

# CCRI Unemployment Tuition Waiver Regulations

Summer 2013



## Please read before registering for courses:

Students receiving unemployment benefits from the State of Rhode Island may be eligible for a waiver of tuition and the registration fee for courses enrolled at CCRI.

Registrations are permitted on a space-available basis provided all course prerequisites are met. Waiver students are not eligible to waitlist for courses prior to waiver day. New students must complete an Application for Enrollment prior to registering for courses online at [www.ccri.edu](http://www.ccri.edu) and avoid the \$20 application fee.

### Summer Session I

May 15, 2013

9 a.m. - 3 p.m.: Waiver Day Registration begins.

Unemployment Tuition Waiver is not valid if registration for courses is prior to this date.

May 20-22, 2013

Add Period

### Summer Session II

July 2, 2013

9 a.m. - 3 p.m.: Waiver Day Registration begins.

Unemployment Tuition Waiver is not valid if registration for courses is prior to this date.

July 8-10, 2013

Add Period

To utilize the Unemployment Tuition Waiver, if the student registered prior to **May 15 (Session I)** or **July 2 (Session II)** that registration must be cancelled. To duplicate this registration the student may re-register during the **add period** on a space available basis. However, the student may register for those same courses but different sections beginning Waiver Day. In addition, the student may also register for other courses not previously enrolled for the session on May 15 or July 2.

## Unemployed citizens working or living in Rhode Island must submit the following:

- Certification of UI Eligibility form (DLT-467) dated **March 24, 2013**, or later for Summer Session I and **May 9, 2013**, or later for Summer Session II (RI DLT website at <http://www.dlt.ri.gov> if collecting benefits and living and working in Rhode Island.)
- The R.I. Public Higher Education Unemployed Means Test (attached.)
- Signed copy of 2012 Federal Income Tax Form 1040, 1040A or 1040EZ.
- Copy of all 2012 W2 forms for the unemployed individual.
- Payment for all other fees assessed by the College at the time of registration as well as payment for books.

## As part of applying for a waiver, the following applies:

- Students must complete a Free Application for Federal Student Aid (FAFSA) for the 2012-2013 Award Year using 2011 tax information. Students applying for Summer Session II only, who have not filed a 2012-2013 FAFSA and it is after June 30, 2013, must file a 2013-2014 FAFSA using 2012 tax information instead.
- All waiver applicants must attach a copy of one of the following documents:
  - Confirmation page from the FAFSA submission (retrievable on day of initial FAFSA filing ONLY)
  - Copy of the Student Aid Report (SAR) from the FAFSA website ([www.fafsa.gov](http://www.fafsa.gov)) or
  - Print out of the financial aid requirements from the "For Students" tab on the student's MyCCRI account.

Grants and scholarships awarded will be applied first to the student's tuition in lieu of the waiver. The student's waiver will be reduced by the amount of these awards. To be eligible for financial aid, a student must be enrolled in an eligible degree or certificate program

## IMPORTANT:

- Tuition waiver paperwork will not be processed if forms are incomplete, documentation is missing or if payment for required fees is not presented. Waivers cannot be used for noncredit courses or audited courses.
- Students using waivers must comply with the required submission of the FAFSA for a Pell Grant and submit the required documentation at the time of registration or will be denied the use of the waiver, billed and become immediately responsible for the payment of all tuition and fees.
- If a student expects to receive financial aid at another public or private institution, the student is not eligible to receive a waiver at CCRI.
- If a student is considered a dependent student for financial aid purposes, the student is not eligible for an unemployment waiver.

Contact the Office of the Associate Vice President for Student Services at 825-2179 should you need further information.



**RHODE ISLAND PUBLIC HIGHER EDUCATION  
UNEMPLOYED MEANS TEST**

**ATTACH SIGNED COPY OF FEDERAL TAX RETURN AND COPIES OF W2s**

Name: \_\_\_\_\_ CCRI ID or Social Security no.: \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: \_\_\_\_\_

1. Did your parent (or someone else) claim you as a dependent for 2012? YES  NOT ELIGIBLE NO  Please complete form

2. Did you file a 2012 tax return? YES: → Go to item 3  NO: Sign the affidavit below

3. Total income from form 1040, line 22; or form 1040A, line 15; or form 1040EZ, line 4.

4. Total number of exemptions:   
If you filed form 1040EZ, enter a 1 if single, enter a 2 if married.  
If you filed form 1040A or 1040, enter the number of exemptions from line 6d of the form.

5. 2012 wages from unemployed individual(s) line 1 of form W-2 (Please attach copy of all W-2 forms)

COMPANY NAME	AMOUNT

LINE 5 TOTAL

6. Subtract total of line 5 from line 3. ....

7. Enter in the box the amount from the table below which corresponds to the number of exemptions from Item 4 above.

<b>Dependents</b>	<b>1</b>	<b>\$33,570</b>	<b>5</b>	<b>\$81,030</b>
	<b>2</b>	<b>\$45,390</b>	<b>6</b>	<b>\$92,910</b>
	<b>3</b>	<b>\$57,270</b>	<b>7</b>	<b>\$104,790</b>
	<b>4</b>	<b>\$69,150</b>	<b>8</b>	<b>\$116,670</b>

For family units with more than eight members, add \$11,880 for each additional family member.

**If the amount in Item 7 is more than the amount in Item 6, you qualify for the waiver.**

**Affidavit:**

**I have read the waiver regulations. In addition, I understand that if I fail to comply with any of these regulations, I will be responsible for the payment of my courses. I declare that the above information is true and correct to the best of my knowledge.**

Signature: \_\_\_\_\_  
*Applicant*

\_\_\_\_\_  
*Date*

Approved by: \_\_\_\_\_  
*CCRI staff*

\_\_\_\_\_  
*Date*