



HIGH SCHOOL PROGRAMS
Dual / Joint Enrollment

Application Checklist

Student's Name: _____ SSN: _____

High School: _____

** Counselor's Signature: _____ Phone: _____

Listed below is the required admissions material for students to participate in the Dual/Joint Enrollment Programs.

Each student must log on to www.GAcollege411.org, complete "My Profile," and apply for HOPE Grant or ACCEL. Include the GSFAPPS Application Identification Number on the checklist below. The GSFAPPS has to be completed only once each year.

Returning Student (a student continuing coursework in a dual enrollment program from the previous school year).

Please use this checklist to indicate the items provided and include this checklist as a cover when submitting the Application Package to Savannah Technical College.

Please check one: Please check one:

_____ **New Student** **HOPE** (Certificate or Diploma Program) _____
(Completion of the entire application package is required)

_____ **Returning Student** **ACCEL** (General Core Classes) _____
(Completion of this checklist is required. Submit Parent/Student Signature Page) **MOWR** (Move on When Ready) _____

Admissions Material for New Student:

- _____ Application to Savannah Technical College
- _____ Student and Parent Signature Agreement Page
- _____ **Copy of (GA. ID, or GA.DL, or Birth Cert.) AND Social Security Card**
- _____ GSFAPPS ID Number
- _____ ACCEL Part II (if applicable)*
- _____ SAT/ACT Score (if applicable)

Admissions Material for Returning Student:

- _____ Student and Parent Signature Agreement Page
- _____ GSFAPPS ID Number
- _____ ACCEL Part II (if applicable)**

Address: _____

City _____ Zip _____

Telephone Number: _____

Emergency Contact Person: _____

Emergency Telephone Number: _____

*The **ACCEL Application: Part II** is required for each term. It designates which classes the student is permitted to take for the designated term.



**HIGH SCHOOL PROGRAMS
Dual / Joint Enrollment**

5717 White Bluff Road, Savannah, Georgia 31405-5521
(912) 443-5517 / 800-769-6362 / (912) 443-5705 FAX

APPLICATION PROCEDURE:

- Submit an application for admission.
- The \$20.00 application fee is waived for Dual/Joint Enrollment.
- Schedule and take the placement test or submit acceptable test scores.
- Apply for Financial Aid through GAcollege411.

SOCIAL SECURITY NUMBER: _____ -- _____ -- _____

NAME: LAST _____ FIRST _____ MIDDLE INITIAL _____

OTHER NAMES ON EDUCATIONAL RECORDS: _____

ADDRESS: _____ **APARTMENT NUMBER:** _____

CITY: _____ **STATE:** _____ **ZIP:** _____ **COUNTY:** _____

HOME PHONE: _____ **OTHER PHONE:** _____ **EMAIL:** _____

PERSON TO CONTACT IN CASE OF EMERGENCY:

NAME: _____ **TELEPHONE NUMBER:** _____

The following information is for statistical purposes only and will not be used in determining admissions

GENDER: MALE FEMALE **DATE OF BIRTH:** (MM/DD/YYYY) _____

ETHNIC ORIGIN:

1. HISPANIC / LATINO YES NO

SELECT THE RACIAL GROUPS THAT APPLY TO YOU

- AMERICAN INDIAN OR ALASKAN NATIVE ASIAN BLACK OR AFRICAN AMERICAN
 NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER WHITE

1. ARE YOU A U.S. CITIZEN? (CHECK ONE) NO YES

2. ARE YOU A GEORGIA RESIDENT? NO YES **IF YES, HOW LONG?** _____ YEAR(S) _____ MONTH(S)

3. ARE YOU ON MILITARY ACTIVE DUTY (OR A DEPENDENT) STATIONED AND LIVING IN GEORGIA? NO YES

PROOF OF RESIDENCY MAY BE REQUIRED.

