension Parish Public School System.
- School Impact Grant award funds remain with the school that received the funding.

A **Grants Review Committee** comprised of community, business, and educator volunteers will evaluate applications on a competitive basis. No current employee of the Ascension Parish School Board will serve on the Committee.

For assistance in any phase of grant writing please, contact: Dr. Elizabeth Nealy, Executive Director, (225) 290-3322 or Elizabeth@ascensionfund.com

APPLICATION COMPONENTS

The following headings will be included as part of the proposal narrative and budget. Use the questions that follow each component to inform your response for each section.

I. Overview

This section must be completed as the outline below indicates in order to be submitted to the Grants Review Committee readers for consideration. The overview includes the following items in the format shown:

- A. Project Title
- B. Has AF funded this project in the past? If so, during which academic school year(s)?
- C. Number of students impacted?
- D. Position of Applicant(s)? Teacher, librarian, etc.?
- E. Subject area(s) impacted?
- F. Grade Level(s)?
- G. Budget Amount Requested?
- H. Select Grant Category
- I. Project Summary (50 words or less). Provide the readers with a snapshot of the Grant project, including WHO it will impact and WHAT it will accomplish.

II. Project Need

What is the priority need you will address in your project? How do you know it is an area in need for improvement (e.g., school data, school improvement plan, etc.)? What causes or factors do you think are contributing to the need? What data can you share about your student population to better inform the readers on why this project is needed?

III. Project Goals, Objectives & Curriculum Alignment

What are the one or two overarching goals this project will impact for your students and/or school? How will these goals be met? Provide measurable objectives to address each goal listed. How does this project align with the requirements of the comprehensive curriculum?

IV. Project Description

Describe the activities involved in your project. What materials will be used? If more than half of the materials to be purchased by AF are consumables, applicants are encouraged to provide a clear rationale in the description. For each activity, who will participate? When, and for how long? Which activities, if any, will be sustained beyond the term of the grant?

V. Evaluation

How will you collect data to determine if your project was successful (i.e., surveys, EduSoft, teacher comments)? How will you know how successful your project was in meeting the needs described in Section II? Consider what tools are already in place and how they might be used to measure the success of this project, and ensure that this data can be tracked and presented to the AF at the end of the grant cycle.

VI. Budget Detail

How will you spend the requested amount? List the materials you intend to purchase as part of the project description. Include detailed description of item(s) requested. Avoid acronyms and jargon in the description. You may attach photos if it will assist the readers understand what you are requesting. Include a cost estimate for each item as well as a total project cost. If any additional funds will be used, include funding source(s).

The Ascension Fund 2011-2012 Grant Application

Cover Page

Project Title:

Budget Request:

Grade Level:

If Awarded, Number of Students Served:

Collaborating Teacher(s), if Any:

Applicant Name:

Applicant Position:

Home Address:

Home/Cell Phone:

Email:

School Name:

School Phone:

Principal Name:

School Enrollment:

BY AFFIXING MY SIGNATURE, I CERTIFY THE FOLLOWING:

- This project is allowable under local, state and federal guidelines.
- The Ascension Fund as the right to use this project, if funded, for public information.
- The Ascension Fund reserves the right to partially fund a grant in the case where an application has merit but the amount requested in order to accomplish the grant may be in question.
- This project does not displace, replace, or supplant programs funded through the Ascension Parish General Fund, the Minimum Foundation Program, or the State General Fund.
- When more than one applicant is involved, this proposal was developed through collaboration and the support of the project team.

MUST BE SIGNED BY APPLICANT(S) AND PRINCIPAL

Applicant Signature

Date

Principal Signature

Date

Applicant Signature

Date

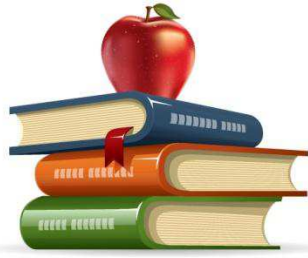
(Office Use Only – To be secured by The Ascension Fund)

APSB Superintendent

Date

AF Executive Director

Date



The
Ascension Fund
Promoting Academic Excellence

**The Ascension Fund Grants
2011—2012**

**Application Deadline:
Tuesday, January 25, 2011**

Mission Statement

The Ascension Fund works to raise and invest private sector funds to promote innovations that will lead to academic excellence for students in Ascension Parish public schools. In providing this private sector leadership, the Fund promotes best practices in education, supports teachers in their work and their professional growth, and encourages schools and the community to foster improved teaching and learning.

The Ascension Fund 2011-2012 Grant Application

Please indicate the Grant for which you are applying:

- _____ \$500 Mini Grant
_____ \$1,000 Grant for Teachers
_____ \$2,500 School Impact Grant

This Application will be disqualified if it includes teacher name(s) or school name.
Include this information on the Cover Page only.

Project Title: _____

Budget Request: _____ Grade Level: _____ Subject(s): _____

I. NUMBER AND DESCRIPTION OF STUDENTS TO BE SERVED: *(25 words or less-10 points possible)*

II. PROJECT SUMMARY *(50 words or less-zero points possible)*

Describe what students will be doing. Summary will be used for publicity, if grant is awarded.

III. GOAL/OBJECTIVE/PURPOSE OF THE PROJECT *(1,000 words or less-30 points possible)*

How will this project benefit students academically? How is it innovative and/or creative?

IV. NEEDS ASSESSMENT *(250 words or less-15 points possible)*

What student need, problem, or opportunity does the proposed project address?

V. PROJECT DESIGN *(1,000 words or less-30 points possible)*

Describe the activities. Address: WHAT will you do? WHO will do it? WHEN and WHERE will activities take place? HOW will budget items be used? Please define any technical terms and explain new teaching techniques for the readers.

VI. EVALUATION (500 words or less-10 points possible)

Specifically state how the project will meet the stated GOALS, OBJECTIVES AND PURPOSE of this project. What measures will you use to quantify those results?

VII. PROJECT SUSTAINABILITY (200 words or less-5 points possible)

What will happen to the project at the conclusion of the grant? Will the project continue to operate? How will the project be funded in the future?

VIII. ITEMIZED BUDGET (5 points possible)

Items to be purchased should be justified within the Project Design section. Projects cannot displace, replace, or supplant programs funded by the Ascension Parish School Board or the Louisiana State General Fund.

Note: All items purchased with Ascension Fund Grants are for the use of teachers assigned in Ascension Parish Public Schools. If a teacher leaves the Ascension Parish Public School System, all grant purchases shall remain in the school at which the teacher last taught.

Description of Item(s) to be Purchased	Cost
TOTAL PROJECT COST	

Total Budget Request:

This amount cannot exceed the total project cost.

Additional Funding Sources:

List other revenue sources or donated items and funding sources.