

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
MARCH 10, 2005, 6:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Audience Participation
5. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of February 10, 2005, with any additions/corrections necessary (Attachment 5a)

Approve following amendments (Attachment 5b)

General Purpose Court
General Purpose Board
Federal Projects Board
Head Start Court #2

Approve contract with Elisa Graff to perform duties of metals instructor at JCHS from April 1st to May 20th – amount \$500 (Attachment 5c)

Approve the purchase of 38 marker boards for JCMS and Mountain City Elementary from School Specialty in the amount of \$9,773.22 (Attachment 5d)

Award the bid for purchase of furniture for various school sites to Office Machines and Supply in the amount of \$14,180.50 (Attachment 5e)

Award the bid for construction of a metal storage building at Mountain City Elementary to White Construction Company in the amount of \$34,480.00 (Attachment 5f)

Approve adding Dr. Bridgette Hackett to the DHA Committee

Approve Director of Schools' participation in the 2004-2005 Executive Development Program for Public School Leaders, Component III-CEO Leadership Institutes (Attachment 5g)

Approve the Delegate Agency Agreement and the Financial Assistance Award with Upper East Tennessee Human Development Agency for the Head Start Program, January 1, 2005 to December 31, 2005 (Attachment 5h)

6. Report from Student Board Member – Cory Wilson
7. Recognize teachers eligible for tenure
8. Revise School Calendar for 2004-2005 as follows: Change May 6th vacation day to March 29th (May 6th is a State mandated Gateway make-up day)
9. Approve School Calendar for 2005-2006 (Attachment #9)
10. Approve Johnson County Middle School administering Gateway math test to selected 8th graders beginning in Spring 2006
11. Discuss proposal to raise 9-12 math requirements from 3 credits to 4 credits
12. Review of Section 5 (Personnel), Policy 1.102, and Policy 3.404 of Board Policy (Attachment #12)
13. Appoint a board member to serve on the negotiating team with the following:
Morris Woodring, Chief Negotiator, Dr. David Timbs, Debra Wilcox, Lorie Murray (Attachment #13)
14. Video and discussion on childhood obesity and local wellness policy – Elaine Moore

(Attachment #14)

15. Report on investigation of bullying incident – Minnie Miller

16. Any other matters which may duly come before the Board for official action

Information Items:

1. Director's Report
2. Personnel decisions made by Director of Schools

Hires

- Denise Lewis as instructional assistant at MCE
- Substitute teachers: Liviv C. Murariu and Teresa Shupe
- Wayne Osborne as Auto Technology assistant at JCVS
- Jean McEwen as food service employee at JCHS

Resignation

- David Burrell as assistant at JCVS

Leaves

- Amelia McEwen – medical leave of absence from February 14 through end of school year
- Carl Swift – extension of medical leave from 3-1-05 to 3-31-05
- Barbara Howard – medical leave (husband) from February 18 – March 11
- Maggie Lewis – leave without pay for 1 day, February 9, 2005
- Lois Jolly – leave without pay through February 18th
- Bobbie Lane – leave without pay from January 28 to February 7th
- Jahala Thomason – leave without pay from February 18th to February 28th
- Leilani DeFord – maternity leave from February 17th through March 30th (18 sick leave days and 12 unpaid leave days)
- Kimberly Tolliver – medical leave from February 28th through end of school year

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

Addendum

1. Approve request from Daphne Greene, Andy Wright, and Diana Pennington to take three student teams to participate in We the People Project in Nashville from May 4 through May 7, 2005
2. Approve contract with Carol Huff for ELL services at a rate of \$14.29 per hour for 3 hours per week
3. Approve the intergovernmental agreement for Johnson County Schools to participate in the TSBA Risk Management Trust for liability and worker's compensation insurance for 2005-2006

Information Items:

1. Personnel Decisions made by Director of Schools

Hires

- Linda Wilson as substitute custodian
- Evelyn Ainsworth to fill interim position as special education teacher at Shady beginning March 8th through end of 04-05 school year

Leaves

- Mary Jeter – 3 personal days and one unpaid day

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The meeting was called to order by the chairman, Mr. Gregg. The roll was called with all members present: Mr. Buckles, Mr. Carlton, Mr. Gambill, Ms. Stout, and Mr. Gregg. Cory Wilson, student board member, was absent due to being in Nashville at the SCOPE Conference. Audrey Reece, Reporter.
- 3-4. There were no visitors or delegations to be recognized and no one who wished to address the board.

5. Consent Agenda – Mr. Gregg asked if any member had any item they wished to pull off consent agenda for individual discussion. Getting no response, he asked for a motion. A motion was made by Mr. Buckles, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the consent agenda as recommended. This includes the following amendments:

General Purpose Court Amendment

| Account # | Description | Original Budget | Increase | Decrease | Amended Budget |
|---|--------------------------|-----------------|--------------------|--------------------|----------------|
| 43570 | Rec. from Ind. Schools | | \$644.42 | | |
| 44170 | Misc. Refunds | | \$274.41 | | |
| 49800 | Operating Transfers | | \$392.54 | | |
| | | | \$1,311.37 | | |
| NOTE: The above revenue was collected and amended into the appropriate revenue accounts and | | | | | |
| Expenditure lines as indicated: 43570 Receipts from Individual Schools \$644.42 included \$19.96 | | | | | |
| Reimbursement for supplies purchased from C/O stock, \$329.46 sub pay reimbursement, \$10.00 payment | | | | | |
| for damaged bus seat, and \$285.00 reimbursement for first grade tests; 44170 Misc. Refunds \$274.41 | | | | | |
| Included \$32.25 uniform rental, \$229.66 field trip expenses, and \$12.50 for copies; 49800 Operating | | | | | |
| Transfers \$392.54 was from Head Start program for postage | | | | | |
| 71100-429 | Inst. Supplies/Materials | \$141,878.56 | \$19.96 | | \$141,898.52 |
| 71100-195 | Substitute Teachers | \$73,058.50 | \$204.00 | | \$73,262.50 |
| 71100-201 | Social Security | \$284,364.75 | \$12.66 | | \$284,377.41 |
| 71100-212 | Medicare | \$66,502.99 | \$2.98 | | \$66,505.97 |
| 71300-195 | Substitute Teachers | \$8,200.00 | \$102.00 | | \$8,302.00 |
| 71300-201 | Social Security | \$41,509.40 | \$6.33 | | \$41,515.73 |
| 71300-212 | Medicare | \$9,706.76 | \$1.49 | | \$9,708.25 |
| 72130-322 | Evaluation & Testing | \$6,000.00 | \$285.00 | | \$6,285.00 |
| 72320-307 | Communication | \$17,000.00 | \$392.54 | | \$17,392.54 |
| 72320-599 | Other Charges | \$4,409.05 | \$12.50 | | \$4,421.55 |
| 72710-146 | Bus Drivers | \$231,305.80 | \$172.95 | | \$231,478.75 |
| 72710-351 | Rentals | \$6,167.70 | \$32.25 | | \$6,199.95 |
| 72710-412 | Diesel Fuel | \$60,462.96 | \$56.71 | | \$60,519.67 |
| 72710-453 | Vehicle Parts | \$56,901.70 | \$10.00 | | \$56,911.70 |
| | | | \$1,311.37 | | |
| 34290 | Other Educ. Reserves | \$1,123,123.00 | | \$23,700.00 | \$1,099,423.00 |
| 73300-189 | Other Salaries/Wages | \$45,600.00 | \$20,000.00 | | \$65,600.00 |
| 73300-201 | Social Security | \$2,828.00 | \$1,300.00 | | \$4,128.00 |
| 73300-204 | Retirement | \$4,465.00 | \$2,000.00 | | \$6,465.00 |
| 73300-212 | Medicare | \$662.00 | \$300.00 | | \$962.00 |
| 73300-599 | Other Charges (W.C.) | \$3,000.00 | \$100.00 | | \$3,100.00 |
| | | | \$23,700.00 | \$23,700.00 | |
| (Salary and fixed costs were under-budgeted. This bring money out of reserves to pay salaries plus fixed costs for remainder of fiscal year.) | | | | | |
| 34290 | Other Educ. Reserves | \$1,123,123.00 | | \$35,000.00 | \$1,088,123.00 |
| 76100-706 | Building Construction | \$- | \$35,000.00 | | \$35,000.00 |
| (Funds to construct the metal storage building at Mountain City Elementary) | | | | | |
| 34220 | Res. For Voc. Projects | \$46,503.00 | | \$10,892.00 | \$35,611.00 |
| 71300-448 | T & I Const. Materials | \$17,500.00 | \$10,892.00 | | \$28,392.00 |
| (Remaining funds in reserve for residential construction project) | | | | | |
| (Prepared by: Audrey Reece, Lead Bookkeeper, and Russell Robinson, Finance Coordinator) | | | | | |

