



Columbus International Festival

Dr. J.S. Jindal, Festival Chair
 The Celeste Center at Ohio State Fair
 717 E. 17th Ave., Columbus, Ohio 43211



Saturday & Sunday, November 12-13, 2016

VOLUNTEER APPLICATION <i>Please Print clearly</i>			
Name		Email	
Street Address		City	State Zip
Home Phone		Cell Phone	
Age <input type="checkbox"/> 18 year and up <input type="checkbox"/> younger than 18		If younger than 18, this form must be signed by a legal parent or guardian. Minors ages 12-15 must be accompanied by parent. Minors 16-17 must be paired with persons of majority age.	
Emergency Contact			
Name		Relationship to you?	
Home Phone		Cell Phone	
Shift and Positions			
<p><i>The open hours for the festival are</i> <i>Saturday, November 12, 10 AM to 9 PM & Sunday, November 13, 10 AM to 7 PM.</i> <i>Set up help will be needed on Friday November 11, 3 PM- 8 PM</i></p> <p><i>Tear down help will also be needed on Sunday after the festival.</i> <i>Refer to accompanying sheet for Position descriptions</i></p>			
Shifts (Friday) <input type="checkbox"/> 2:15P - 4:45P <input type="checkbox"/> 4:30P - 7:00P <input type="checkbox"/> 6:45P - 9:00P	Shifts (Saturday) <input type="checkbox"/> 9:30A - 12:15P <input type="checkbox"/> 12:00P - 2:30P <input type="checkbox"/> 2:15P - 4:45P <input type="checkbox"/> 4:30P - 7:00P <input type="checkbox"/> 6:45P - 9:00P	Shifts (Sunday) <input type="checkbox"/> 9:30A - 12:15P <input type="checkbox"/> 12:00P - 2:30P <input type="checkbox"/> 2:15P - 4:45P <input type="checkbox"/> 4:30P - 7:00P <input type="checkbox"/> 6:45P - 9:00P	*Positions desired:

*** Positions are not guaranteed. You may be asked to work in other areas as needed. Please be flexible.**



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VOLUNTEER APPLICATION *Type into MS Word form or print clearly*

Send completed application to:

Columbus International Festival
PO Box 340272
Columbus, OH 43234

or volunteers@cifohio.org

Please visit our web site at www.CIFOhio.org.

Parking fees may be incurred as we are unable to waive parking fees.

One day single entry fee is \$7.00.

A \$12 two-day multiple entry pass will be available for purchase Friday, Nov. 4 in the Festival office.

For additional information or questions call Dr. Jindal at 614-735-2848.

Volunteer Waiver & Agreement

As a volunteer of the Columbus International Festival I grant full permission to use my name, photographs, videos, motion pictures, or recordings obtained through the volunteer program for any publicity and promotional purposes without obligation or liability to me.

I acknowledge there is no salary or other compensation for my services as a volunteer.

By signing below I agree to and understand that the Columbus International Festival and its organizers shall not be responsible for the loss/damage of personal property and possessions of the volunteer.

I certify that the information on this application is correct and that I will abide by the by-laws and rules of the Columbus International Festival.

Signature of Volunteer

Date

Parent or Guardian Signature (required for any volunteer under the age of 18):

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YOUTH/ ADULT VOLUNTEER POSITIONS

FRIDAY, Nov 11	SATURDAY, Nov 12	SUNDAY, Nov 13
Setup: 3 – 9 <i>Not open to public</i>	Prep: 9 am Open: 10 - 9	Prep: 9 am Open: 10 – 7 Cleanup: -8

Positions for youth or adults over the age of 15 yo.

Festival Setup: Should have the ability to carry and move decorations, tables, chairs and other items. The position is 4 hour shifts with times available on Friday, Saturday, and/or Sunday. 10+ positions available.

Main Door Ticket Collectors: Maintain visitor entrances, take tickets, inform visitors as needed. The position is 2 hour shifts with times available on Saturday, and/or Sunday. 30+ positions available.

Children's Activities: Assist with supervised children's activities. The position is 4 hour shifts with times available on Saturday, and/or Sunday. 18+ positions available.

Table Cleaners: Maintain visitor eating tables, reset chairs, pick up trash, etc. The position is 2 hour shifts with times available on Saturday, and/or Sunday. 30+ positions available.

Volunteers Attendant: Help manage volunteer check-in entrance. The position is 3 hour shifts with times available on Saturday, and/or Sunday. 14+ positions available.

Stage Assistants: Assist with stage performances- place and remove items from stage, assist performers, help keep backstage area neat. Must be able to take direction and work quickly. The position is 4 hour shifts with times available on Saturday, and/or Sunday. 7+ positions available.

Entertainment Greeter: Greet performers at main entrance, assist with checking in, escort performers to entertainment area. The position is 4 hour shifts with times available on Saturday, and/or Sunday. 7+ positions available.

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ADULT VOLUNTEER POSITIONS

FRIDAY, Nov 2 <i>Setup: 3 – 9</i> <i>Not open to public</i>	SATURDAY, Nov 3 <i>Prep: 9 am;</i> <i>Open: 10 - 9</i>	SUNDAY, Nov 4 <i>Prep: 9 am;</i> <i>Open: 10 – 7 Cleanup: -8</i>
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Besides the many Adult/Youth volunteer positions (see other sheet), there are the following:

Other Entrance Door Coverage: maintain vendor-only entrances, inform vendors/ visitors as needed. The position is 3 hour shifts with times available on Saturday, and/or Sunday.
20+ positions available.

Information Booth: Help hand out maps, programs, passports and answer visitor questions. The position is 4 hour shifts with times available on Saturday, and/or Sunday.
12+ positions available.

Coat Check: Help manage festival Coat Check. The position is 4 hour shifts with times available on Saturday, and/or Sunday. 12+ positions available.

Stage Emcee: Assist with stage performances- speak on microphone, introduce performances, be flexible. Must be confident and comfortable on stage, project voice, and speak clearly. Lots of personality a BIG plus! The position is 4 hour shifts with times available on Saturday, and/or Sunday. 6+ positions available.

Stage Manager: Coordinate performers getting on and off stage on time. Coordinate stage hands to place and remove props from stage. Must be organized, excellent communication skills, and timely. Leadership skills a BIG plus! The position is 4 hour shifts with times available on Saturday, and/or Sunday. 6+ positions available.

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GROUP (WITH ADULT) VOLUNTEER POSITIONS

FRIDAY, Nov 2	SATURDAY, Nov 3	SUNDAY, Nov 4
Setup: 3 – 9 Not open to public	Prep: 9 am; Open: 10 - 9	Prep: 9 am; Open: 10 – 7 Cleanup: -8

Festival Setup: Should have the ability to carry and move decorations, tables, chairs and other items. The position is 4 hour shifts with times available on Friday, and/or Sunday.

Main Door Ticket Collectors: Maintain visitor entrances, take tickets, inform visitors as needed. The position is 2 hour shifts with times available on Saturday, and/or Sunday. Up to 12 per shift.

Table Cleaners: Maintain visitor eating tables, reset chairs, pick up trash, etc. The position is 2 hour shifts with times available on Saturday, and/or Sunday. Up to 12 per shift.

Information Booth: Help hand out maps, programs, passports and answer visitor questions. The position is 4 hour shifts with times available on Saturday, and/or Sunday. Up to 5 per shift.

Coat Check: Help manage festival Coat Check. The position is 4 hour shifts with times available on Saturday, and/or Sunday. Up to 5 per shift.