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Work Order

W/O Number: 01482573	Client:
W/O Date: 1/9/2016EST	Vendor: J-Cats Unlimited, LLC
Completion Date:	Property Step: Initial Inspection Complete
Task ID:	Management By: nnoa@pkmg.net
Status: Completed	Broker Name:
W/O Category: Initial	Broker Contact Phone:
CASE: 151-944795	Broker Contact Email:
Address: 1143 GUSTAFSON LN BURNS HARBOR IN, 46304-0000	
USPS Verified Address:	
Lockbox Code:	Lot Size:
Key Code:	Gate Code:

CATEGORY	AMOUNT	DUE DATE	COMPLETION DATE	STATUS
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Description: Initial Services (Trash out and Cleaning)
 (72 hours)
 -Perform trash out – remove all debris up to 5 cubic yards, if debris exceeds 5 cubic yards, do not remove, report it to the office
 -Perform complete initial cleaning on all rooms, attics, basements, garages and outbuildings. Clean all fixtures, appliances, cabinets, and drawers.
 -Place Air Freshener in the kitchen counter
 -Provide Before, During and After photos of all issues addressed
 -Date and Time stamped – Daylight photos only
 -Call from site with any issues outside of the standards

Initial Landscaping/Snow Removal
 (72 hours)
 -Perform full initial lawn maintenance and leave property in neat and pleasant curb appeal.
 -Dispose of all debris in a manner legally permitted in the community where the work is performed and is at Vendor's expense.
 -Provide Before, During and After photos of all issues addressed
 -Date and Time stamped – Daylight photos only

This Description hereby incorporates by reference the complete language of the same PDF Work Order sent via email, including all Notices, Conditions and Requirements therein.

Broker Comments:

Total: \$270.00

Management By
Date
 1/9/2016EST

Contractor Acceptance
Completion Date
 1/12/2016



NOTE TO CONTRACTOR: HUD Rules and Regulations prohibit contractors/vendors from performing pre-conveyance preservation work on the same properties on which they perform post-conveyance preservation work. By your acceptance of this work order and the completion of the work, you and your firm are certifying that you **DID NOT** perform pre-conveyance preservation work upon this property. If your firm has done prior work on this property, please contact your State Project Manager immediately so that the work order can be reassigned to another vendor. Failure to do so may result in non-payment for the work performed. Thank you your attention to this important matter.

Waiver of Lien Rights: Vendor may have rights under State statute to execute liens against the property for non-payment of invoices. Understanding this right, vendor unconditionally agrees to waive all lien rights that vendor may be entitled to and agrees to pursue collection efforts without affecting clear title to the real estate owned. Any court of competent jurisdiction can enter any judicial orders required, without notice, discharging any liens filed contrary to this waiver of lien rights. All disputes pertaining to invoices shall be governed solely by the terms of your Subcontractor agreement.

Failure by CONTRACTOR to adhere to and properly enforce the provisions of the above paragraphs shall be construed as a default allowing **PKMG** the right to cease Contractor's relationship with **PKMG**.

CONTRACTOR acknowledges that time is of the essence in the execution of this Work Order and if not completed by the Due Date, **PKMG** may rescind the Work Order and Reassign to another Contractor. Additionally, if Contractor fails to complete all requirements of the Work Order, resulting in additional Work Orders to another Contractor, **PKMG** shall be entitled to adjust the Work Order cost.

CONTRACTOR agrees to comply with all of the terms, conditions and provisions of the **Service Contract Act**, the Fair Labor Standards Act, and all appropriate Federal, State, and local regulations concerning wages, hours, method of payment and nondiscriminatory practices with regard to the hiring and use of labor, both at the site and by all material suppliers and subcontractors, including the filing of any and all certificates of compliance required by any governmental agency or other authority. The Service Contract Act requires payment of prevailing wage plus health and welfare benefit. The current Wage Determinations are found at the following link:<http://www.wdol.gov/sca.aspx>

Construction, Repair, Demolition, and Remediation Bid Proposal Provisions All construction and repair bids submitted to P.K. Management Group, Inc. for work on properties owned by the US Department of Housing and Urban Development, and exceeding \$2,000, must include the following statement **"The contractor agrees to comply with the minimum rates for wages for laborers and mechanics as determined by the Secretary of Labor in accordance with the provisions of the Davis-Bacon and Related Acts."** The minimum rates for wages paid to laborers and mechanics pursuant to the David-Bacon and Related Acts can be found here:<http://www.dol.gov/whd/govcontracts/dbra.htm>