SELECTED PROGRAM OF STUDY: _____

HAVE YOU ATTENDED SAVANNAH TECHNICAL COLLEGE BEFORE? NO YES

SELECTED LEVEL OF STUDY: ASSOCIATE DEGREE (ACCEL) DIPLOMA CERTIFICATE

SEMESTER YOU PLAN TO ENTER: FALL SPRING **YEAR:** _____

DUAL ENROLLMENT JOINT ENROLLMENT ACCEL (DEGREE COURSES)

CIRCLE HIGHEST LEVEL OF EDUCATION COMPLETED: 1 2 3 4 5 6 7 8 9 10 11

NAME OF HIGH SCHOOL: _____ **CITY:** _____ **STATE:** _____

DATE YOU EXPECT TO GRADUATE: MO _____ DAY _____ YR _____

ANY COLLEGE? _____ **IF YES, NAME AND LOCATION:** _____

I certify that the information I have given is correct to the best of my knowledge. I understand that failure to provide information may invalidate my application for admission. I also understand that if I do not participate in the High School Dual/Joint Enrollment Program, my application information will be retained only for this current school year and will then be destroyed. Upon acceptance, I agree to abide by the rules, regulations and guidelines set forth in the Savannah Technical College Catalog.

I authorize Savannah Technical College to provide my high school with a copy of my grades for each semester attended and permission to discuss my performance with my high school counselor and /or parents.

Signature of Applicant: _____ **Date Signed:** _____



**Savannah Technical College
Dual/Joint Enrollment**

Student and Parent Agreement

Student's Name: _____ SSN: _____

High School: _____

Please do the following: Initial each item (Student), Sign agreement (Student & Parent) and return application to high school counselor for signature.

____ I have read the "Student and Parent Agreement"

____ I authorize Savannah Technical College to forward information, including midterm grades and finals grades to my home for each semester and to discuss the results and my progress with my home school and/or parents.

I, _____ have read and understand the information, and agree to abide by the guidelines as long as I am participating in the Dual/Joint Enrollment Program.

Parent/Guardian (Signature)

Date

Student (Signature)

Date

Counselor: _____ Phone: _____



Savannah Technical College

Dual/Joint Enrollment

Please read each item carefully, sign the attached agreement, and return it to the high school counselor with your application.

- Students from Public High School may take postsecondary courses for both high school and postsecondary credit via Dual Enrollment. These students will earn high school and college credit while they are still in high school.
- Students from both Public & Private High Schools may take Postsecondary courses not directly related to the completion of the high school graduation requirements via the Joint Enrollment Program. No high school credit will be earned for these courses
- A Dual/Joint Enrollment student must meet eligibility requirements set by Georgia Student Finance Commission, the state agency administering HOPE.
- A Dual/Joint Enrollment student should enroll in postsecondary courses designated by the high school counselor (or CTAE Director/Supervisor) and Savannah Technical College representative
- Courses failed or dropped by a dual enrolled student at Savannah Technical College may prohibit high school graduation
- Participation in Dual/Joint Enrollment does not exempt the student from the Georgia High School Graduation Test.
- The Dual/Joint Enrollment provides funds for courses taken during the Fall, and Spring Semesters at Savannah Technical College.
- Dual/Joint Enrollment HOPE students are eligible for the HOPE Grant only. They are eligible for no other financial aid from the State of Georgia for Diploma and Technical Certificate of Credit programs. ACCEL Programs funds may be used for degree level courses only.
- Some fees and/or excess book charges at Savannah Technical College may have to be paid by the student.
- If the student's application for HOPE funds is delayed or not approved, the student is still responsible for payment of all tuition and fees for course taken.
- All forms of academic dishonesty including but not limited to cheating on tests, plagiarism, collusion, and falsification of information will call for discipline.
- Students are dropped from the class roll when their absences exceed 15% of the total contact hours. If a student is late to class three times, the instructor will count it as one absence.
- There will be a cap on the number of hours students can receive HOPE Grant payments. Students may receive HOPE payment for a total of 63 semester hours.



GSFAPPS Instructions

All high school students who are applying for the HOPE Grant or ACCEL must go to the GAcollge411 website to apply.
Paper application for HOPE is not accepted.

