



MERCED COMMUNITY COLLEGE
3600 M Street
Merced, California 95348-2898

FINANCIAL AID APPEAL FOR REINSTATEMENT (Information Sheet)

The Reinstatement Appeal is used for students that are not meeting Satisfactory Academic Progress standards due to unsatisfactory academic performance (less than 2.0 GPA and /or less than 67% completion rate).

All financial aid students must meet satisfactory academic progress standards. Merced College requires that all students maintain a cumulative G.P.A. of at least 2.0, successfully complete at least 67% of all units attempted and meet all prior appeal restrictions to be considered for eligibility for federal and state financial aid.

Submitting an appeal does not guarantee it will be approved. Each case is reviewed and a decision is made based upon its individual merits. A response will be mailed to you via the address you provided on your appeal form. Disbursement of eligible aid after approval of an appeal will not be considered an extenuating circumstance for any future appeal. Review Process may take from 4 to 6 weeks depending on volume.

Committee decision is FINAL.

BEGINNING JULY 1, 2011

REINSTATEMENT APPEALS MUST INCLUDE THE FOLLOWING:

1. Print and complete the Financial Aid Appeal for Reinstatement form. Incomplete forms will not be considered.
2. Attach an unofficial Merced College transcript and an Educational Outline (Academic/major sheet) which can be found in the Merced College Catalog and on the Merced College Web Site.
3. On a separate sheet, please provide a typed and signed statement, which includes the following:
 - Explanation of the circumstances which prevented you from successfully completing your units.
 - Address each semester in which you failed to successfully complete 2/3 of units attempted or had a semester GPA of less than 2.00.
 - Explain how your circumstances have changed.
 - Your proposed plan to keep yourself from “disqualification status” again.

ATTACH DOCUMENTATION: (if applicable)

For example: death certificate, medical statement, legal documents to support your appeal, accident claim/s, police report or any other supporting documentation.

All paperwork included with your appeal becomes property of the Financial Aid Office and will not be returned, therefore, please do not submit original documents. The Financial Aid Office will not be responsible for making copies.



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FINANCIAL AID APPEAL FOR REINSTATEMENT (FORM)

(Submit this form to the Merced College Financial Aid Office)

Academic Year _____

 Name

 ID#

 Address

 City

 State

 Zip

 Phone Number

Current Degree Objective (check one): AA/AS Transfer AA/AS with Transfer Certificate

Academic Program at MC: _____ Estimated Completion Date at MC (month/Year): _____

Reason for Appeal: Below 2.0 GPA Progress Probation below 67%

By completing and signing below, I certify I have read and understand the Appeal Instructions and that the **appeal decision is FINAL**. If my appeal is approved, I agree to the terms of my appeal and will successfully complete all units attempted. I acknowledge that future receipt of financial aid depends upon fulfilling the conditions of my appeal and maintaining all aspects of the satisfactory academic progress policy. This policy can be found at: www.mccd.edu/services/finaid and click on SAP Policy.

 Student's Signature

 Date

FOR FINANCIAL AID OFFICE USE ONLY

AT ANY TIME FAILURE TO MAINTAIN THE REQUIRED SEMESTER/CUMULATIVE 2.00 G.P.A.AND/OR COMPLETION RATE OF 67%
 COULD RESULT IN REMOVAL OF YOUR FINANCIAL AID AWARD.

APPROVED

- You must receive C or better in all _____enrolled classes (____units)
- You cannot receive any W's, F's, FW's, I's, NP's nor IP's.

DENIED

- You did not maintain a 2.00 G.P.A and/or 67% completion rate of attempted units semester and/or cumulative to remain eligible for financial aid at this institution.
- You did not meet the conditions of your previous appeal.
- Excessive terms without progress.

Committee Initial:

Date: _____