

MOVE OUT STATEMENT AND CHECKLIST

Name: _____ Date: _____

Apartment (Complex & #): _____

Please initial one choice below:

_____ I am opting not to be present for the Administrative move-out inspection.

_____ I attended the move-out inspection on _____

Forwarding Address (deposit settment will be mailed to this address):

Phone Number: _____

E-Mail Address: _____

Turned In:

_____ Front Door Key(s) _____ Tenant Initial

_____ Mailbox Key _____ Tenant Initial

_____ Garage Door Opener _____ Tenant Initial

By signing below, I understand that if I am turning keys in prior to the expiration of my lease agreement, I am still responsible for all rent, utilities, and damage throughout remainder of lease term.

Resident Signature: _____ Date: _____

Staff Signature: _____ Date: _____