

**MINUTES OF THE PROCEEDINGS
OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
July 15, 2014**

Present Chair Ron Jabs, Dave Wolf, Ray Sandey, Chuck Cook,; Council Representative Joe Thill and Council Representative Tanya Velishek,

Staff Present: Thomas Nikunen, Interim City Administrator; Tim Loose, City Engineer; Andrew Barbes, Planner; Laura Holey, Planner.

Others Present: Jeff Will, Greg Ott, Karen Hennen

Not Present: Dan Elke

1. Roll Call

Chair Ron Jabs called the meeting to order at 7:00 p.m

2. Approve the Minutes of the June 17, 2014 regular meeting

Motion Joe Thill second Tanya Velishek to approve 2. Approve the Minutes of the June 17, 2014 regular meeting. Motion approved. Vote all ayes.

3. Management Report

A. Application for Downtown Matching Grant Hennen Building Application

Interim City Administrator Nikunen presented an application for the Jordan Façade Improvement Program. The application is for a \$2,500 match grant and the applicant meets all the required standards for the improvement program. Thill asked how much funding is left in the program. Nikunen spoke saying only one application has come through and there is about \$12,000-\$10,000 left in the program for this year.

Karen Hennen spoke that these improvements will be very helpful in rehabbing the front of her building. The program also may inspire her to add on to the building down the road.

Motion Tanya Velishek second Joe Thill to approve A. Application for Downtown Matching Grant Hennen Building. Motion approved. Vote all ayes.

B. Update on TH 169/TH 282/CR 9 Project

Interim City Administrator Nikunen gave an update that there are meetings being set up to finish the report and the draft has been accepted. Wolf stated the importance of official mapping for the businesses in the area, discussion ensued. Chair Jabs said the City needs to have an official statement going hand in hand with a proper map and report.

Motion Joe Thill second Tanya Velishek to approve B. Create an official map for the 169 corridor and official City recommendation. Motion approved. Vote all ayes.

C. First Stop Shop "Open to Business" 6 Month Report

Interim City Administrator Nikunen gave an update that two new businesses started within the community.

No action was needed.

E. Update on hotel letter

Interim City Administrator Nikunen presented the hotel letters were sent out and follow up emails will be sent to the contacts.

No action was needed.

D. Update on Strom Property

Interim City Administrator Nikunen gave an update on possibly buying the Strom property for industrial space. The County said the City would get any assessments that were owed to the City. If they City owned the property it would give us the ability to bring in new business. Currently there is a company that is interested in putting a new manufacturing building on the property. Discussion ensued about the property and the possibilities of the City owning the land.

Motion Dave Wolf second Tanya Velishek to approve and support the acquisition or negotiations for the Strom Property. Motion approved. Vote all ayes.

F. Update on the Wolf Motors Expansion Project

Wolf spoke that staff has done a good job at helping with the processes. DNR has been slowing down the development with regulations. Nikunen spoke staff are trying to get DNR grants to pay for mitigation projects. We will do our research and see if the DNR is rule or recommendation.

No action was needed.

G. Report from Jordan Area Chamber of Chamber Commerce

Greg- Gave an update on current Chamber activities. The Chamber is looking to possibly do a running event within the community.

H. General Business Updates

DAC Open House is Thursday July 24th 6:30pm at the Firehouse. Surveys have been sent and we are looking for public input.

Interim City Administrator Nikunen gave an update that staff has been working with the Brewer on finding a new location within town for the brewer. So far there is a prospective option he is excited about. Staff has also been working with State and FEMA on what course of action the community should take on the hillside which would affect the old Brewery Building.

I. Other items

Interim City Administrator Nikunen spoke how staff are currently creating a vacant building list so if a business is looking for move into town we will be ready.

4. Next Meeting - Tuesday, August 19, 2014, 7 p.m., Jordan City Hall
5. Adjournment

Motion Dave Wolf second Joe Thill to approve 5. Adjournment. Motion approved. Vote all ayes.

Mike Shaw, Mayor

ATTEST:

Tom Nikunen
Interim City Administrator