General Purpose Board Amendment

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------|----------------------------|-----------------|----------|----------|----------------|
| 71150-210 | UNEMPLOYMENT COMPENSATION | \$200.00 | \$50.00 | | \$250.00 |
| 71150-429 | INSTRUCTIONAL MATERIALS | \$3,500.00 | | \$550.00 | \$2,950.00 |
| 71150-499 | OTHER SUPPLIES & MATERIALS | \$500.00 | \$500.00 | | \$1,000.00 |
| 71300-210 | UNEMPLOYMENT COMPENSATION | \$1,145.00 | \$150.00 | | \$1,295.00 |
| 71300-599 | OTHER CHARGES | \$15,805.35 | | \$150.00 | \$15,655.35 |

| | | | | | |
|----------------------------------|------------------------------|--------------------|-------------------|-------------------|--------------------|
| 71600-189 | OTHER SALARIES & WAGES | \$4,225.00 | | \$2,000.00 | \$2,225.00 |
| 71600-429 | INSTRUCTIONAL MATERIALS | \$3,492.00 | \$2,000.00 | | \$5,492.00 |
| 72120-210 | UNEMPLOYMENT COMPENSATION | \$188.00 | \$70.00 | | \$258.00 |
| 72120-599 | OTHER CHARGES | \$1,470.00 | | \$70.00 | \$1,400.00 |
| 72810-524 | INSERVICE/STAFF DEVELOPMENT | \$500.00 | \$500.00 | | \$1,000.00 |
| 72810-599 | OTHER CHARGES | \$963.00 | | \$500.00 | \$463.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS | \$31,988.35 | \$3,270.00 | \$3,270.00 | \$31,988.35 |
| MONTHLY MISC. LINE ITEM CLEAN-UP | | | | | |

Federal Projects Board Amendment

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------------------------|--------------------------------|---------------------|-------------------|-------------------|---------------------|
| 71100-163- 120 | EDUCATIONAL ASSISTANTS | \$101,309.00 | \$3,162.68 | | \$104,471.68 |
| 71100-207- 120 | MEDICAL INSURANCE | \$16,420.00 | | \$3,162.68 | \$13,257.32 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS TITLE I 04-21 | \$117,729.00 | \$3,162.68 | \$3,162.68 | \$117,729.00 |
| | | | | | |
| 71200-210- 130 | UNEMPLOYMENT COMPENSATION | \$972.00 | \$300.00 | | \$1,272.00 |
| 71200-429- 130 | INSTRUCTIONAL MATERIALS | \$30,147.00 | | \$300.00 | \$29,847.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS IDEA 05-01 | \$31,119.00 | \$300.00 | \$300.00 | \$31,119.00 |
| | | | | | |
| 72210-207- 140 | MEDICAL INSURANCE | \$0.00 | \$50.00 | | \$50.00 |
| 72210-524- 140 | INSERVICE/STAFF DEVELOPMENT | \$14,437.00 | | \$50.00 | \$14,387.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS TITLE II A 05-01 | \$14,437.00 | \$50.00 | \$50.00 | \$14,437.00 |
| | | | | | |
| 72210-432- 190 | LIBRARY BOOKS & MEDIA | \$20,000.00 | \$347.64 | | \$20,347.64 |
| 72210-524- 190 | INSERVICE/STAFF DEVELOPMENT | \$7,876.00 | | \$347.64 | \$7,528.36 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS CSRD 05-01 | \$27,876.00 | \$347.64 | \$347.64 | \$27,876.00 |
| | | | | | |
| 71100-207- 200 | MEDICAL INSURANCE | \$30,000.00 | | \$100.00 | \$29,900.00 |
| 71100-210- 200 | UNEMPLOYMENT COMPENSATON | \$462.00 | \$100.00 | | \$562.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS SS/HS 05-01 | \$30,462.00 | \$100.00 | \$100.00 | \$30,462.00 |
| MISC. MONTHLY LINE ITEM CLEAN-UP | | | | | |

Head Start Court #2-2005

| Account # | Description | Original Budget | Increase | Decrease | Amended |
|-----------|-------------|-----------------|----------|----------|---------|
|-----------|-------------|-----------------|----------|----------|---------|

| | | | | | |
|---|------------------------------|------|------------|--|---------------|
| | | | | | Budget |
| 71100499 | Other Supplies and Materials | 4260 | 450 | | 4710 |
| | | | | | |
| | Total | | 450 | | |
| This amendment is where Head Start had paid part of an order for Mr. Woodring and instead of charging only part to Head Start they charged it all to us. This money is what was over charged. | | | | | |
| | | | | | |

6. Report from Student board member – Cory Wilson. Cory and Meredith Wachs (alternate) were not present at the meeting. They were in Nashville attending the SCOPE Conference.
7. Recognition of teachers eligible for tenure – Ms. Miller introduced each teacher and asked that each one stand as she introduced them. They were introduced as follows:
Pam Billingsley – JCMS
Rebecca Boyd – JCMS
Whitney Colson – RCE
Tracy Dugger – JCVS
Dr. Bridgette Hackett – SS/HS
Jay Humphrey – JCVS
Donne Kerley – MCE
Dana Stafford – JCMS
Tony Troutman – JCHS
Kate Werner – JCHS

Ms. Miller commented that this was an outstanding and diversified group of people and Johnson County Schools was fortunate to have them in the system.

