

# Locating Housing Checklist

Address: \_\_\_\_\_ Date Available: \_\_\_\_\_  
 Landlord Name: \_\_\_\_\_ Landlord Phone: \_\_\_\_\_  
 Landlord Email: \_\_\_\_\_

General Information	
Length of lease	
Number of bedrooms	
Manager on-site?	Yes / No

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Utilities and Services	Landlord Provides	Tenant Provides	Cost
Heat/Gas			
Electricity			
Water/Sewer			
Cost of Laundry			
Snow Removal			
Lawn/Tree Shrub Care			
Cable/Internet			
Bike Storage			
Additional storage			

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Monetary Concerns	
Rent	\$
Application Fee	\$
Security Deposit	\$
Pets allowed? Yes / No	Deposit: \$
Parking	\$
Is a cosigner required?	
When is rent due?	
Is there a fee for late rent?	

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Location and Parking	
How many blocks to campus?	
What is the closest bus line?	
How many off-street parking spots are available?	
Can I sublease?	
Has the building had any code violations or has the landlord had any complaints filed through the Better Business Bureau? <a href="http://www.bbb.org/wisconsin">www.bbb.org/wisconsin</a>	

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
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