

**CERRITOS COLLEGE  
MANAGEMENT EVALUATION FORM  
(GOALS)**

Employee Name: \_\_\_\_\_  
 Job Title: \_\_\_\_\_  
 Division/Dept: \_\_\_\_\_

Evaluation Period  
 From: Jan. 1, 20\_\_\_\_  
 To: Dec. 31, 20\_\_\_\_

**REVIEW OF PROGRESS TOWARD PREVIOUS YEAR'S GOALS**

**GOAL 1 (List Goal)**

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Progress toward goal achievement

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EMPLOYEE	Unable to Evaluate	Unsatisfactory	Improvement Needed	Meets Expectations	Exceeds Expectations

SUPERVISOR	Unable to Evaluate	Unsatisfactory	Improvement Needed	Meets Expectations	Exceeds Expectations

**Comments:**

**GOAL 2 (List Goal)**

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Progress toward goal achievement

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EMPLOYEE	Unable to Evaluate	Unsatisfactory	Improvement Needed	Meets Expectations	Exceeds Expectations

SUPERVISOR	Unable to Evaluate	Unsatisfactory	Improvement Needed	Meets Expectations	Exceeds Expectations

**Comments:**

Additional goals may be listed as appropriate  
 Comments are required for all ratings other than "meets expectations."

**CERRITOS COLLEGE MANAGEMENT EVALUATION FORM (GOALS) – Continued, Page 2**

Employee Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Division/Dept: \_\_\_\_\_

Evaluation Period  
From: Jan. 1, 20\_\_\_\_  
To: Dec. 31, 20\_\_\_\_

**GOALS FOR UPCOMING YEAR (enter year).**

**GOALS**

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**Reviewed and Adopted:**

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**Employee's Signature**

\_\_\_\_\_  
**Supervisor's Signature**

\_\_\_\_\_  
**Date**