The website address is: <http://www.gacollge411.org>

FIRST YOU MUST CREATE A GAcollge411 Account.

- Click on the "Create an Account" (Far right top of screen)
- Step 1: WHO ARE YOU –Select High School Student → GO
- Step 2: Enter your date of birth and find your high school name Student → Next
- Step 3: SET UP YOUR ACCOUNT INFORMATION:
 - (A) Enter your First name, Last name, Year of high school graduation, email address
(Note: if you do not have an email address, one will be assigned to you-just click the box provided).
 - (B) Set up your Account name and password-use something appropriate and that you can remember. Don't forget that college officials will also see your user name.
 - (C) Enter a password hint question and answer.
 - (D) Complete the Permanent address section and Other Profile Information section-**PLEASE DO NOT FORGET TO ENTER YOUR SOCIAL SECURITY NUMBER CORRECTLY!**
 - (E) Agree to the privacy policy & terms of the use and click "CREATE YOUR ACCOUNT"

COMPLETE A GSFAPPS APPLICATION:

- Click on "Financial Aid Planning"
- Scroll down the page until you see "Financial Aid Applications" → Start Applying
- Next click on "Start GSFAPPS"
- Click on "Apply Online Now"
- Click Submit New Application
- Next you will need to apply for the following 3 programs:
Georgia Tuition Equalization Grant, HOPE Scholarship Program, and HOPE Grant Program
- You must click on each program individually & a small window will pop-up. Read the requirements then click "Apply for this Program" ...you will repeat this for each program*
- Once all 3 programs have been chosen, click "SELECT"

STUDENT DEMOGRAPHIC INFORMATION: (Most of this information is pre-filled.)

- You must enter all fields with the red
- You must answer the question "Which Parent claimed you on his/her tax return?" so that you can enter your parental information*
- Once you have entered all demographic & parental information, you will click on up to 6 colleges to which you plan to apply

REVIEW SUMMARY INFORMATION

- You will need to look over the information in the "Review Summary Screen"
- If, upon review, you determine that some information displayed on the Review Screen is NOT accurate, make the necessary corrections directly on this screen.
- Read certification carefully and click: I accept above statement...
- Next you will be required to enter your username & password, and SUBMIT
- Print a copy of this HOPE application and a copy of your Social Security Card when you submit your application for Dual or Joint Enrollment to Savannah Technical College

FORGET YOUR PASSWORD FOR GACOLLEGE411?

If you forget your password, call the Technical Support line at 1-800-468-6927

Christopher B. Williams
Coordinator of High School Initiatives
Phone: 912-443-5347 **Fax:** 912-303-1710
E-mail: cwilliams@savannahtech.edu

ACCEL INSTRUCTIONS

Go to www.gacollege411.org.

Note: These instructions are for students taking ACCEL/Degree Level courses only.

STEP 1 - Student

- Be logged into GAcollge411.org
 - If you do not have an account on GAcollge411.org, you must [Create an Account](#)
 - Last Name, Social Security Number and Date of Birth must be included in your GAcollge411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting.
- Once your profile is complete, click [Financial Aid Planning](#) Tab
- Click [Scholarships](#) (located in the green area)
- Scroll to the bottom and under “Grants”, click [Accel Program](#)
- Click [Online Accel Program Application](#)
- Click [Log-on](#) to complete the ACCEL Application Form (**Last Name, Social Security Number and Date of Birth must be included in your GAcollge411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting.**)
- Click Submit - Step 1 is complete!! Your information will be processed for your counselor to complete their portion.

STEP 2 -Counselor

- Once you have completed your portion of the application, tell your counselor, so they can complete their portion of the application.
- Inform the counselor to email the High School Coordinator (cwilliams@savannahtech.edu) so he can inform the financial department of the transaction.

Step 3 – Technical College

- Once the counselor has submitted their portion of the online application, it will be sent to the financial aid department for processing.

FORGOT YOUR PASSWORD IN GACOLLEGE411?

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