



Thompson Community Centre
5151 Granville Avenue
Richmond BC V7C 1E6

Children's Parties Request Form

E-mail: lkemp@richmond.ca Phone: (604) 238-8427 Fax (604) 238-8433

APPLICANT INFORMATION:

First Name:	Last Name:
Date of Application:	Email:
Address:	Postal Code:
Phone Number:	Fax Number:

BOOKING INFORMATION:

Date of Party:		
Type of Children's Party: <input type="checkbox"/> Birthday <input type="checkbox"/> Other, Please Describe: _____		
Would you like generic birthday decorations put up? <input type="checkbox"/> yes <input type="checkbox"/> no Note: The optional decorations include 8-10 balloons, a happy birthday banner and streamers. Colours cannot be requested.		
Day of Week: <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Friday	Package 1 & 2 Options: <input type="checkbox"/> 11am-1pm <input type="checkbox"/> 2-4pm <input type="checkbox"/> 5-7pm <input type="checkbox"/> 6-8pm (only available Friday's) Package 3 Options – Outdoor Party: <input type="checkbox"/> 10:30am-12:30pm <input type="checkbox"/> 1:30-3:30pm <input type="checkbox"/> 4:30-6:30pm	
Estimated Number of Children:	Estimated Number of Adults:	Will you be using the kitchen? <input type="checkbox"/> yes <input type="checkbox"/> no Please note package 3 includes access to a sink, fridge and freezer, but does not include use of a kitchen.
Child's Name:	Gender: M / F	Age Child will be turning:
Package Selected: <input type="checkbox"/> Package 1 – 15 children and 30 adults max, \$140.00 plus tax <input type="checkbox"/> Package 2 – 25 children and 50 adults max, \$180.00 plus tax <input type="checkbox"/> Theme Add On, \$50.00 plus tax <input type="checkbox"/> Princess & Knight <input type="checkbox"/> Super Heroes <input type="checkbox"/> Package 3 – Outdoor Party – 15 children and 30 adults max, \$140.00 plus tax		
Thank you for filling out our request form. All request forms are processed in the order they are received. Once your form is processed, an email will be sent to you confirming that the date and time has been reserved for you. You will then need to make payment within the time period specified in the email. If the date and time you requested is not available, we will send you suggestions for other dates and times that may work for you.		
<hr/> <div style="text-align: center;">Signature</div>		