8. After brief explanation, a motion was made by Mr. Carlton, seconded by Ms. Stout, and passed by unanimous roll call vote to revise school calendar for 2004-2005 as follows: change May 6th vacation day to March 29th (May 6th is a state-mandated Gateway make-up day).
9. After a brief explanation, during which Ms. Miller said that this item should be approved pending results of the extended day survey, a motion was made by Ms. Stout, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the school calendar for 2005-2006 school year. Ms. Miller said that if the results of the survey are not what they expect, they will come back to the board at next meeting with a revised calendar for approval.
10. After brief explanation by Dr. Timbs, a motion was made by Mr. Gambill, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve Johnson County Middle School administering Gateway math test to selected 8th graders beginning in Spring 2006.
11. After explanation by Ms. Miller, Dr. Timbs, and John Mast, JCHS math teacher, a motion was made by Mr. Carlton, seconded by Ms. Stout, and passed by unanimous roll call vote to raise 9-12 math requirements from 3 credits to 4 credits.
12. After explaining the changes to Policy 1.102 and Policy 3.404, Ms. Miller recommended that these changes be passed on first reading (final passage). She also gave board members a copy of Policy 5.602 and asked them to pass it on first reading, then take it home with them and look it over and then have second reading at the April meeting and make final passage then. A motion was made by Mr. Carlton, seconded by Mr. Buckles and passed by unanimous roll call vote to approve the final passage of Policy 1.102 and Policy 3.404 and first reading of Policy 5.602 (with second and final reading in April).
13. Mr. Gambill nominated Mr. Gregg to serve as board member on the negotiating team with Morris Woodring as Chief Negotiator, Dr. David Timbs, Debra Wilcox, and Lorie Murray. The board indicated they were all in agreement with this – no formal action was taken.
14. Elaine Moore, Food Service Supervisor, showed a video on childhood obesity and made

comments on the establishment of a local wellness policy. She said they were working on the menus now and hoped to have a draft policy for the board soon.

At this time, Mr. Gregg went to the Addendum.

1. After explanation, a motion was made by Mr. Buckles, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve a request by Daphne Greene, Andy Wright, and Diana Pennington to take three student teams to participate in the We the People Project in Nashville from May 4 through May 7, 2005.
2. After explanation, a motion was made by Mr. Buckles, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve a contract with Carol Huff for ELL services at a rate of \$14.29 per hour for 3 hours per week.
3. After lengthy explanation/discussion, a motion was made by Mr. Carlton, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the intergovernmental agreement for Johnson County Schools to participate in the TSBA Risk Management Trust for liability and worker's compensation insurance for 2005-2006.

Mr. Gregg then went back to the agenda for item 15.

15. Ms. Miller gave a report on her investigation of the bullying incidents reported by two parents at last month's meeting.
 - She said she had talked with both parents, school officials, etc. and had resolved the situation. She said she thinks the parents feel good about the way it has been resolved.
 - She gave board members a list of 29 things being done in the school system now to intervene in and/or prevent bullying.
 - She said they have changed some of the officers' time. She said Officer Rogers has been assigned to JCHS, JCMS and ESC and is on call for serious situations in other schools. She said he has a lot more contacts at this level. Officer Lane will have more hours at JCMS and will be on call for any school if the need arises.
 - She said the whole staff is doing a lot of things to handle any kind of violence or bullying problems.
 - Officer Walters said he had talked with the parents from last meeting and thought everything was worked out to their satisfaction.

At this time, Ms. Miller gave her Director's Report. She mentioned/discussed the following items:

- Personnel – on agenda and addendum
- Consider changing April meeting because of April 15 deadline for notifying teachers not re-elected. Meeting changed to Thursday, April 7th at 7:00 p.m.
- 5-year-plan – retreat – ready to present plan to board – need to set a date for retreat – tentative date of June 18th set
- Posting/announcement – Mr. Gentry is retiring at the end of this year – position is posted and on the website
- Athletic Committee – discussed the 5 year plan – talked about hazing – discussed increasing budget for non-revenue sports
- Pre-K program – governor's major initiative for education this year – from lottery funds – if passes, we will be implementing pre-K classes in Johnson County
- Financial Management Bill – after discussion, Mr. Carlton made a motion, seconded by Mr. Buckles, and passed by unanimous roll call vote that Ms. Miller write letters to Senator Ramsey and Representative Mumpower telling them that the Board is opposed to this bill and asking them to vote against it.

Mr. Gambill – appreciation to teachers up for tenure

Ms. Stout – nothing to bring up

Mr. Buckles – congratulations to teachers up for tenure

Mr. Carlton – nothing to bring up

Mr. Gregg – thanks to Mr. Walters for his work and to teachers going on tenure

There being no further business, a motion was made and seconded that the meeting adjourn at 8:20 p.m.

| | | |
|------------------------------|-------------------|------------------------|
| _____ Director of Schools | _____ Chairman | _____ Vice-Chairman |
| _____ Member | _____ Member | _____ Member |