



SPRING FESTIVAL  
**SILENT  
AUCTION**

**MAY 6-7, 2016**  
**Immaculate Conception Church**

Thank you for supporting IC School in raising funds to provide students with tuition assistance, books and supplemental activities as well as creating opportunities for our students to give back to our community through service projects. At IC School, we believe our students play a vital role in helping programs that make our community a better place, and your donations allow us to continue this mission.

**Donation Deadline**  
**May 3, 2016**

Please return this completed form and your donated item or gift certificate to:

IC School Office  
223 South 14th Street  
Fort Smith, AR 72901  
Ph: 479.783.6798

If you are unable to deliver your item, please contact Jessica Wilson at 479.652.3557 to arrange pickup.

Please retain a copy of this form for your records.

All materials become the property of Immaculate Conception upon your surrender. Items will not be returned to donor. Immaculate Conception reserves the right to combine items into packages or to use items for other fundraising purposes.

Immaculate Conception is a registered 501(c)(3) charitable organization;  
Tax ID #71-260181

**Silent Auction Chairs**

Rachael McGrew  
Ph: 479.719.2038  
Jessica Wilson  
Ph: 479.652.3557  
icspringfestivalsilentauktion@gmail.com

**Auction Item Donation Form // 2016**

**Contact Information**

Donor/Company name\*: \_\_\_\_\_  
Contact person (if different from above): \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ Website: \_\_\_\_\_

\*As you would like it to appear on the listing.

**Auction Item Information**

Name of auction item: \_\_\_\_\_  
Donation is: Tangible item  Gift certificate   
Estimated value: \_\_\_\_\_  
Starting bid: \_\_\_\_\_

**Item description:** Please provide as many details about your item as possible so we can create an exciting listing.

**Restrictions and/or expiration date:** (such as adults only, date and time available, valid for how many people, etc.)

**Display materials:** Please include any photographs or brochures for display at the auction. Email any photographs or logos for use on mobile auction site to icspringfestivalsilentauktion@gmail.com.

**Auction Item Delivery**

Please return this completed form and your item or gift certificate to:

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Fort Smith, AR 72901  
Ph: 479.783.6798

- Tangible item or gift certificate accompanies this form.
- IC will need to create a gift certificate.

Contact name and phone number for redeeming gift certificate:

Donor signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: