



**Partner and Exhibit Participation Form**

**Complete this form and return to:**

Julie Hosson, CES-NCC Secretariat

**Email:** julie.hosson@thewillowgroup.com

**Tel:** 613.722.2270 x 219 **Fax:** 613.729.6206

Program	\$1,500	√
Name Badge	\$1,500	
Audiovisual	\$1,000	
Networking Luncheon	\$650	
Breakfast	\$500	
Refreshment Break	\$500 each (2 Available)	
<b>Table Top Exhibit Booth</b>	<b>\$500</b>	

**\*Prices do not include HST.**

**An invoice will be sent to you shortly with your total and payment information.**

**Contact Information**

**Invoicing Information (if not the same)**

Company/Department: _____	Company/Department: _____
Contact Name: _____	Contact Name: _____
Mailing Address: _____ _____	Mailing Address: _____ _____
Email: _____	Email: _____
Tel: _____	Tel: _____

**Exhibit and Partner Cancellation Policy:** Once an exhibit space and/or partnership invoice has been issued, cancellation of any or all of the exhibit space and/or partnership requested before January 18, 2016 shall entitle the Canadian Evaluation Society – National Capital Chapter to a cancellation fee of 25% of the exhibit and/or partnership value for which cancellation is requested. Cancellation will not be permitted after January 18, 2016. The exhibitor and/or partner will be responsible after that date for the full amount of the exhibit and/or partnership value and any collections therewith as reasonably determined by Canadian Evaluation Society – National Capital Chapter. Notification of cancellation must be received by the Canadian Evaluation Society – National Capital Chapter in written form.

